

# **ANNUAL INFORMATION FORM**

# FÉDÉRATION DES CAISSES DESJARDINS DU QUÉBEC

Year ended December 31, 2016

# **TABLE OF CONTENTS**

	AIF	AR incorporated by reference
Information incorporated by reference	4	
Caution regarding forward-looking statements	4	
Business structure	6	
Name, address and incorporation	6	
Members and auxiliary members	8	
Investment funds	9	
General development of the business	9	
Description of business	15	
Desjardins Group	15	
Fédération des caisses Desjardins du Québec	15	22-32
Competitive conditions	19	22-32
Regulatory capital and capital management	19	38-42
Regulation and control	21	8-9
Powers of the Federation	24	
Trademarks, trade names and service marks	24	
Social and environmental policies	25	
Caisse network	25	
Risk factors	34	44-73
Capital structure	34	63-65, 150, 151
General description	34	
Credit ratings	35	
Market for securities	37	63, 64
Directors and executive officers	39	
Directors	39	
Executive officers	43	
Securities held by directors and executive officers	44	
Cease trade orders or bankruptcies	44	
Penalties or sanctions	44	
Conflicts of interest	45	
Legal proceedings	45	
Transfer agent and registrar	45	
Interests of experts	45	

	AIF	AR incorporated by reference
Additional disclosure	46	
Outstanding securities	46	
Indebtedness of directors and executive officers	46	
Transactions with restricted parties and related parties	46	74, 162,163
Auditors	47	
Additional information	47	
Statement of the Federation's executive officer compensation	47	179
Audit committee information	77	
Corporate governance disclosure	79	164-182
Board of Directors	79	
Independent directors	80	
Non-independent directors and bases for that determination	80	
Directorships with other reporting issuers or the equivalent	80	
Independent directors and regularly scheduled meetings at which non-independent directors are not in attendance	80	
Attendance record	81	181
Mandate of the Board of Directors	82	
Position description	82	
Orientation and continuing training	84	
Business ethics	85	
Nomination of directors	85	167-169, 178
Compensation	86	
Other Board committees	86	
Evaluation	87	171
Schedules	89	
A – Rating categories by credit rating agency		

- B Audit and Inspection Commission Charter (Federation)
- C Policy: Independent auditors of Desjardins Group

AIF: Annual Information Form of the Federation for the fiscal year ended December 31, 2016 AR: Annual Report of the Federation for the fiscal year ended December 31, 2016

# **INFORMATION INCORPORATED BY REFERENCE**

Certain information contained in this Annual Information Form has been taken from the Annual Report of the *Fédération des caisses Desjardins du Québec* (Federation) for the fiscal year ended December 31, 2016 (Annual Report) and has been incorporated by reference in this Annual Information Form as indicated in the table of contents. The Annual Report of the Federation is available on the System for Electronic Document Analysis and Retrieval (SEDAR) website at www.sedar.com.

Unless otherwise indicated or if the context otherwise requires, the expression "Federation" refers to the *Fédération des caisses Desjardins du Québec* and its direct and indirect subsidiaries, its predecessor entities or its other constituent entities or the other entities controlled by it. The expression "Federation" also means *La Caisse Centrale Desjardins* (Caisse centrale), a cooperative entity that was amalgamated by absorption by the Federation on January 1, 2017.

#### **CAUTION REGARDING FORWARD-LOOKING STATEMENTS**

The Federation's public communications often include oral or written forward-looking statements. Such forward-looking statements are contained in this Annual Information Form and may be incorporated in other filings with Canadian regulators or in any other communications. These statements include, but are not limited to, comments with respect to the Federation's objectives regarding financial performance, its priorities, its operations, the review of economic conditions and markets, as well as the outlook for the Canadian, U.S., European and other international economies. Such forward-looking statements include, in particular, those in Section 1.3, "Financial outlook for 2017", Section 1.4, "Changes in the economy", Section 2.0, "Review of the financial results", Section 3.0, "Balance sheet review", and Section 5.0, "Additional information", of the Management's Discussion and Analysis (MD&A) in the Federation's Annual Report. They are typically identified by words or phrases such as "believe", "expect", "anticipate", "intend", "estimate", "plan" and "may", words and expressions of similar import, and future and conditional verbs.

By their very nature, forward-looking statements involve assumptions, uncertainties and inherent risks, both general and specific. It is therefore possible that, due to many factors, the predictions, projections or other forward-looking statements as well as the Federation's objectives and priorities may not materialize or may prove to be inaccurate and that actual results differ materially. The Federation cautions readers not to place undue reliance on these forward-looking statements, as actual future results, conditions, actions or events could differ significantly from the targets, expectations, estimates or intentions expressed explicitly or implicitly therein.

A number of factors, many of which are beyond the Federation's control and the effects of which can be difficult to predict, could affect the accuracy of the forward-looking statements in this Annual Information Form. These factors include those discussed in Section 4.0, "Risk management", of the MD&A in the Federation's Annual Report such as credit, market, liquidity, operational, insurance, strategic and reputation risks. Additional factors include regulatory and legal environment risk, including legislative or regulatory developments in Quebec, Canada or globally, such as changes in fiscal and monetary policies, reporting guidance, liquidity regulatory guidance, and capital guidelines, or interpretations thereof; and environmental risk, which is the risk of financial, operational or reputational loss for the Federation as a result of environmental impacts or issues, whether they are a result of the Federation's credit or investment activities or its operations. Lastly, there is the risk related to pension plans, which is the risk of losses resulting from pension plan commitments made by the Federation to the benefit of its employees and arising primarily from interest rate, price, foreign exchange and longevity risks.

Other factors that may affect the accuracy of the forward-looking statements in this Annual Information Form include factors related to the economic and business conditions in the regions in which the Federation operates; changes in economic and financial conditions in Quebec, Canada or elsewhere in the world, including short- and long-term interest rates, inflation, debt market fluctuations, foreign exchange rates, financial market volatility and tighter liquidity conditions in certain markets, the strength of the economy, and the Federation's business volume in a given region. Further examples of such factors are monetary policies, competition, changes to standards, legislation and regulations, the accuracy and completeness of information about customers and counterparties, the Federation's accounting policies, new products and services intended to maintain or expand the Federation's market share, the ability to recruit and retain key senior officers, including senior management, commercial infrastructure, geographical concentration, acquisitions and partnerships, social media and credit ratings.

Other factors that could influence the accuracy of the forward-looking statements in this Annual Information Form include amendments to tax laws, unexpected changes in consumers' spending and saving habits, technological developments, the ability to implement the Federation's disaster recovery plan within a reasonable time, the potential business impact of international conflicts or natural disasters, and the ability to anticipate and effectively manage the risks associated with those factors, despite a disciplined risk management environment.

It is important to note that the above list of factors that could influence future results is not exhaustive. Other factors could adversely affect the results of the Federation. Additional information on these and other factors is found in Section 4.0, "Risk management", of the MD&A in the Federation's Annual Report. Although the Federation believes that the expectations expressed in these forward-looking statements are reasonable, it can give no assurance that they will prove to be correct. The Federation cautions readers not to place undue reliance on its forward-looking statements when making decisions. Readers should carefully consider such risk factors as well as the other uncertainties and potential events before relying on those forward-looking statements.

The forward-looking statements contained in this Annual Information Form represent the point of view of management only as at the date hereof, and are communicated to help readers understand and interpret the Federation's balance sheet as at the dates indicated or the results for the periods ended on such dates, as well as its strategic priorities and objectives, and these statements may not be appropriate for other purposes. The Federation does not undertake to update any verbal or written forward-looking statements that could be made from time to time by or on behalf of the Federation, except as required under applicable securities legislation.

# **BUSINESS STRUCTURE**

#### NAME, ADDRESS AND INCORPORATION

The Fédération des caisses Desjardins du Québec is a federation of financial services cooperatives formed under the Act respecting financial services cooperatives, R.S.Q., c. C-67.3 (AFSC). The head office of the Federation is located at 100 Des Commandeurs Street, Lévis, Quebec G6V 7N5. Effective January 1, 2017, the Federation amalgamated with the Caisse centrale by absorption of Caisse centrale (the Amalgamation). See the "Recent developments" section of this Annual Information Form.

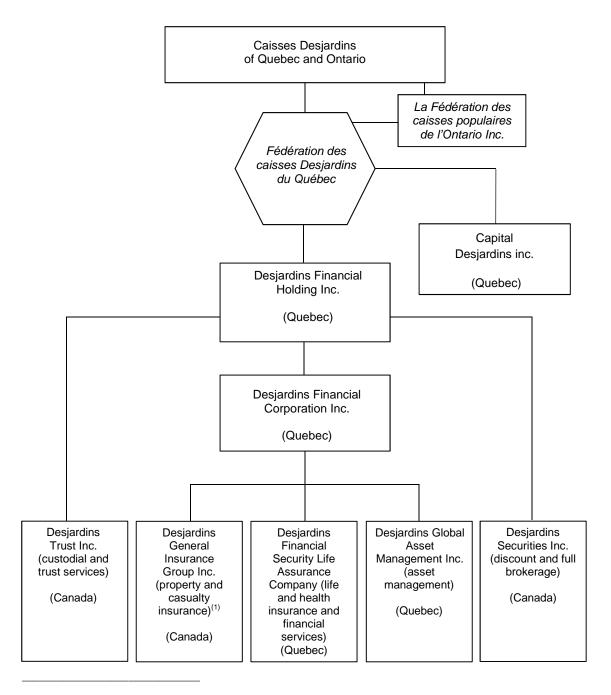
The structure of Desjardins Group (Desjardins Group or Desjardins) has been determined based on the needs of members and clients, as well as the markets in which Desjardins Group operates. Accordingly, the caisse network in Quebec and Ontario can leverage three key business segments — Personal and Business and Institutional Services, Wealth Management and Life and Health Insurance, and Property and Casualty Insurance — to enhance the agility it needs to develop its products and services. The various teams work together as part of an integrated cooperative financial group.

Furthermore, to ensure consistency among Desjardins Group's key business segments, certain functions affect all the activities of the Federation, its subsidiaries and components. These functions consists primarily of Finance, Treasury and Administration, Risk Management, Human Resources and Communications and Information Technology. As of the effective date of the Amalgamation, the Federation also carries out treasury operations and acts as Desjardins Group's official representative with the Bank of Canada and the Canadian banking system; these roles were formerly assumed by Caisse centrale.

The subsidiaries of the Federation include: Capital Desjardins inc., which issues securities on capital markets and invests the proceeds therefrom in securities issued by the Desjardins caisses, and Desjardins Financial Holding Inc., the parent company of Desjardins Trust Inc., which is active in asset custody and trust services; Desjardins Technology Group Inc., which is responsible for the development, maintenance and migration of Desjardins Group technology systems and applications; Desjardins Securities Inc., which offers securities brokerage products and services, and Desjardins Financial Corporation Inc. Desjardins Financial Corporation Inc. is the parent company of Desjardins Global Asset Management Inc., a group of investment experts that mainly manages the assets from insurance subsidiaries and items whose management is entrusted to it by other subsidiaries of Desjardins Group; Designations General Insurance Group Inc., which offers property and casualty insurance products; Designations Financial Security Life Assurance Company which offers life and health insurance products and financial services; and Western Financial Group Inc., and Western Life Assurance Company, two companies offering insurance brokerage, life and health insurance and financial services in Western Canada<sup>(1)</sup>. Also of note are Zag Bank (financial institution), Desjardins Investment Management Inc. (portfolio and investment fund managers) and Qtrade Canada Inc. (online brokerage and wealth management services), all of which are subsidiaries of Desigrations Financial Holding Inc. The Federation manages various funds in accordance with the provisions of the Internal By-laws adopted at its general meeting.

The following organizational chart presents a simplified view of the legal structure of Desjardins Group as at the date of this Annual Information Form and shows the relationships between the Federation and its main components, including its direct and indirect subsidiaries, which, except as indicated below, are all wholly owned, and their respective jurisdiction of incorporation. The subsidiaries that have been omitted represent individually no more than 10% of the consolidated assets and no more than 10% of the consolidated revenues of the Federation or, collectively, no more than 20% of the total consolidated assets and consolidated revenues of the Federation.

<sup>(1)</sup> On February 16, 2017, Desjardins Group announced it had entered into an agreement to sell Western Financial Group Inc. and Western Life Assurance Company to Trimont Financial Ltd., a subsidiary of The Wawanesa Mutual Insurance Company. See the "Recent Developments" section of this Annual Information Form.



<sup>(1)</sup> The subsidiaries of this entity are 10%-owned by Groupe des Assurances du Crédit Mutuel SA (France) as at the date of this Annual Information Form. In addition, Groupe des Assurances du Crédit Mutuel SA (France) and State Farm Mutual Automobile Insurance Company (State Farm) hold non-voting preferred shares of the operating subsidiaries of this entity.

#### **M**EMBERS AND AUXILIARY MEMBERS

Apart from auxiliary members, only Quebec Desjardins caisses are members of the Federation. As a member of the Federation, each Quebec Desjardins caisse is entitled to receive notice of and be represented at the general meeting of the Federation by one or more delegates, based on the number of members of the caisse. Each delegate is entitled to one vote. In addition, representatives of Quebec Desjardins caisses may be elected to office within the various bodies of the Federation.

The Federation has several classes of auxiliary members which are established by by-laws. Any person, except a Quebec caisse, any partnership and any group of persons may be admitted as an auxiliary member. In principle, the rights of the auxiliary members of the Federation are more limited than those of the caisses. With the exception of participating auxiliary members, the auxiliary members of the Federation are not entitled to vote and their representatives are not eligible to hold any office. Certain classes of auxiliary members are entitled to attend the general meeting as observers, but may not participate in the discussions. However, these auxiliary members may speak at the general meeting during question periods. Certain auxiliary members have access to services which the Federation agrees to provide. With the exception of participating auxiliary members, auxiliary members of the Federation have no other right to and may not participate in any allocation of surplus earnings, unless it is decided otherwise at the general meeting.

The Federation created two classes of participating auxiliary members: "Federation participating auxiliary members" and "caisse participating auxiliary members". Any cooperative formed outside Quebec whose mission is similar to the Federation's may be admitted as a "Federation participating auxiliary member". Any cooperative affiliated with a "Federation participating auxiliary member" whose mission is similar to that of a financial services cooperative may be admitted as a "caisse participating auxiliary member".

A "Federation participating auxiliary member" must undertake to the Federation to implement all necessary actions for its affiliated caisses to enjoy the same rights and comply with the same obligations as Quebec caisses, subject to the incorporating legislation, laws and regulations applicable to it outside Quebec and any specific agreements between the member and the Federation. The *Fédération des caisses populaires de l'Ontario Inc.* and its member caisses are respectively a "Federation participating auxiliary member" and "caisse participating auxiliary members".

The members of the Quebec caisses are persons and partnerships that meet the conditions for membership prescribed in the AFSC and caisses by-laws, in particular the conditions relating to the common characteristic set forth in caisses articles, which is determined according to one or more criteria applicable to members, and in particular on the basis of territory, employment status and occupation.

The caisses by-laws establish three classes of auxiliary members: (i) minors who open school caisse accounts; (ii) other minors, groups of persons or persons who do not meet the conditions relating to the common characteristic set forth in caisse articles (except, in the latter case, for natural persons who are re-admitted as full members); and (iii) persons who do not meet the conditions relating to the common characteristic set forth in caisse articles, whose indebtedness to a third party is assigned to or acquired by the caisse.

#### **INVESTMENT FUNDS**

The Federation is the registered holder of the securities of its subsidiaries and other Desjardins Group components that it controls. Investment funds have been set up for one or more of these subsidiaries, in accordance with the AFSC and the provisions of the Federation's by-laws concerning investment funds. The assets of these investment funds consist primarily of the equity interests in the subsidiaries and other Desjardins Group components controlled by the Federation. The Capital Shares in relation to the various investment funds are issued for each of the caisses and, for some investment funds, also for the Fédération des caisses populaires de l'Ontario Inc. Such Capital Shares entitle the holder to a share in the net assets of the related investment fund, and the holders, namely the caisses and the Fédération des caisses populaires de l'Ontario Inc., share the net revenue (such as dividends received from subsidiaries and interest earned on various investments of the investment fund) in accordance with the Federation's by-laws.

These Capital Shares have no par value and are non-interest bearing. If the Federation disposes of investment fund assets, in whole or in part, or in the event of their repurchase or repayment to the Federation, in whole or in part, the holders of the Capital Shares in relation to the investment funds may receive, to the exclusion of any other class of shares, but based on the number of investment fund Capital Shares outstanding, their proportionate share of the price or net proceeds of disposition, repurchase or repayment of the investment fund assets received by the Federation, net of applicable disbursements, costs or expenses charged by the Federation, if any.

In the event of the Federation's liquidation, insolvency, dissolution or winding-up, the caisses and the Fédération des caisses populaires de l'Ontario Inc., as holders of the Capital Shares in relation to the various investment funds, will share in the remaining assets, after payment of the deposits and other debts of the Federation and the holders of investment shares, if any, concurrently with and without preference or distinction with respect to the holders of Capital Shares in relation to an investment fund, but in priority to holders of any other class of shares, proportionately, according to the book value of the outstanding Capital Shares in relation to the relevant investment fund in comparison to the aggregate book value of all of the Capital Shares in relation to investment funds, up to the net value of the relevant investment fund. Holders of Capital Shares in relation to an investment fund are not entitled to any other share in the property of the Federation.

The same principles would apply in the event of the liquidation, dissolution or winding-up, in whole or in part, of the legal persons whose securities are held directly or indirectly by the investment funds.

#### **GENERAL DEVELOPMENT OF THE BUSINESS**

#### RECENT DEVELOPMENTS

At special general meetings held on November 28, 2016, delegates of the members of the Federation and Caisse centrale adopted, by a majority of over two thirds of the votes cast, a by-law to amalgamate the Federation with Caisse centrale by absorption of the latter entity. Following the receipt of the required regulatory approvals, particularly from Quebec's Autorité des marchés financiers (AMF), the Amalgamation became effective on January 1, 2017.

As a consequence of the Amalgamation, Caisse centrale continues its existence as the Federation, and their patrimonies now form a single patrimony, that of the Federation. As of the effective date of the Amalgamation, the Federation enjoys all of the rights and is liable for all of the obligations of Caisse centrale, in addition to its own rights and obligations. The federation also has the capacity and powers devolved upon Caisse centrale pursuant to the *Act respecting financial services cooperatives* and the *Act respecting the Mouvement Desjardins*.

Among others, the roles of carrying out treasury operations and acting as Desjardins Group's official representative before the Bank of Canada and the Canadian banking system are now assumed by the Federation. Furthermore, the Federation became the issuer under Caisse centrale's debt issuance programs and is bound to honour any security issued by Caisse centrale. The Federation also became Caisse centrale's successor in dealings with clearing houses and payment associations.

Following the Amalgamation, the four credit rating agencies, Moody's, Standard & Poor's (S&P), DBRS and Fitch, issued press releases confirming that the Amalgamation did not result in any changes to the credit ratings assigned to Caisse centrale and its issuance programs, as these credit ratings were based on the financial strength of Desjardins Group. Accordingly, the Federation and its issuance programs were assigned the same credit ratings as Caisse centrale prior to the Amalgamation.

On January 17, 2017, the Federation completed a new issuance amounting to \$1.0 billion through its Canadian short-term notes program.

On February 16, 2017, Desjardins Group announced it had entered into an agreement to sell two of its subsidiaries, Western Financial Group Inc., a financial services company, and Western Life Assurance Company, a life insurance company, to Trimont Financial Ltd., a subsidiary of The Wawanesa Mutual Insurance Company, for a total consideration of approximately \$775 million. The results of these subsidiaries are currently reported in the Property and Casualty Insurance segment. The transaction is expected to close in the third quarter of 2017, subject to the receipt of the required regulatory approvals and the fulfilment of customary closing conditions.

#### **FISCAL 2016**

On March 19, 2016, an electoral college consisting of Desjardins caisse officers from all regions of Quebec and from Ontario elected Mr. Guy Cormier as President and Chief Executive Officer of Desjardins Group for an initial four-year term of office beginning on April 9, 2016. He succeeds Ms. Monique F. Leroux, who held this position since March 29, 2008. In the second quarter of 2016, the Board of Directors approved the formation of a new Management Committee. Mr. Denis Berthiaume was appointed Senior Executive Vice-President and Chief Operating Officer, Desjardins Group, with a mandate to supervise Desjardins Group's overall operations. Mr. Réal Bellemare was appointed Executive Vice-President Finance, Treasury and Administration, Desjardins Group, and succeeded Mr. Daniel Dupuis as Chief Financial Officer on August 13, 2016. The new Management Committee also includes the following members: Mr. Éric Lachaîne, Executive Vice-President, Caisse Network and Member and Client Services; Mr. André Chatelain, Executive Vice-President, Personal Services and Desjardins Group Payments and Marketing; Ms. Marie-Claude Boisvert, Executive Vice-President, Business Services; Mr. Denis Dubois, Executive Vice-President, Property and Casualty Insurance; Ms. Marie-Huguette Cormier, Executive Vice-President, Human Resources and Communications; Ms. Francine Champoux, Executive Vice-President, Risk Management; and Mr. Chadi Habib, Executive Vice-President, Information Technology. On October 21, 2016, Mr. Gregory Chrispin was appointed Executive Vice-President, Wealth Management and Life and Health Insurance.

On May 17, 2016, Desjardins Group announced the sale of its pet insurance subsidiary, Western Financial Insurance Company, to Economical Insurance. The transaction closed on January 1, 2017.

During the fiscal year ended December 31, 2016, the Federation issued 49,776,013 Class F Capital Shares for a cash consideration of \$496 million, which represents the gross proceeds of this issuance, i.e. \$498 million, less the issue costs of \$2 million. In addition, the Federation issued 10,062,747 Class F Capital Shares with a value of \$100 million as interest payments for when holders elected to receive compensation in Class F Capital Shares. On December 21, 2016, the Federation filed a new short-form prospectus and obtained a receipt allowing it to issue Class F Capital Shares totalling \$250 million over the twelve months following the receipt date. This new issuance started on January 24, 2017.

In 2016, Caisse centrale participated in new issues under the National Housing Act Mortgage-Backed Securities Program totalling \$1.9 billion. During 2016, Caisse centrale also completed an issue totalling €1.0 billion through its multi-currency medium-term note program in the European market, as well as an issue of a total of £200 million in medium-term notes. As a consequence of the Amalgamation, the Federation became the issuer under this program and is bound to honour the securities issued.

On October 12, 2016, the Federation repurchased all Class B, C and D shares from the caisses for cancellation, for a total of \$35 million, as well as 440 qualifying shares for a non-material cash consideration. In addition, on October 27, 2016, the Board of Directors authorized the creation of the new Class G Capital Shares. Upon the Amalgamation, on January 1, 2017, the issued and outstanding CCD Capital Shares were converted into Class G Capital Shares issued to the members of the Federation. As of the Amalgamation date, CCD capital shares are no longer part of the authorized share capital of the Federation. On November 10, 2016, the Board of Directors of the Federation approved the distribution of \$455 million in net income from CCD Capital Shares to member caisses. On December 8, 2016, the Board of Directors of the Federation approved the distribution of \$92 million and \$8 million in net income from Class FIN-5A and INV Capital Shares, respectively, to the member caisses.

On June 1, 2016, *Capital Desjardins inc.* called all Series F Senior Notes for early redemption for an amount of \$500 million, funded from the proceeds of redemption of the Series F Subordinated Notes issued by the caisses to *Capital Desjardins inc.* 

On November 4, 2016, Caisse centrale which is amalgamated with the Federation since January 1, 2017, purchased shares for cancellation in an amount of \$60 million.

On November 17, 2016, a total of \$219,497,358 in interest accrued during the first three quarters of 2016 on the Class A Capital Shares of Caisse centrale was paid to holders on a pro rata basis according to the number of shares held. In addition, on February 23, 2017, a total of \$46,735,537 in interest accrued on the Class A Capital Shares of Caisse centrale during the last quarter of 2016 was paid to holders on a pro rata basis according to the number of shares held and the number of days such shares were held during the quarter.

For the fiscal year ended December 31, 2016, the Federation recorded surplus earnings before dividends to member caisses of \$1,191 million, up \$54 million or 4.7% from \$1,137 million for fiscal 2015. This growth resulted primarily from the increase in net interest income, a favourable change in the fair value of derivative financial instruments associated with hedging activities of the Federation and a decline in the provision for loan losses. However, the increase was offset by additional investments in innovative technology platforms, termination benefit payouts, and adjustments to actuarial assumptions related to life and health insurance operations. It should be kept in mind that surplus earnings for 2015 were enhanced by a gain realized on the acquisition of State Farm's Canadian operations.

These results reflect the contribution of \$349 million, or 29.3% of surplus earnings, from the Personal Services and Business and Institutional Services segment. The Wealth Management and Life and Health Insurance segment and the Property and Casualty Insurance segments contributed \$461 million and \$296 million, respectively, representing 38.7% and 24.9% of surplus earnings. The operations grouped under the Treasury and Other Support to Desjardins Group Entities segment made a contribution of \$85 million, or 7.1% of surplus earnings.

#### **FISCAL 2015**

On August 1, 2015, Desjardins Group established a new regulated holding company in order to have an additional financing vehicle enabling it to improve its strategic positioning, build on its strength as a financially solid institution and create liquidity for securities issued to finance acquisition transactions. This new company, Desjardins Financial Corporation Inc., is a wholly owned subsidiary of the Federation and holds Desjardins Group interests in the following companies: Desjardins Financial Security Life Assurance Company, Desjardins General Insurance Group Inc., Desjardins Global Asset Management Inc., Desjardins Investments Inc., Western Financial Group Inc., Western Financial Insurance Company and Western Life Assurance Company. Subsequent to a June 30, 2015 decision by the AMF, Desjardins Financial Corporation Inc. is subject to certain provisions of the *Act respecting insurance* and the *Act respecting the Autorité des marchés financiers* pursuant to section 478 of the *Act respecting financial service cooperatives*. On January 1, 2016, Desjardins Group completed the transfer of other wholly owned interests in various companies to Desjardins Financial Corporation Inc. Accordingly, Desjardins Investments Inc. and Desjardins Investment Product Operations Inc. were transferred to Desjardins Financial Security Life Assurance Company, a wholly owned subsidiary of Desjardins Financial Corporation Inc.

On January 1, 2015, Desjardins Group completed the acquisition of all of the State Farm Mutual Automobile Insurance Company (State Farm) business relating to Canadian property and casualty and life and health insurance, mutual funds, loans and living benefits. The purchase of the property and casualty and life and health insurance business was carried out by an asset transfer and assumption of liabilities, while the remainder of the business was acquired by the purchase of company stocks. As a result of this acquisition, Desjardins Group gained a multi-product distribution network that provides access to new clients and enables it to attain a size that should offer competitive advantages, particularly in property and casualty insurance.

On December 19, 2014, the Federation filed a prospectus to issue additional Capital Shares totalling \$1 billion. Offered exclusively to Desjardins caisse members in Quebec, these Capital Shares are issued by the Federation and sold through the caisse network. In 2015, the Federation issued 99,385,471 Class F Capital Shares for a cash consideration of \$990 million, which represents the gross proceeds from the share issuance, totalling \$994 million, net of the issuance fees of \$4 million. In addition, the Federation issued 6,476,912 Class F Capital Shares with a value of \$64 million as interest payments when the holders elected to receive compensation in Class F Capital Shares. On December 18, 2015, the Federation filed a new prospectus to issue Capital Shares totalling \$500 million. This new issuance started on January 25, 2016.

In 2015, Caisse centrale participated in new issues under the National Housing Act Mortgage-Backed Securities Program, with a total participation of \$1.4 billion for the year. During the same period, it also carried out three offerings through its multi-currency medium-term note program, consisting of a €1.3 billion offering in the European market, a US\$1.0 billion offering in the U.S. market, as well as a \$1.5 billion offering of medium-term notes in the Canadian market. In addition, during the fiscal year, Caisse centrale carried out an issuance of covered bonds in the European market for a total value of €1.0 billion.

In 2015, the Federation issued 56,235,485 CCD Capital Shares for a cash consideration of \$290 million.

During the fiscal year ended December 31, 2015, the Federation redeemed 177,481,400 Class PL-2 Capital Shares for a cash consideration of \$887 million and returned capital on Class INV Capital Shares for \$2 million. These returns of capital did not reduce the number of shares.

On November 13, 2015, the Board of Directors of the Federation approved the distribution of \$168 million in net income on CCD Capital Shares, payable on November 23, 2015.

On November 23, 2015, *Capital Desjardins inc.* called all Series H Senior Notes for early redemption for an amount of \$700 million, funded by the redemption of the Series H Subordinated Notes issued by the caisses to *Capital Desjardins inc.* 

For fiscal 2015, the Federation recorded surplus earnings of \$1,137 million before member dividends, up \$242 million, or 27.0%, from \$895 million for fiscal 2014. The contribution from the Canadian operations of State Farm and business growth were notable for fiscal 2015. Financing activities, including credit card activities, growth in assets under management resulting from the sale of various products and insurance operations contributed to the increase in operating income.

This result reflects the contribution of \$284 million from the Personal Services and Business and Institutional Services segment. The Wealth Management and Life and Health Insurance segment and the Casualty and Property Insurance segment contributed \$503 million and \$360 million, respectively. The Treasury and Other Support to Desjardins Group Entities segment recorded a \$10 million loss.

Finally, Desjardins Group is subject to the U.S. *Bank Holding Company Act* and has been designated a Financial Holding Company (FHC) since October 22, 2015.

#### **FISCAL 2014**

On January 15, 2014, the Federation, together with certain of its subsidiaries, entered into a final agreement with State Farm and certain of its subsidiaries to acquire State Farm's Canadian operations, consisting of property and casualty and life insurance operations, as well as mutual fund, loan and living benefits businesses.

On December 19, 2013, the Federation obtained a receipt for a prospectus to issue \$500 million in Capital Shares. Offered exclusively to Desjardins caisse members in Quebec, these Capital Shares are issued by the Federation and sold through the caisse network. On September 9, 2014, the Federation amended the initial prospectus dated December 19, 2013 to increase the total maximum number of Class F Capital Shares of the Federation that may be offered and issued to \$1 billion. In 2014, the Federation issued 98,719,777 Class F Capital Shares for a \$983 million cash consideration, representing the gross proceeds from the issuance of the shares, consisting of \$987 million less \$4 million in issuance fees. On December 19, 2014, the Federation obtained a receipt for a prospectus to issue \$1 billion in Capital Shares. The new issuance began on January 14, 2015.

On January 31, 2014, Caisse centrale filed a base shelf prospectus with the Irish Stock Exchange and the Central Bank of Ireland to have the covered bonds issued under Caisse centrale's Legislative Covered Bond Program listed on the Irish Stock Exchange, which program was added to the registry of Canada Mortgage and Housing Corporation on January 29, 2014. In 2014, Caisse centrale Desjardins completed two covered bond issues under this program in the European market for a total value of €2.0 billion. During that period, Caisse centrale also issued US\$275.0 million in medium-term notes on the U.S. market, \$700.0 million in medium-term notes on the Canadian market, and US\$1.3 billion through its multi-currency medium-term note program.

On February 25, 2014, the Federation's Board of Directors approved the distribution of \$152 million in net income on CCD Capital Shares, payable on March 18, 2014.

On March 18 and December 22, 2014, the Federation issued 113,727,648 CCD Capital Shares for a cash consideration of \$581 million.

On April 1, 2014, the Federation redeemed 15,000,000 Class PL Capital Shares and 15,000,000 Class RF-1 Capital Shares for a cash consideration of \$150 million as well as 140 qualifying shares for a non-material cash consideration.

In addition, *Capital Desjardins inc.* called all Series E Senior Notes for early redemption on April 1, 2014 for an amount of \$500 million, funded from the proceeds of redemption of the Series E Subordinated Notes issued by the caises to *Capital Desjardins inc.* 

The Federation ended fiscal 2014 with surplus earnings before dividends to member caisses of \$895 million, down \$105 million, or 10.5%, from \$1,000 million for fiscal 2013. Fiscal 2014 saw significant investments of \$128 million, net of taxes, in strategic projects with an international scope at Desjardins Group, primarily for the benefit of the caisse network. Projects such as Desjardins Member Advantages and the accelerated transformation of the network and compliance aim to enhance the products and services offered to members and clients and better meet their needs, at lower cost. The 2014 results also include investments of \$47 million, net of taxes, related to the acquisition of the Canadian operations of State Farm. These investments totalled \$40 million in fiscal 2013.

These results reflect the contribution of \$284 million, or 31.7% from the Personal Services and Business and Institutional Services segment. The Wealth Management and Life and Health Insurance segment and the Casualty and Property Insurance segment contributed \$411 million and \$180 million, or 45.9% and 20.1%, respectively. The contribution from the Treasury and Other Support to Desjardins Group Entities segment amounted to \$20 million or 2.3% of surplus earnings.

# **DESCRIPTION OF BUSINESS**

#### **DESJARDINS GROUP**

Desjardins Group is the largest financial cooperative group in Canada, with assets of \$258.4 billion. The organization brings together 313 caisses in Quebec and Ontario, the Federation and its subsidiaries (including *Capital Desjardins inc.*), the *Fédération des caisses populaires de l'Ontario Inc.* and the *Fonds de sécurité Desjardins*. A number of its subsidiaries and components are active across Canada. With its Personal and Business and Institutional Services, Wealth Management and Life and Health Insurance, and Property and Casualty Insurance segments, Desjardins Group offers a full range of financial products and services designed to meet the needs of its members and clients, individuals and businesses alike. As one of the largest employers in the country, Desjardins Group is driven by the skills of nearly 48,000 employees and the commitment of over 4,500 elected officers.

The Federation handles Desjardins Group's treasury operations and is its official representative to the Bank of Canada and Canadian banking system. Prior to the Amalgamation, these roles were performed by Caisse centrale.

#### FÉDÉRATION DES CAISSES DESJARDINS DU QUÉBEC

The Federation is the cooperative entity responsible for strategic policy, oversight, coordination, treasury operations and development for Desjardins Group, while serving as a financial agent in Canadian and international financial markets. It provides its member caisses with a variety of services, including certain technical, financial and administrative services. The member caisses collectively control the Federation and each of the member caisses has influence over the Federation. The Federation enables the caisses and other Desjardins Group components to accelerate their development and better meet the needs of their members and clients.

The Federation also acts as a control and supervisory body over the caisses. The AFSC confers broad normative powers upon the Federation, in particular with respect to caisse adequacy of capital base, reserves, liquid assets and credit and investment activities. The Federation is responsible for inspecting the caisses.

Furthermore, as of the effective date of the Amalgamation, the Federation provides financial services to Desjardins Group, governments, public and parapublic sector institutions, individuals as well as medium-sized and large businesses. It meets the financial needs of Desjardins Group caisses and other Desjardins Group components. The Federation's mandate is to provide institutional funding for the Desjardins network and to act as financial agent, in particular by supplying interbank exchange services, including clearing house settlements. Its activities in Canadian and international markets complement those of other Desjardins Group entities. The Desjardins network consists of the components of Desjardins Group and other related entities.

The Federation's governance policies and practices and the compensation paid to the members of Federation's Board of Directors and Executive Officers are presented elsewhere herein. See sections "Statement of the Federation's executive compensation" and "Corporate governance disclosure".

The Federation's structure has been designed to accommodate the needs of Desjardins Group members and clients, as well as the markets in which the Group operates. Accordingly, the Federation and the caisse network in Quebec and Ontario can leverage three key business segments—Personal and Business and Institutional Services, Wealth Management and Life and Health Insurance, and Property and Casualty Insurance—to give them the agility they need to develop their products and services.

For further details, see the "Business Structure" section of this Annual Information Form.

#### Personal and Business and Institutional Services

Personal Services and Business and Institutional Services have similar economic characteristics and offer a range of comparable products and services using a similar distribution network. They are subject to the same regulatory environment, and their performance is jointly assessed. These services are therefore listed under the "Personal and Business and Institutional Services" segment.

This segment is key to Desjardins Group operations. It is responsible for developing a comprehensive, integrated line of products and services designed to meet the needs of individuals, businesses, institutions, not-for-profit organizations and cooperatives through the Federation, the Desjardins caisse network and their Desjardins Business Centres and specialized teams. This segment commands a central role for Desjardins Group in the Quebec and Ontario financial services market.

This segment designs products that meet a range of needs including day-to-day and savings transactions, cards and electronic payment services, financing, specialty services, access to capital markets, development capital and business ownership transfers and advice. Financing activities include, in particular, commercial credit, which makes it possible to offer financing in the commercial and industrial, agricultural and agri-food, public and institutional sectors, as well as for commercial and multi-residential real estate.

In addition, Group members and clients can rely on Quebec's largest advisory team, consisting of professionals who provide dedicated, continuous support throughout all stages of their lives or entrepreneurial life cycle.

To meet ever-changing member and client expectations, the Federation supports the caisse network and service centres with the distribution of products and services by optimizing the performance and profitability of physical and virtual networks and implementing and managing complementary access channels, namely by phone and online and via mobile device applications and ATMs.

For more information about the Personal and Business and Institutional Services segment, see the "Personal Services and Business and Institutional Services" section on pages 22–25 of the MD&A in the Annual Report, which is incorporated herein by reference.

# Wealth Management and Life and Health Insurance

The Wealth Management and Life and Health Insurance segment provides Desjardins Group members and clients with a range of products and services tailored to the changing asset management and financial security needs of individuals, groups, businesses and cooperatives.

The Wealth Management segment is in charge of designing and distributing mutual fund and guaranteed investment products, as well as of group retirement savings activities, and full-service and online brokerage services. It also provides private management and trust services.

The insurance operations of Desjardins Financial Security Life Assurance Company generate insurance premium and annuity income of over \$4.0 billion from the life and health insurance products and retirement savings products it offers to individuals and groups.

The Wealth Management and Life and Health Insurance segment provides products and services to Desjardins Group members and other client bases across Canada through a large and diversified distribution network consisting of:

- Advisors and financial planners from the Desjardins caisse network and Private Wealth Management;
- Financial security advisors, life and health insurance and employee benefit agents and brokers.
- Securities brokers.

Certain product lines are also distributed directly via client contact centres, the Internet or apps for mobile devices.

For more information about the Wealth Management and Life and Health Insurance segment, see the "Wealth Management and Life and Health Insurance" section on pages 25–28 of the MD&A in the Annual Report, which is incorporated herein by reference.

# **Property and Casualty Insurance**

The Property and Casualty Insurance segment offers insurance products to protect Desjardins Group members and clients against the impacts of damage and loss. In particular, it includes the operations of Desjardins General Insurance Group Inc., Western Financial Group Inc. and Western Life Assurance Company.

Across Canada, Desjardins General Insurance Group Inc. (DGIG) provides a line of property and automobile insurance products to individuals, as well as insurance products to businesses.

The products are distributed by property and casualty agents (damage insurance agents in Quebec) in the Desjardins caisse network and in several client contact centres and Desjardins Business Centres, via a network of exclusive agents, including nearly 500 agencies outside Quebec distributing property and casualty insurance and a host of other financial products, through the Internet and mobile apps.

DGIG serves over 3 million clients, marketing its products to individual and business markets across Canada under the Desjardins Insurance and State Farm banners to the group insurance market, namely members of professional associations and unions and the personnel of employers under The Personal banner. DGIG also operates in the white label market, serving well-established Canadian financial institutions, among others.

Western Life Assurance Company operates an extensive insurance product distribution network serving approximately 800,000 clients in Western Canada. Its property and casualty insurance products are distributed to individual and business clients through a network of brokers covering over 160 points of sale and to the general public via client contact centres and the Internet under the Western Direct Insurance banner. Western Financial Group Inc. also provides other financial products.

On February 16, 2017, Desjardins Group announced it had entered into an agreement to sell Western Financial Group Inc. and Western Life Assurance Company to Trimont Financial Ltd., a subsidiary of The Wawanesa Mutual Insurance Company. See the "Recent developments" section of this Annual Information Form.

For more information about the Property and Casualty Insurance segment, see the "Property and Casualty Insurance" section on pages 29–32 of the MD&A in the Annual Report, which is incorporated herein by reference.

# **Treasury and Other Support to Desjardins Group Entities**

The Treasury and Other Support to Desjardins Group Entities category includes financial information that is not specific to a single line of business. It primarily includes the treasury activities of the Federation and the financial intermediation between surplus and liquidity needs of the caisses and strategic direction and oversight activities of Desjardins Group.

As of the effective date of the Amalgamation, the Federation serves as financial agent and treasurer to Desjardins Group. The Federation is a member of the Canadian Payments Association and of The Canadian Depository for Securities Limited ("CDS") which provide clearing settlements for payment instruments and securities transactions in Canada.

The Federation supplies Desjardins Group with financing and also provides various treasury products. It obtains its funds principally from depositors from the short-, medium- and long-term Canadian and international capital markets. This segment also manages the Federation's assets and liabilities, and the securities and derivative financial instruments portfolios, as well as cash of Desjardins Group. As Desjardins Group treasurer, the Federation develops and implements liquidity management and asset/liability matching strategies.

This Section also includes the operations of *Capital Desjardins inc.*, and those related to the asset-backed term notes (ABTN) held by Desjardins Group. It further includes Desjardins Technology Group Inc., which covers all of Desjardins Group's IT operations. In addition to various adjustments required to prepare consolidated financial statements, intersegment balance eliminations are also classified in this category.

For further details regarding the Treasury and Other Support to Desjardins Group Entities segment, see "Treasury and Other Support to Desjardins Group Entities" section on page 32 of the MD&A in the Annual Report, which is incorporated herein by reference.

#### Total revenue from operating segments

	% of the Group's total revenue 2016	% of the Group's total revenue 2015	% of the Group's total revenue 2014
Personal and Business and Institutional Services	39.5	39.3	37.5
Wealth Management and Life and Health Insurance	41.9	41.0	47.5
Property and Casualty Insurance	22.0	22.5	17.2
Other	(3.4)	(2.8)	(2.2)

For further details regarding revenue from operating segments, see the information on pages 22–32 of the MD&A in the Annual Report, which is incorporated herein by reference.

#### **COMPETITIVE CONDITIONS**

The Federation's main competitors include the major Canadian banks and insurance companies that do business in all Canadian provinces. For more information about the competitive conditions in each of the Federation's three main business segments, see the "Analysis of business segment results" section on pages 22–32 of the MD&A in the Annual Report incorporated herein by reference.

# REGULATORY CAPITAL AND CAPITAL MANAGEMENT

Information on regulatory capital and capital management on pages 38–42 of the MD&A in the Annual Report is incorporated herein by reference.

#### **Desjardins Group's Integrated Capital Management Framework**

Broadly speaking, Desjardins Group's Integrated Capital Management Framework includes the policies and processes required to set the capital targets for Desjardins Group and assign them to its components, establish strategies to ensure that targets are met, quickly raise capital, ensure that the Desjardins Group components' performance is appropriately measured, and optimize internal capital flow and use mechanisms.

On one hand, the Internal Capital Adequacy Assessment Process (ICAAP) serves to ensure the adequacy of capital to address all material risks faced by Desjardins Group and the implementation of capital management strategies which take into account changes in its risk profile.

On the other hand, the stress-testing program serves to determine and measure the effect of various integrated scenarios, consisting in simulating various economic scenarios for all of its components and assessing the financial and regulatory effects. This process allows for gauging the adequacy of the minimum target set in accordance with the capitalization plan in view of Desjardins Group's risk exposures.

# Regulatory framework and internal policies

Desjardins Group's capital management is the responsibility of the Federation's Board of Directors. To support it with its task, the Federation has mandated senior management, through the Finance and Risk Management Committee to ensure that Desjardins Group maintains an adequate and reliable capital base. The Executive Vice-President, Finance, Treasury and Administration is responsible for preparing on an annual basis and with the help of Desjardins Group components, a capitalization plan to forecast capital trends, devise strategies and recommend action plans to meet capital objectives and targets.

The current and forecasted situations show that, in the aggregate, Desjardins Group maintains a solid capital base, allowing it to remain among the best capitalized financial institutions.

Desjardins Group's regulatory capital ratios are calculated according to the AMF's capital adequacy guideline applicable to financial services cooperatives (guideline). This guideline takes into account the requirements set out in Basel III global regulatory framework for more resilient banks and banking systems issued by the Bank for International Settlements.

The Basel III regulatory framework increases capital requirements. Even though the Basel III regulatory framework provides for a transitional period from 2013 to 2019 to mitigate the impact of the new rules on capitalization, the AMF has required Desjardins Group to meet the Tier 1A capital ratio requirements for 2019 as of the first quarter of 2013.

For the Tier 1 and total capital ratios, the AMF required Desjardins Group to meet the levels set for 2019 as of the first quarter of 2014. The AMF may also, at its discretion, set higher target capital ratios where circumstances warrant.

In June 2013, the AMF determined that Desjardins Group met the criteria to be designated as a domestic systemically important financial institution (D-SIFI). As of January 1, 2016, Desjardins Group, as a D-SIFI, is subject to an additional capital requirement of 1% for its minimum capital ratios.

Accordingly, a minimum amount of capital must be maintained on a combined basis by all the Desjardins Group components.

Those capital requirements factor in the investments made in other Desjardins Group components. Some of those components have separate regulatory capital, liquidity and funding requirements, as established by regulators governing banking and securities, among other things. Desjardins Group monitors and manages those entities' capital requirements to ensure effective use of capital and ongoing compliance with applicable regulation.

For regulatory capital purposes, Desjardins Financial Corporation Inc., a holding company consisting mainly of insurance companies, is deconsolidated and reported as a deduction from capital. Desjardins Financial Corporation Inc. is subject to the capital adequacy requirements guideline for life and health insurance issued by the AMF.

Similarly, the Federation and certain subsidiaries included in the scope of Desjardins Group, including the insurance companies, are subject to regulatory requirements issued by the AMF and other regulatory authorities. As most of these subsidiaries must comply with minimum capital requirements, Desjardins Group's capacity to allocate a portion of such capital or funds for other purposes could be limited.

The capital ratios are expressed as a percentage of regulatory capital against risk-weighted assets (RWA). To satisfy the guideline's regulatory requirements, Desjardins Group must now meet a minimum Tier 1A capital ratio of 8%. In addition, the Tier 1 capital ratio and the total capital ratio must be above 9.5% and 11.5%, respectively. These minimum ratios include a capital conservation buffer of 2.5% plus an additional capital requirement of 1% applicable to D-SIFIs. Desjardins Group calculates the RWA for credit risk, market risk and operational risk. Since March 2009, Desjardins Group uses the Internal Ratings-Based Approach for credit risk related to retail loan portfolios (personal). Other credit and market risk exposures are measured using the Standardized Approach, while operational risk is calculated using the Basic Indicator Approach. In addition, Desjardins Group is subject to a threshold defined under Basel I, where the threshold is determined by the difference between the minimum regulatory capital requirement in accordance with the rules of the latest version of the AMF guideline based on Basel I multiplied by an adjustment factor established by the AMF and the minimum regulatory capital requirement calculated under Basel III.

The AMF further requires that Desjardins Group maintain a leverage ratio above 3%. This ratio is defined as the capital measure, i.e., Tier 1 capital divided by the exposure measure. The exposure measure includes: (1) on-balance sheet exposures, (2) securities financing transaction exposures, (3) derivative exposures and (4) other off-balance sheet exposures.

Desjardins Group and all its components that are subject to minimum regulatory requirements with respect to capitalization were in compliance with said requirements as at December 31, 2016.

It should be noted that as of January 1, 2017, the Federation is subject to the guideline requirements. The Federation currently meets these requirements as well as the internal targets set. The Federation may, upon a decision of its Board of Directors, issue a capital call to its member caisses to meet the requirements or requests of a regulator or rating agency regarding the capital adequacy of the Federation or a legal person or company controlled by it, or to comply with a financial commitment made by the Federation to such a legal person or company.

#### REGULATION AND CONTROL

Information on the regulatory environment on pages 8-9 of the MD&A in the Annual Report is incorporated herein by reference.

# Regulatory requirements

The Minister of Finance of Quebec is responsible for the application of the AFSC and the AMF is in charge of its administration. The AMF is the main government authority that supervises and oversees insurance companies and deposit-taking institutions (other than banks) operating in Quebec and governed by provincial law, including the Federation and its insurance subsidiaries.

On December 5, 2013, the Minister of Finance and the Economy of Quebec submitted his Report on the application of the *Act respecting financial services cooperatives* to the National Assembly. This report sets out the proposals that will serve as benchmarks for the amendments to the current legislative framework aimed at adapting it to the changing realities of financial services cooperatives as well as the requirements under new international standards imposed on financial institutions. Following this report, an omnibus bill proposing a reform of all the laws governing financial services, including in particular, legislative amendments to the *Act respecting financial services cooperatives* and the *Deposit Insurance Act*, is expected to be released in 2017. In particular, the bill is expected to set forth the recovery and resolution mechanisms upon default under the new international standards imposed on financial institutions, strengthen duties of supervision and intervention for the Federation and the *Fonds de sécurité*, and measures to facilitate Desjardins Group's capitalization and risk management. The bill is further expected to result in the creation of the new, modernized *Act respecting insurance* introducing, in particular, a framework applicable to online insurance sales and a new definition of the AMF's powers of intervention. The bill is currently expected to come into force in 2017. Desjardins Group continues to monitor developments closely in this area.

Other regulations issued provincially, federally or by regulators may also govern some operations of Desjardins Group entities, such as regulations of the Office of the Superintendent of Financial Institutions (OSFI) relating to property and casualty insurance, asset custody, trust services and the banking services offered by Zag Bank.

Desjardins Bank, National Association is licensed with and supervised by the Office of the Comptroller of the Currency (OCC) of the United States, an independent branch of the U.S. Department of the Treasury. The Federation's U.S. operations are subject to the supervisory and regulatory authority of the Board of the Governors of the Federal Reserve System under the *International Banking Act* of 1978 due to the fact that its wholly owned subsidiary, Desjardins FSB Holdings Inc., is a bank holding company. U.S. Federal Reserve policies require the Federation to be a source of financial strength for Desjardins Bank, National Association. U.S. federal legislation limits the ability of Desjardins Bank, National Association to engage in certain transactions with the affiliated entities of Desjardins Group.

Any such transaction is limited to 10% of Desjardins Bank, National Association's capital and the aggregate of these transactions may not exceed 20% of its capital. These transactions must also be on terms as favourable to Desjardins Bank, National Association as those entered into with unrelated third parties. The Desjardins Florida Branch is also licensed with and supervised by the OCC under the provisions of the *International Banking Act* of 1978. Desjardins Group is also subject to the U.S. *Bank Holding Company Act* and has been designated a Financial Holding Company (FHC) in the U.S. To maintain this status, Desjardins Group must continue to comply with regulatory capital requirements and certain other requirements in order to be considered as "well-capitalized" and "well-managed" under U.S. Federal Reserve regulations.

# **Government regulations**

The AFSC confers wide-ranging regulatory powers on the Quebec government regarding the caisses and the Federation, in particular in respect of:

- the standards respecting the adequacy of the capital base of the Federation and the caisses, the elements which compose the capital base and proportion represented by each element;
- the standards respecting the liquid assets of the Federation or the caisses;
- the limits applicable to the investments which the Federation or the caisses may make;
- the additional information that must be provided in the Annual Report and in the auditor's report; and
- the trust company activities which may be exercised by the Federation or the caisses, the cases when such activities can be carried on and the conditions under which they may be exercised.

In addition, the government may authorize a caisse to carry on any activity that is not related to the pursuit of the caisse's mission where the government considers that such activity is in the interest of the public and the members and where such activity is not prohibited by law. The government may also adopt regulations applicable to the caisses regarding, among other things, their accounting operations, reserves for doubtful debts and contingent losses, allocation of surplus earnings and voluntary purchase, as well as the repurchase or redemption of shares should the Federation fail to adopt standards in that regard.

The Federation's participating auxiliary members, consisting of the *Fédération des caisses populaires de l'Ontario Inc.* and its member caisses, are governed by the Credit Unions and Caisses Populaires Act, 1994 (Ontario) and subject to Ontario regulatory authorities.

#### Autorité des marchés financiers

The AMF performs monitoring and control functions over financial institutions. Among its responsibilities, the AMF supervises and inspects deposit-taking institutions (other than banks) operating in Quebec. In particular, it is responsible for administering the AFSC and performing the duties and exercising the powers conferred to it under the AFSC. The AMF may issue orders to ensure implementation of the AFSC and any regulations adopted by the government.

The AFSC was amended on May 18, 2016 (effective December 31, 2015) in order to make certain changes relating to the audits of financial statements of financial services cooperatives. Accordingly, the AMF must ensure the adoption by the Federation of a satisfactory standard regarding the content of financial reports required to be produced by the caisses, in order for the Federation to have the combined financial statements audited, which financial statements present, on a combined basis, the financial position of the caisses that are members of the Federation. The AMF must also ensure that the internal affairs of the caisses are audited in accordance with the provisions of the AFSC. The AMF can require that the annual audit of the activities of the Federation be repeated or extended, or that a special audit be carried out on a member caisse of the Federation and, for this purpose, it can name an auditor who will be compensated by the caisse in question. It may, at any time, conduct any examination or investigation it considers necessary or expedient in respect of the internal affairs and activities of a caisse. It may also order an inquiry into any matter within its jurisdiction, if it is of the opinion that public interest so requires. Where the AMF is of the opinion that the value of real property securing a claim of a caisse is less than the amount of the loan granted and interest accrued, or where it considers the real property to be insufficient security, it may require an appraisal of the real property. Following the appraisal, it may reduce the book value of the loan. Likewise, where the AMF is of the opinion that the market value of any asset of a caisse is less than the book value, it may require an appraisal of the asset concerned and reduce its book value.

The AFSC empowers the AMF to establish guidelines, in particular with respect to adequacy of the capital base. The AFSC also empowers the AMF to impose a recovery program on the Federation and the caisses when it is of the opinion that their network's capital base is inadequate. The AMF may give the Federation or a caisse any written instructions it deems appropriate while such a recovery program is in effect. It may also itself implement such a recovery program should the Federation fail to do so.

The AFSC also empowers the AMF to issue orders to a caisse where it is of the opinion that the caisse does not adhere to sound and prudent management practices or is not in compliance with the AFSC, a government regulation, written instructions, guidelines, a recovery program or an undertaking entered into under the AFSC or the rules of ethics pertaining to insider trading and conflicts of interest. In such a case, it may order a caisse to cease such practices and to implement specific measures. The AMF must be informed of a caisse's failure to comply with written instructions or orders given or issued by the Federation. The AMF may approve the instructions or orders of the Federation with or without amendments. The AFSC stipulates that once approved, these instructions or orders are deemed to be written instructions of the AMF.

If, in the opinion of the AMF, the Federation fails to exercise the protective powers conferred on it by the AFSC, it may exercise them instead. The AMF may give written instructions to the Federation concerning the adequacy of its network capital base and of its liquidity or to the Federation or the caisses concerning the investments they may make. It may also issue to the Federation or the caisses guidelines concerning any sound and prudent management practice.

Furthermore, the AMF may, by motion, apply to the courts for an injunction in respect of any matter relating to the AFSC.

With the authorization of the AMF, the Federation may immediately suspend the powers of the board of directors or the board of supervision of a caisse for a maximum period of 30 days and appoint a provisional administrator to exercise the responsibilities of the board temporarily if it has reasons to believe that there has been embezzlement or misappropriation or unexplained absence of assets, that there has been gross misconduct or material default in the performance of obligations by an officer of the caisse or its board of directors, or that control over the caisse assets is insufficient to adequately protect the rights of its members.

#### **POWERS OF THE FEDERATION**

The AFSC provides for the creation of a self-regulated network of financial services cooperatives formed by the Federation and the caisses. Under the AFSC, the Federation is the primary organization for supervision and control over the caisses. The AFSC confers powers of intervention upon the Federation to ensure the caisses comply with the standards governing their operations. Such standards are adopted by the Federation and they relate to, among other things, reserves for doubtful debts and contingent losses, adequacy of the capital base, its components and their proportion to each other, liquidity and credit and investment activities of the caisses. The Federation may also adopt standards pertaining to any financial or administrative practices of the caisses.

The Federation is also empowered to conduct examinations and investigations into the internal affairs and business of the caisses to assess the quality of their management and to ensure that its standards are observed.

To that end, the AFSC contains various measures to enable the Federation to intervene into the affairs of the caisses and enforce compliance with the provisions of the AFSC or a normative instrument adopted thereunder. In that respect, the Federation has extensive powers that enable it, in particular circumstances, to give the caisses binding written instructions, to order the caisses to adopt recovery programs, to suspend officers or directors and to appoint a provisional administrator. These powers must be exercised under the supervision of the AMF.

# TRADEMARKS, TRADE NAMES AND SERVICE MARKS

The Federation and Desjardins Group components rely on applicable intellectual property legislation to protect the many marks and trademarks they own for the various financial products and services offered to their members and their clients. In addition to the rights resulting from the use of the marks they own, Group components register trademarks when possible and take appropriate measures to prevent their unauthorized use by third parties where necessary. To make this document easier to read, the trademarks and trade names of the Federation and components of Desjardins Group may be used herein without the ® symbol but that does not mean that they will not enforce their rights or the rights of the licence holders of such trademarks and trade names to the extent permitted by applicable law.

#### **SOCIAL AND ENVIRONMENTAL POLICIES**

Because it believes that building social and economic factors into its business model is critical to its sustainability, Desjardins Group adopted a sustainability policy in 2005. The policy was updated in 2015 to clearly set its strategic goal framework in this respect. Year after year, for over ten years, Desjardins Group has been improving its business and management practices with the aim of measuring its progress. In 2016, it set itself the target of reducing greenhouse gas emissions generated by its day-to-day activities by 20% below the 2008 level by 2020. Desjardins Group also confirmed its commitment to the gradual decarbonization of its capital and is currently working on determining the methodology to guide its actions. It has in particular restructured and expanded its offering of socially responsible investment products.

Furthermore, to contribute to the transition to a low carbon economy, Desjardins Group's priority is to focus its actions on combatting and adapting to climate change, which comprise economic, social and environmental issues. In 2016, it launched the marketing of its new integrated "green" financial product offering aimed at customers looking to reduce their energy consumption and greenhouse gas emissions. Desjardins Group also bolstered its energy efficiency programs for employee transportation and building management.

By expanding the projects eligible for the caisse Community Development Funds and by announcing a \$100 million Regional Development Fund, Desjardins Group has demonstrated the extent of its commitment to the development of communities where it was formed and developed while increasing the participation of its members in the decision-making process.

By ensuring rigorous management of operations, a stimulating work environment for its employees and sustained support to the social and economic development of communities, Desjardins Group strives to achieve both financial and non-financial recognition for its performance. With this goal in mind, Desjardins Group has enhanced its disclosures based on the GR14 Guidelines of the Global Reporting Initiative. In 2016, after consultations with its members and clients, a rigorous analysis of the relevance of Desjardins Group's social responsibility concerns was carried out, leading to the selection of priority themes that will be announced to the public. The analysis of the relevance of social responsibility concerns, which can be considered to be a continuous improvement exercise, will be continued in 2017 with consultations with certain internal and external stakeholders.

# **CAISSE NETWORK**

The Federation acts as the coordinating organization of the caisses and the affiliated institutions and entities of Desjardins Group. The Federation promotes the development and effectiveness of the caisses by providing them with various technical, administrative and financial services.

The Federation also acts as a control and supervisory body over the caisses. The AFSC confers broad normative powers upon the Federation, in particular with respect to the adequacy of the capital base of the caisses, their reserves, liquid assets and credit and investment activities. The Federation is responsible for inspecting the caisses and auditing the combined financial statements which present, on a combined basis, the financial position of the Federation's member caisses. The Federation is also in charge of other activities structured as business units of the Federation.

The caisses are required to help fund the Federation's development and operating expenses, mostly through basic annual assessments determined by the Federation for each fiscal year. Assessments may also increase the general and stabilization reserves of the Federation to the extent deemed necessary to maintain a sound financial profile. The financial by-laws of the Federation contain the terms and conditions for the establishment and payment of basic assessments. Each year, on the recommendation of the Federation's Board of Directors, assessments are adopted by a two-thirds majority of the votes cast by the members present at a general meeting and are then allocated among the caisses based on their relative size. The amount of a specific assessment depends on the Federation's annual budget and the required increase in its reserves, where applicable.

Further, the Federation may determine, by resolution of its Board of Directors, an assessment with respect to a caisse that uses a particular service. The AFSC also empowers the Federation to determine a special assessment payable by all caisses to make up for the operating deficits of a caisse whose general reserve is inadequate, if the *Fonds de sécurité Desjardins* does not provide therefor. However, such assessments have never been imposed. The caisses are bound by legislation to pay the contributions under these assessments to the Federation. See "Financial intervention mechanisms" section of this Annual Information Form.

# Principal cooperative rules

The caisses are autonomous legal entities organized as financial services cooperatives pursuant to the provisions of the AFSC. A financial services cooperative is defined in the AFSC as a legal person in which persons having economic needs in common unite to form a deposit and financial services institution. The mission and rules of cooperative action are set out in the AFSC. Every Desjardins caisse in Quebec must be a member of the Federation to be constituted initially and to maintain its existence. As a general rule, the activities of a caisse are exercised mainly for its members and for their benefit.

The members of a caisse, as owners and users, share in its development by observing a range of cooperative action rules consisting primarily of the following:

- There is no restriction on the number of members of each caisse. To become a member, a person must subscribe and pay for the number of qualifying shares determined by the caisse's by-law. These shares are redeemable upon termination of membership;
- A member is only entitled to one vote regardless of the number of shares held. Proxy vote is not allowed, but a proxy may represent and vote on behalf of a single member that is a corporation or partnership or group of persons;
- Each caisse must establish and maintain a general reserve (retained surplus), comprising all or a
  portion of its annual surplus earnings (excess of revenues over expenses, otherwise defined as
  overpayments). No portion of this reserve may be distributed among members; and
- The annual surplus earnings of a caisse are allocated by the general meeting of its members in accordance with the provisions of the AFSC and the Federation's standards. An order of priority is established as follows: after transferring to the added-value reserve the portion of the surpluses representing the annual increase in value of the eligible investments and the impact of derivatives appreciation or depreciation on added-value reserve derivative instruments, (1) interest is paid on the Capital Shares; (2) interest is paid on the remaining outstanding share capital; (3) an allocation is made to the stabilization reserve (created to ensure payment of interest on the Capital Shares in the event of inadequate surplus earnings); (4) an allocation is made to the general reserve; (5) dividends are paid to members and an allocation is made to a community development assistance fund; and (6) an allocation is made to the reserve for potential member dividends.

# Share capital

The share capital of a caisse consists of non-interest bearing qualifying shares. A caisse may also issue Capital Shares and investment shares subscribed for by its members and include these shares in its share capital. The number, price, privileges, rights and restrictions of each series of Class F Capital Shares or investment shares are determined by resolution of the board of directors of the caisse and approved by the Federation.

Permanent shares may usually be redeemed only in the event of the holder's death or with the AMF's authorization, except where the caisse is wound up or dissolved or becomes insolvent. Moreover, the caisse may, under certain conditions, redeem permanent shares when they have been held for at least five (5) years if: (i) the holders have reached 60 years old and have availed themselves of a retirement or early retirement right; or (ii) the holders have reached 65 years old. Such redemption may only take place if the capitalization of the cooperative network and the capital of the caisses are adequate to meet the levels prescribed in the standard after the redemption takes place. Permanent shares rank junior to deposit liabilities and other caisse indebtedness, including the subordinated notes issued to *Capital Desjardins inc.*, but rank senior to the qualifying shares.

Interest payable on permanent shares is determined by the annual general meeting of each caisse based on its surplus earnings or stabilization reserve. The board of directors may also, during the fiscal year, determine the interest payable based on the stabilization reserve. However, interest payable annually may not exceed the maximum rate set by the by-laws of the Federation.

The Federation has established a trust fund intended for the purchase, under specific circumstances, of permanent shares issued by the caisses. Even though the Federation intends to purchase all the shares offered by holders, it is not bound to acquire any permanent share at any given time. When purchasing such shares, the financial situation of the caisse or of the Federation and caisse network is taken into account.

# **Boards and committees**

At each annual general meeting of a caisse, its members elect at least one third of the members of its board of directors and oversight board, who are officers of the caisse. At or following such annual meeting, the board of directors of the caisse selects from among its members a president, a vice-president and a secretary of the caisse. The president and the other members of the boards are compensated in accordance with the standards of the Federation. Pursuant to the AFSC, no employee of a caisse, the Federation, or other legal entity or affiliate of the Federation may be elected to a board of a caisse that is part of Desjardins Group. Effective December 10, 2010, the general manager of a caisse may not serve on its board of directors. Each member of the board of directors and oversight board of a caisse is elected for a term of three years. The AFSC stipulates that the caisses must provide for a rotation in their by-laws to ensure that one third, except one, of the members of their boards of directors and their oversight boards be elected annually.

The board of directors is composed of at least five and no more than fifteen members and is responsible for managing the affairs of the caisse. Pursuant to the AFSC, the board of directors must appoint an audit committee comprising at least three of its members. The Chair of the Board is an ex-officio member of the audit committee, unless otherwise decided by the board. The audit committee has the following responsibilities: (1) it reviews the reports prepared by the Inspection Department and Desjardins Group Monitoring Office (DGMO) and reports to the Board of Directors; (2) it follows up on its recommendations and the implementation of the measures adopted to enforce point (1); (3) it reviews the financial report necessary to prepare the combined annual financial statements and recommends their adoption by the Board of Directors. The audit committee may also fulfill any other function that the board of directors may determine.

Accordingly and in order to play an active role in monitoring financial reporting, internal control, risk management and financial governance, the board may entrust the following additional duties to the audit committee: (a) review the caisse's financial performance; (b) ensure the quality of financial reporting to Desjardins Group; (c) review reporting on risk, compliance and internal control; (d) review the annual certification of the effectiveness of financial internal controls. The oversight board, which comprises three or five members, is mainly responsible for monitoring the ethical, professional conduct and cooperative aspects of the caisse's activities.

The AFSC also imposes various duties and specific obligations upon caisse officers and an infringement thereof may result in the personal liability of the non-complying officer. In addition to their duty to act with prudence, diligence, honesty and loyalty in the best interests of the caisse, officers must, in fulfilling their duties, take into account the interests of the members of the caisse and avoid conflicts of interest situations. They must also abide by the law, the articles of the caisse, the government regulations, the bylaws of the caisse and the Federation, the rules of ethics and professional conduct, as well as the standards, orders and instructions incumbent on them under the AFSC.

As part of the Federation's regional general meetings and group caisse meetings, the caisses of a given region and group caisses elect, among others, the officers who will sit on the regional council for their region or on the board of the group caisses. The primary role of regional councils or the board of the group caisses is to represent the caisses of their regions in the Federation and in their communities. Their role consists in, among other things, defining a multiyear strategic regional business development plan for the caisses, developing an annual regional business plan consistent with Desjardins Group targets and influencing the Federation's decisions on major directions, notably Desjardins Group's strategic planning and large-scale projects.

#### Investment business structure

The AFSC requires the Federation to adopt standards concerning the investments that may be made by the caisses. Pursuant to these standards, the caisses may invest in shares or unsecured debt securities of companies located in their territory, subject to certain limits. The caisses may also invest, in a limited fashion, in stock or shares or any debt securities issued by a cooperative governed by the Cooperatives Act (Quebec), a federation of such cooperatives or a legal person controlled by any of them. Together, these investments, where permitted, may not exceed, on the date of any investment, 2% of the assets of a caisse, and none of them may entitle a caisse to acquire, alone or jointly with another caisse, directly or through a holding company, more than 30% of the assets or more than 30% of the voting rights attached to the shares of a legal person. The voting rights may not enable a caisse to elect more than one third of the directors of a legal person.

In addition to a trust fund, the Federation has established a deposit fund, a liquidity fund, a development assistance fund, various investment funds, a Caisse centrale fund and an administration fund. The trust fund is administered by Desjardins Trust Inc. and is used to purchase Capital Shares or investment shares already issued by the caisses. The trust fund is also used to purchase Capital Shares or investment shares that have been issued by the Federation to a member of a caisse. The Capital Shares and the investment shares issued by the Federation and purchased in this manner may only subsequently be sold to a member of a caisse. The trust fund is never required to purchase a share issued by a caisse or the Federation.

Pursuant to by-laws adopted by the Federation, substantially all investments made by a caisse must be in the form of deposits or investments in the funds established by the Federation. The Federation is entrusted with the management of the funds, but may mandate a third party to assume this responsibility subject to approval by the AMF. The assets of the funds, except for the liquidity fund, are not separate from those of the Federation. However, separate books and accounts of the transactions are maintained for each fund.

The deposit fund allows each caisse and the Federation to clear payment instruments drawn between them. Liquidity surpluses of the Quebec caisses are deposited in the deposit fund and, as at December 31, 2016, such surpluses totalled \$4.9 billion.

The purpose of the liquidity fund is to combine, for administration purposes, the funds that the Quebec caisses are required to maintain to meet the Federation's standards for sufficient liquidity. The net assets of the liquidity fund are separate from the Federation's assets and totalled \$6.6 billion as at December 31, 2016.

The purpose of the development assistance fund is to contribute to the development of people and corporations through investments, credit or any other form of assistance.

Investments by the caisses in the main affiliates of Desjardins Group originate from the investments in the investment funds of the Federation and totalled \$9.1 billion as at December 31, 2016. The Federation issues to the caisses Capital Shares in respect of each investment fund. Such shares bear no interest and entitle their holders to a share of the net assets and net revenue of their respective funds in accordance with the Federation's by-laws.

The Caisse centrale fund complements the activities of the administration fund and serves to administer the Federation's activities relating to the provision of banking, international and financial products and services to all Desjardins Group entities, to public sector organizations and SMEs.

The administration fund enables the Federation to manage its own assets and the services provided to the caisses. The Federation uses the administration fund to compute and manage all of the expenses and income derived from the services it provides to the caisses.

The caisses' deposits or investments in the funds may be invested only in accordance with the investment and credit powers of the Federation and applicable standards and policies.

Any deposit made by a caisse in a fund constitutes a debt of the Federation to the caisse ranking equally with its other debts and becomes due only in the event of the liquidation or winding-up of the Federation or the caisse or in the event that the caisse ceases to be a member of the Federation.

The AFSC empowers the Federation to create, by by-law, any other fund deemed necessary.

# **Business of the caisses**

The main business activities of a caisse are to receive deposits from its members and invest them for profit, to extend credit, primarily in the form of mortgage loans, and to supply various other financial products and services such as general insurance and life insurance products and brokerage services to its members through other Desjardins Group entities.

However, the line of insurance products offered at caisses in Ontario is limited to certain insurance products authorized under provincial legislation.

#### Credit activities

A caisse extends credit to individuals (residential mortgage, consumer and other), to agricultural, commercial, industrial and other businesses and to public sector entities in accordance with the credit standards of the Federation.

A caisse's general manager or the director of a Desjardins Business Centre (specializing in business lending) authorizes all loans extended by the caisse in accordance with the credit practices and authorization limits prescribed by the Federation, and may also delegate this authority to any other person appointed by the caisse's board of directors. Accordingly, a caisse may extend credit to a borrower or a common risk group of entities up to its authorization limits, above which prior approval from the Federation is required.

A loan is classified as impaired if there is objective evidence of impairment, that is, once one of the following conditions has been met:

- There is reason to believe that a portion of the principal or interest cannot be collected;
- The interest or principal repayment is contractually 90 days or more past due, unless the loan is fully secured or in the process of collection;
- The interest or principal is more than 180 days in arrears.

A loan is not classified as impaired when it is fully guaranteed or insured by a Canadian government (federal or provincial) or an agency of a Canadian government.

A loan is considered past due when the borrower has failed to make a payment by the contractual due date.

For loans classified as impaired, the loan manager determines the amount of the individual allowance, which must be approved by the general manager of the caisse or director of the Desjardins Business Centre, or by a person to whom he has delegated such power.

Loans for which an individual allowance has not been established are included in groups of assets with similar credit risk characteristics and are subject to a collective allowance.

The Federation is responsible for determining the collective allowance for caisse network portfolios.

A loan is written off after all attempts at restructuring or collection have been made and the likelihood of future recovery becomes remote.

#### **Deposit activities**

Deposits made by caisse members are protected by the following internal and external mechanisms:

- Each caisse must at all times maintain adequate liquidity in the liquidity fund established and managed by the Federation;
- Each caisse must create and maintain a general reserve which, together with its share capital, is part
  of its members' equity;
- The caisses benefit from a security fund governed by the AFSC; and
- Since the caisses are registered with the AMF under the *Deposit Insurance Act* (Quebec), depositors are guaranteed repayment of their deposits up to \$100,000 per caisse and per depositor. Certain types of deposits may be separately guaranteed up to the same amount.

In addition to the liquidity and reserves requirements set forth in their incorporating acts, caisses in Ontario are members of the Deposit Insurance Corporation of Ontario.

#### Financial disclosure

Each caisse must prepare an annual report containing its financial report produced by the Finance Executive Division, as well as certain information regarding loans, deposits, capital ratios and its officers and members. The annual report of each caisse must also include the total amount of loans extended to restricted parties. Furthermore, in connection with the AMF's due diligence, the caisses must incorporate the report of their oversight board's activities into their annual report.

The annual report of a caisse is submitted to its board of directors for approval. The caisses must provide the AMF, upon request, with the financial reports, statistical data and other information it deems necessary for the application of the AFSC.

In addition, the caisses are required to provide the Federation with statistic data reports and other information that the Federation deems appropriate for the purpose of ensuring oversight over their loans and investment activities. With this in mind, the caisses have also undertaken to provide the Federation with extensive access to their books, to enable the Federation to fulfill its duties.

# **Desjardins Group Monitoring Office (DGMO)**

The DGMO is responsible for oversight across Desjardins Group, i.e. internal audit (including the caisse networks in Quebec and Ontario) and management of investigations into internal fraud and other wrongdoing. Internal audits of the caisses and Desjardins Group entities are performed by its Oversight Department.

The Chief Monitoring Officer (CMO) of Desjardins Group is appointed by the President and Chief Executive Officer of Desjardins Group upon the recommendation of the Board of Ethics and Professional Conduct of the Federation for a renewable five-year term. The CMO may be dismissed only by the President and Chief Executive Officer of Desjardins Group, with the approval of the AMF.

The DGMO's mandate is determined mainly by Desjardins Group's Audit and Inspection Commission (AIC) and Desjardins Group components' audit committees and commissions. The DGMO's responsibilities are defined by the AIC and Desjardins Group components' audit committees and commissions in connection with their oversight role.

The DGMO's Oversight Framework is the document on which the DGMO relies to carry out its mandate with respect to Desjardins Group components. It also serves as the Internal Audit Charter. The Oversight Framework sets out the DGMO's mission, status and responsibilities as well as the means at its disposal to discharge its duties. The DGMO's Oversight Framework includes all of DGMO's mandates across Desjardins Group, including its oversight of Desjardins caisses of Quebec and Ontario, the Federation, Fonds de sécurité Desjardins, as well as all Desjardins Group components under the direct or indirect control of the Federation.

The head of the DGMO reports functionally to the AIC and administratively to the President and Chief Executive Officer of Desjardins Group.

The DGMO is an independent and objective advisory and assurance organization. It assists Desjardins Group officers with their governance and oversight responsibilities and advises management on its responsibility to provide sound and prudent management. Accordingly, the DGMO helps improve overall performance and maintain the trust of members, customers, the public and regulatory organizations in Desjardins Group.

# **Oversight across Desjardins Group**

The DGMO oversees all Desjardins Group components, including those whose operations have been outsourced to a third party. The annual oversight plan is determined using a risk-based approach and also taking into consideration the statutory requirements to which Desjardins Group is subject. The annual plan is validated by Desjardins Group executive officers and is approved by the audit committee or commission of Desjardins Group components.

The AFSC requires the DGMO's Oversight Department to inspect each caisse at least every 18 months. One of the main purposes of these inspections is to assess the policies and practices of the caisses as well as their internal control systems, and to ensure they comply with the applicable laws, regulations and standards.

The DGMO is accountable to the AIC and the audit commissions or committees of Desjardins Group components which have independent directors who serve on the Board and it submits adequate reports to them in accordance with their mandate.

The DGMO must also report the results of its inspection of caisses to the AMF and the board of directors and the oversight board of each caisse with respect to what falls within its jurisdiction, as well as to the Fonds de sécurité Desjardins.

#### Financial intervention mechanisms

Certain financial intervention mechanisms have been established by the Federation and the *Fonds de sécurité Desjardins* to provide support to the caisses in events of operating deficits or other situations that could lead to insolvency.

#### Fonds de sécurité Desjardins

In 1980, Desjardins Group created the *Fonds de sécurité Desjardins* to reinforce the financial security of the caisses. The *Fonds de sécurité Desjardins* is an independent entity whose reserves are collectively owned by all the Quebec caisses. The *Fonds de sécurité Desjardins* was created (1) to promote financial stabilization that ensures the solvency of each caisse, (2) to assist in the payment of any losses sustained by the members of a caisse in the event of its winding-up, (3) to take part in the capitalization operations of the network of Quebec caisses that are members of the Federation, and (4) to avoid or reduce payments made by the AMF under the *Deposit Insurance Act*. It also ensures that appropriate capital strengthening plans are adopted and implemented at the caisses benefitting from its financial support.

The Fonds de sécurité Desjardins intervenes in caisses only as a last resort, that is, when the caisse has already availed itself of other Federation programs, including, the permanent and surplus share management program, the offsetting programs, the Fonds hypothécaire and the Fonds de développement Mouvement.

#### Powers and assessments

The AFSC defines the powers that the Fonds de sécurité Desjardins may exercise in the pursuit of its mission. It confers upon the Fonds de sécurité Desjardins the right to determine and collect assessments from its member caisses, regulates its investments and contains provisions relating to the independent audit and inspection of the Fonds de sécurité Desjardins. The Fonds de sécurité Desjardins levies and collects assessments from the caisses annually. For fiscal 2016, the assessment for each caisse is determined as follows: 50% according to risk-weighted assets and 50% according to total member deposits. In addition, the Fonds de sécurité Desjardins maintains an incentive for increasing caisse capitalization by discounting assessments based on the ratio of Tier 1A capital to risk-weighted assets. The caisses are bound by the AFSC to pay this assessment, which serves to cover the operating expenses of the Fonds de sécurité Desjardins, settle the deposit insurance premium payable and fund the reserve established for the exclusive benefit of all the Quebec caisses.

The Fonds de sécurité Desjardins may extend grants and loans to the caisses, guarantee the repayment of loans and reach agreements for the purposes of managing the affairs of the caisses and purchasing their assets, in whole or in part. It has the power to act as liquidator or provisional administrator of a caisse. It may also, in the case of a loan or a grant, determine the measures to be taken by the caisse in order to correct certain financial and administrative practices.

#### Intervention policies

The Fonds de sécurité Desjardins has adopted an intervention policy designed to ensure that no caisse is in a precarious situation related to capital adequacy or becomes insolvent. Since its creation, it has always taken measures to this end, particularly by extending grants to caisses in financial difficulties. However, the Fonds de sécurité Desjardins does not intervene to deal with liquidity matters.

Its policy is to extend loans and grants to caisses undergoing difficulties in order to remedy their financial situation. Where circumstances warrant, the *Fonds de sécurité Desjardins* may recommend the amalgamation or liquidation of a given caisse. Pursuant to the administrative policies of the *Fonds de sécurité Desjardins*, the board of directors of a caisse must file a loan or grant application duly ratified by the Federation. The loan or grant extended to a caisse must enable it to maintain its Tier 1A capital ratio at a level of 7% above its assets at risk.

A grant is contingent, however, upon the implementation of a capital strengthening program and the signing of a management agreement with the Federation for the purpose of ensuring that the affairs of the caisse will be managed and administered both by the Federation and the caisse, and that the caisse will comply with all the corrective measures set forth in the capital strengthening program. In addition, such an agreement may not be terminated without the prior consent of the *Fonds de sécurité Desjardins*. Furthermore, the caisse's board of directors must undertake to fulfill all the conditions imposed at the time the grant is paid and to provide all reports and information then prescribed.

Loan or grant requests must be approved by the Federation before submission to the *Fonds de sécurité Desjardins*. The Federation may, if necessary, provide any additional information required by the *Fonds de sécurité Desjardins* and suggest that the loan or grant be subject to certain conditions.

The financial structure of the *Fonds de sécurité Desjardins* is based on net equity that has grown steadily from \$523 million as at December 31, 2004 to \$1,076 million as at December 31, 2016. No grants have been made since 2007. Moreover, as at December 31, 2016, the *Fonds de sécurité Desjardins* reached its capitalization objective of 0.60%, as its net value (excluding the total value of the *Fonds de sécurité Desjardins* investments in the caisses – \$1,074 million) divided by the total assets of the Quebec caisses (\$157,712 million) amounted to 0.68%.

#### Investment

The Regulation respecting investments of a security fund adopted under the AFSC regulates the investment activities of the Fonds de sécurité Desjardins. Under this Regulation, the Fonds de sécurité Desjardins may invest only in investment grade securities. The Fonds de sécurité Desjardins is also allowed to purchase subordinated debt securities issued by the caisses as long as such securities do not represent more than 30% of its assets according to its most recent audit.

Pursuant to this Regulation and its investment policy, the *Fonds de sécurité Desjardins* must maintain the liquidity required to meet its operating needs.

#### Inspections and audits

The Fonds de sécurité Desjardins must have its books and accounts audited every year. Within three months following the end of its fiscal year, the Fonds de sécurité Desjardins must deliver a statement of its operations in the prescribed form to the AMF. The affairs of the Fonds de sécurité Desjardins are also inspected by an inspector appointed by the AMF on a yearly basis or whenever such an inspection is considered necessary.

#### Federation

In addition to its power to determine base assessments for the caisses, the Federation is expressly empowered under the AFSC to make up for any operating deficit of one of its caisses in the event its general reserve is inadequate, by levying special assessments on all the other caisses or by using its own funds in the event the *Fonds de sécurité Desjardins* does not do so. The Federation may also levy any other assessment it deems necessary. The caisses are bound by legislation to pay such assessments. Such assessments have never been imposed by the Federation.

#### **RISK FACTORS**

Information on risk factors on pages 44–73 of the MD&A in the Annual Report is incorporated herein by reference.

# **CAPITAL STRUCTURE**

#### **GENERAL DESCRIPTION**

As at the date of this Annual Information Form, the Federation's authorized capital stock comprised the following qualifying shares and Capital Shares:

An unlimited number of qualifying shares with a par value of \$5. These shares can only be issued to members of the Federation and are redeemable only at the Board of Directors' option under certain conditions stipulated in the by-law.

An unlimited number of Class A and G Capital Shares having a par value of \$5 and an unlimited number of Class F Capital Shares having a par value of \$10. Class A and G Capital Shares can be issued only to members of the Federation, while Class F Capital Shares can be issued only to members of the Caisses, including their auxiliary members. The Federation may, by resolution of the Board of Directors and with the AMF's authorization, repurchase all or part of the Class A and G Capital Shares and Class F Capital Shares unilaterally at any time. The Federation may also at any time, and with the AMF's authorization,

purchase all or part of the Class A and G Capital Shares and Class F Capital Shares by mutual agreement. Furthermore, all or part of the Class A and G Capital Shares may be converted at any time, by resolution of the Board of Directors, into another class of shares issued for such purpose. The rate of interest on Class A and G Capital Shares and Class F Capital Shares is determined by the Board of Directors. The repayment of the principal amount and the payment of interest on Class F Capital Shares are subject to compliance with certain conditions.

The Federation may, upon a decision of the Board of Directors, make a call for capital to its members through the issuance of Class G Capital Shares. The Board of Directors determines the number of Class G Capital Shares to be acquired by each of the members while striving to maintain balanced share holdings. Where the Board of Directors has authorized the issuance of new Class G Capital Shares of a new series of Class G Capital Shares, particularly for the purposes of meeting a regulator's or credit rating agency's requirements or requests, with regard to the capital adequacy of the Federation or of a legal person or entity controlled by the Federation, or to discharge a commitment of a financial nature made by the Federation in favour of one such legal person or entity, any member subject to the capital call is required to acquire and pay for the Class G Capital Shares allocated to it.

An unlimited number of FIN-5A, INV, SER and FED-7 Capital Shares in relation to an investment fund. These shares can be issued only to members of the Federation; they are without par value and bear no interest. Subject to the provisions of the Federation's by-law on investment funds, the holders of these shares are entitled to share the net income of the funds. These shares are redeemable, with the AMF's authorization, at the option of the Board of Directors or by mutual agreement. All or part of these shares may also, by resolution of the Board of Directors, be converted into another class of shares issued for such purpose.

The holders of qualifying shares and Capital Shares of the Federation are not entitled to notice of or to attend or vote at meetings of the Federation's members.

# **CREDIT RATINGS**

Desjardins Group's credit ratings impact its capacity to access sources of financing from financial markets, as well as the terms of such financing. They strengthen Desjardins Group's credibility and reputation among institutional investors and counterparties.

The credit rating agencies assign credit ratings and the related outlooks based on their own methodologies, which include a number of evaluation criteria such as asset capitalization and the quality of assets, but also factors which are beyond Desjardins Group's control. The agencies evaluate Desjardins Group primarily on a combined basis, because the credit ratings of the Federation, a reporting issuer, and of *Capital Desjardins inc.*, a venture issuer, are backed by the financial strength of Desjardins Group. The agencies recognize its capitalization, the stability of its operating surplus earnings, its significant market share in Quebec and the quality of its assets.

During 2016, the credit ratings and outlooks assigned to Desjardins Group's securities were confirmed by credit rating agencies Moody's, Standard & Poor's (S&P), DBRS and Fitch and remained unchanged.

Subsequent to the Amalgamation between the Federation and Caisse centrale, the four credit rating agencies, Moody's, S&P, DBRS and Fitch, rated the Federation for the first time, assigning ratings identical to Caisse centrale's, as they were based on the financial strength of Desjardins Group.

S&P's and Fitch's ratings outlooks for Desjardins Group are also stable, while DBRS and Moody continue to maintain negative outlooks for Desjardins Group and the six major Canadian banks. Moody's ratings outlook for *Capital Desjardins inc.*, however, remains stable. DBRS and Moody's justified their decision to assign negative ratings outlooks for Desjardins Group and the six major Canadian banks due to uncertainty about continued government support to systemically important financial institutions on account of the "bail-in" regime proposed by the Canadian government.

Furthermore, Fitch and Moody's indicated that the Amalgamation between the Federation and Caisse centrale would not result in a change in the credit ratings of its structured and legislative covered bond programs. On December 15, 2016, Moody's confirmed the Aaa rating for these programs and, on January 3, 2017 Fitch confirmed its AAA rating with a "stable" outlook.

The Federation and *Capital Desjardins inc.* have credit ratings that are among the best of the major Canadian and international banking institutions.

# Credit ratings of issued securities

	DBRS	STANDARD & POOR'S	MOODY'S	FITCH
Fédération des caisses Desjardins du Québec				
Short term	R-1 (high)	A-1	P-1	F1+
Medium and long term, senior	AA	A+	Aa2	AA-
Capital Desjardins inc.				
Medium and long term, senior	AA (low)	Α	A2	A+

A definition of the categories of each rating has been obtained from the respective credit rating agency's website and is outlined in Schedule A to this Annual Information Form. Further information may be obtained from the applicable credit rating agency.

Credit ratings are intended to provide investors with an independent assessment of credit quality of an issuance of securities. It is recommended that prospective securities purchasers consult the rating agencies to familiarize themselves with the interpretation and significance of the provisional ratings shown above. The above ratings should not be construed as recommendations to buy, sell or hold the securities of these entities. Ratings may be revised or withdrawn at any time by the credit rating agencies. As is customary, the Federation paid fees to the aforementioned credit rating agencies for credit rating services rendered, and other rating agencies received fees for other services rendered during the last two financial years. The Federation expects to pay similar fees to them in the future.

Additional information on capital structure on pages 63–65 of the MD&A in the Annual Report and on pages 150 and 151 of the notes to the consolidated financial statements in the Annual Report is incorporated herein by reference.

# **MARKET FOR SECURITIES**

Before the effective date of the Amalgamation, no securities of the Federation were registered or listed on a stock exchange or a market. Except for possible purchases and sales by the Federation's trust fund, there was no market for trading the securities of the Federation.

See the "General Development of the Business" section of this Annual Information Form for a description of the securities issued by the Federation in 2016.

Having become the issuer under Caisse centrale's securities issuance programs as a consequence of the Amalgamation, the Federation must honour all securities issued by Caisse centrale, including those listed on the Irish Stock Exchange.

On January 19, 2016, Caisse centrale issued variable-rate medium-term notes in the European market under its global multi-currency medium-term note program for a total value of €1 billion. These notes, which are listed on the Irish Stock Exchange, will mature on January 19, 2018.

On July 26, 2016, Caisse centrale issued variable-rate medium-term notes in the European market under its global multi-currency medium-term note program for a total value of £200 million. These notes which are listed on the Irish Stock Exchange will mature on July 26, 2017.

On January 6, 2017, the Federation filed a base shelf prospectus with the Irish Stock Exchange and the Central Bank of Ireland to have the covered bonds issued under its Legislative Covered Bond Program listed on the Irish Stock Exchange, which program was added to the registry of the Canada Mortgage and Housing Corporation on January 29, 2014.

On January 6, 2017, the Federation also filed a base shelf prospectus with the Irish Stock Exchange and the Central Bank of Ireland to have the medium-term notes issued under its global multi-currency medium-term note program listed on the Irish Stock Exchange.

On January 17, 2017, the Federation also issued fixed-rate medium-term notes in the Canadian market under its Canadian medium-term note program for a total value of C\$1 billion. These notes will mature on January 17, 2022. The medium-term notes issued by the Federation in Canada under its Canadian medium-term note program are not listed on any stock exchange or similar market for securities. The Federation does not file a prospectus for the Canadian medium-term note program as it benefits from specific statutory exemptions in this respect.

Additional information on the Federation's financing programs on pages 63-64 of the MD&A of the Annual Report is incorporated herein by reference.

The following table shows, for the indicated periods of the fiscal year ended December 31, 2016, the range of market prices traded on the Irish Stock Exchange's Main Securities Market for corporate debt for the covered bonds issued by Caisse centrale on March 11, 2014, October 22, 2014 and November 25, 2015, and for the medium-term notes issued by Caisse centrale on January 20, 2015, September 15, 2015, January 19, 2016 and July 26, 2016.

	Variable rate	Variable rate	Variate rate	1.125%	0.375%	Variable rate	0.375%
	note	note	note	Note	Note	note	Note
	maturing	maturing	maturing	maturing	maturing	maturing	maturing
	2017-07-26	2017-09-15	2018-01-19	2019-03-11	2019-10-22	2020-01-20	2020-11-25
Marath 2010	GBP	EUR	EUR	EUR	EUR	EUR	EUR
Month 2016							
January	(4)	100 101	100.071	102 206	100.024	00.700	100 F01
High Low	(1)	100.101 100.062	100.071 100.054	103.306 102.768	100.934 100.191	99.720 99.598	100.521 99.459
Closing	(1) (1)	100.082	100.066	102.766	100.191	99.624	100.521
February	(1)	100.000	100.066	103.300	100.934	99.024	100.321
High	(1)	100.101	100.084	103.474	101.249	99.612	100.485
Low	(1)	100.040	100.042	103.198	100.845	99.489	101.095
Closing	(1)	100.053	100.047	103.474	101.249	99.517	101.095
March	(.)	100.000	100.011	100.171	101.210	00.011	101.000
High	(1)	100.068	100.072	103.498	101.288	99.613	101.139
Low	(1)	100.042	100.050	103.155	100.872	99.502	100.568
Closing	(1)	100.058	100.068	103.322	101.140	99.581	101.080
April	` ` `						
High	(1)	100.085	100.088	103.496	101.410	99.980	101.402
Low	(1)	100.061	100.062	103.368	101.241	99.661	101.083
Closing	(1)	100.078	100.082	103.373	101.254	99.971	101.130
May							
High	(1)	100.101	100.127	103.482	101.476	100.144	101.557
Low	(1)	100.072	100.085	103.345	101.228	99.950	101.127
Closing	(1)	100.086	100.120	103.417	101.476	100.126	101.557
June							
High	(1)	100.107	100.149	103.524	101.747	100.220	101.558
Low	(1)	100.012	99.968	103.394	101.468	99.974	102.006
Closing	(1)	100.018	99.973	103.497	101.722	100.038	101.989
July							
High	100.355	100.155	100.121	103.625	101.954	100.374	102.367
Low	100.320	100.108	100.095	103.498	101.808	100.009	102.114
Closing	100.355	100.146	100.118	103.519	101.928	100.320	102.367
August							
High	100.399	100.179	100.179	103.562	102.007	100.469	102.490
Low	100.277	100.150	100.106	103.394	101.830	100.274	102.256
Closing	100.277	100.169	100.169	103.420	101.868	100.469	102.306
September	100 000	100 177	100 405	102 404	101.005	100 477	100 505
High	100.280	100.177	100.185	103.491	101.995	100.477 100.401	102.505 102.183
Low	100.050	100.163	100.147	103.346 103.346	101.828	100.401 100.401	102.183 102.385
Closing	100.050	100.163	100.160	103.346	101.892	100.401	102.385
October High	100.074	100.173	100.185	103.334	101.879	100.404	102.360
Low	100.074	100.173	100.163	103.334	101.561	100.464	102.300
Closing	100.038	100.160	100.161	103.064	101.561	100.398	101.809
November	100.001	100.101	100.170	100.004	101.001	100.000	101.022
High	100.068	100.179	100.201	103.058	101.560	100.489	101.833
Low	100.050	100.162	100.169	102.846	101.326	100.398	101.340
Closing	100.051	100.171	100.181	102.846	101.330	100.483	101.386
December			-				
High	100.069	100.179	100.202	102.862	101.441	100.534	101.505
Low	100.049	100.166	100.179	102.780	101.255	100.494	101.219
Closing	100.050	100.170	100.200	102.810	101.441	100.514	101.495

<sup>(1)</sup> Issue completed on July 20, 2016

# **DIRECTORS AND EXECUTIVE OFFICERS**

## **DIRECTORS**

The following table shows, as at the date of this Annual Information Form, the name, province and country of residence, and position held with Desjardins Group, and the principal positions of each director of the Federation during the past five years, as well as the period or periods during which each director has served as a director and the committees or commissions on which each director has served. Except for the President and Chief Executive Officer of Desjardins Group, directors are elected for a three-year term and may be re-elected provided they are officers of their caisses. The Board of Directors has however adopted a voluntary limitation of four combined terms. This limit was added to the Federation's by-laws and should become effective when the *Act respecting financial services cooperatives* is amended. Transitional measures were implemented to ensure continuing governance of the Federation. Their term expires at the end of the annual general meeting of members. The President and Chief Executive Officer of Desjardins Group is elected for a four-year term and may be re-elected for an additional four-year term only. The members of the Board of Directors of the Federation are the same as those of *Capital Desjardins inc.* and Desjardins Trust Inc., with the addition of Nathalie Soucy, who is a director of Desjardins Trust Inc. Michel Allard and Benoît Turcotte are managing directors of the Board of Directors of the Federation and as such, cannot vote at meetings.

Name, province and country of residence	Position held within Desjardins Group	Principal positions	Beginning of term (yyyy-mm-dd)	End of term (yyyy-mm-dd)
BABINEAU, Louis <sup>(4)(6)</sup> Quebec, Canada	President, Regional Council – Québec-Ouest and Rive-Sud	Tenured professor, UQAR, Lévis campus	2016-04-09	2019
BARIL, Jacques <sup>(2)</sup> Quebec, Canada	President, Regional Council – Est de Montréal	Retired from the education sector since 2010	2001-07-01 2005-04-02 2008-03-29 2011-03-26 2014-03-28	2005-04-02 2008-03-29 2011-03-26 2014-03-28 2017-03-25
BÉLANGER, Annie P. (1)(3)(8) Quebec, Canada	President, Regional Council – Bas-Saint-Laurent and Gaspésie – Îles-de-la- Madeleine	Retired from the education sector since 2003	2013-04-06 2016-04-09	2016-04-08 2019
	Chair of the Board of Directors of Développement international Desjardins Inc.			
CHAMBERLAND, Serges <sup>(2)</sup> Quebec, Canada	President, Regional Council – Saguenay-Lac- Saint-Jean, Charlevoix and Côte-Nord	Retired from the municipal sector since 2011	2006-03-25 2008-03-29 2011-03-26 2014-03-28	2008-03-29 2011-03-26 2014-03-28 2017-03-25
	Chair of the Audit and Inspection Commission of the Federation			
CHAPDELAINE, Claude <sup>(5)</sup> Quebec, Canada	President, Regional Council – Ouest de Montréal	Business consultant Chapdelaine consultants Lecturer, HEC Montréal	2016-04-09	2019
CHEVALIER, Carole <sup>(3)(8)</sup> Quebec, Canada	President, Regional Council – Mauricie	General Manager, Centre d'action bénévole du Rivage	2011-03-26 2014-03-28 2017-03-25	2014-03-28 2017-03-25 2020
CORBEIL, Stéphane <sup>(2)</sup> Quebec, Canada	President, Regional Council – Laval-Laurentides	President, Teris Supply Services Inc.	2016-04-09	2018

President and Chief Executive Officer of	President and Chief		
Desjardins Group	Executive Officer, Desjardins Group	2016-04-09	2020
Chair of the Board of the Federation	Formerly: Senior Vice-President		
Chair of the Executive Committee of the Federation	Cooperative Network and Personal Services and Senior Vice-President		
Chair of the Human Resources Commission of the Federation	Finance, Caisse network		
Chair of the Board, Desjardins General Insurance Group Inc.			
General Manager, Caisse Desjardins du Mont-Saint- Bruno	General Manager, Caisse Desjardins du Mont-Saint- Bruno	2013-04-06 2016-04-09	2016-04-09 2019
President, Regional Council – Richelieu- Yamaska	Businessman	2014-03-28	2017-03-25
Chair, Investment Commission of the Federation			
General Manager, Caisse populaire Desjardins de Montmagny	General Manager, Caisse populaire Desjardins de Montmagny	2013-04-05 2016-04-09	2016-04-09 2019
President, Regional Council – Cantons-de-l'Est	Agricultural entrepreneur	2017-02-23	2018
General Manager, Caisse Desjardins Saint- Eustache–Deux Montagnes	General Manager, Caisse Desjardins Saint- Eustache–Deux Montagnes	2015-03-28	2018
President, Regional Council – Lanaudière	Lawyer Roy, Laporte Inc.	2013-04-06 2016-04-09	2016-04-09 2019
Secretary of the Board of Directors of the Federation			
Chair of the Board of Directors of Desjardins Financial Security Life Assurance Company			
General Manager, Caisse Desjardins Pierre-Le- Gardeur	General Manager, Caisse Desjardins Pierre-Le- Gardeur	2009-12-07 2011-03-26 2014-03-28	2011-03-26 2014-03-28 2017-03-25
	Chair of the Executive Committee of the Federation Chair of the Human Resources Commission of the Federation Chair of the Board, Desjardins General Insurance Group Inc.  General Manager, Caisse Desjardins du Mont-Saint- Bruno  President, Regional Council – Richelieu- Yamaska Chair, Investment Commission of the Federation  General Manager, Caisse populaire Desjardins de Montmagny  President, Regional Council – Cantons-de-l'Est  General Manager, Caisse Desjardins Saint- Eustache—Deux Montagnes  President, Regional Council – Lanaudière  Secretary of the Board of Directors of the Federation Chair of the Board of Directors of Desjardins Financial Security Life Assurance Company  General Manager, Caisse Desjardins Pierre-Le-	Chair of the Executive Committee of the Federation Chair of the Human Resources Commission of the Federation Chair of the Board, Desjardins General Insurance Group Inc.  General Manager, Caisse Desjardins du Mont-Saint- Bruno  President, Regional Council – Richelieu- Yamaska  Chair, Investment Commission of the Federation  General Manager, Caisse populaire Desjardins de Montmagny  President, Regional Council – Cantons-de-l'Est  General Manager, Caisse Desjardins Saint- Eustache—Deux Montagnes  President, Regional Council – Lanaudière Secretary of the Board of Directors of Desjardins Financial Security Life Assurance Company  Vice-President, Cooperative Network and Personal Services and Senior Vice-President Finance, Caisse network  General Manager, Caisse Desjardins du Mont-Saint- Businessman  General Manager, Caisse populaire Desjardins de Montmagny  Agricultural entrepreneur  General Manager, Caisse Desjardins Saint- Eustache—Deux Montagnes  Lawyer Roy, Laporte Inc.  General Manager, Caisse Desjardins Pierre-Le- Desjardins Pierre-Le- Desjardins Pierre-Le- Desjardins Pierre-Le- Desjardins Pierre-Le-	Chair of the Executive Committee of the Federation Chair of the Human Resources Commission of the Federation Chair of the Board, Desjardins General Insurance Group Inc.  General Manager, Caisse Desjardins du Mont-Saint- Bruno  President, Regional Council – Richelleu- Yamaska Chair, Investment Commission of the Federation  General Manager, Caisse populaire Desjardins de Montmagny  General Manager, Caisse populaire Desjardins de Montmagny  President, Regional Council – Cantons-de-l'Est  General Manager, Caisse Desjardins Caisse Desjardins Saint- Eustache—Deux Montagnes  President, Regional Council – Cantons-de-l'Est  General Manager, Caisse Desjardins Caisse Desjardins Caisse Desjardins Caisse Desjardins Caisse Desjardins Caisse Desjardins Saint- Eustache—Deux Montagnes  President, Regional Council – Lanaudière  Caisse Desjardins Saint- Eustache—Deux Montagnes  President, Regional Council – Lanaudière  Council – Lanaudière  Caisse Desjardins Saint- Eustache—Deux Montagnes  Caisse Des

Name, province and country of residence	Position held within Desjardins Group	Principal positions	Beginning of term (yyyy-mm-dd)	End of term (yyyy-mm-dd)
ROUSSEAU, Serge <sup>(1)</sup> Quebec, Canada	President, Regional Council – Kamouraska and Chaudière-Appalaches Chair of Desjardins Group Retirement Committee	General manager, CPE Parc-en-ciel and the coordinating office for home-based child care in the Appalaches and family services	2014-03-28 2017-03-25	2017-03-25 2020
SAINT-PIERRE BABIN, Sylvie <sup>(1)(4)(5)</sup> Quebec, Canada	President, Regional Council – Outaouais, Abitibi-Témiscamingue and Nord-du-Québec Chair of the Cooperation and Network Liaison Commission	Lawyer	2001-07-01 2008-03-29 2014-03-28	2005-04-02 2011-03-26 2017-03-25
SAVARD, Christian <sup>(4)(6)</sup> Quebec, Canada	President, Centre-du- Québec Regional Council	Retired regional and economic development professional since 2016	2015-03-28	2018
		Formerly: General Manager, Conférence régionale des élus de la Mauricie		
SIMARD, Mario <sup>(5)(6)</sup> Quebec, Canada	President, Regional Council – Québec-Est	Retired from the Ministère du Travail, de l'Emploi et de la Solidarité sociale  Formerly: Head of Ancillary services, Ministère du Travail, de l'Emploi et de la solidarité sociale	2016-04-09	2019
TOURANGEAU, Serge <sup>(6)(7)</sup> Quebec, Canada	President, Regional Council – Group Caisses Chair of the Risk Management Commission of the Federation	Retired from the Quebec Ministère de l'Agriculture, des Pêcheries et de l'Alimentation since 2005	2006-03-25 2009-03-28 2012-03-31 2015-03-28	2009-03-28 2012-03-31 2015-03-28 2018
TROTTIER, Stéphane <sup>(7)</sup> Quebec, Canada	President, Regional Council – Ontario	Ergonomist and President of Facteurs Humains International	2016-04-09	2019
VINET, Yvon <sup>(1)(3)(4)(8)</sup> Quebec, Canada	President, Regional Council – Rive-Sud de Montréal Vice-Chair of the Board of Directors of the Federation Chair of the Governance Commission of the Federation	Notary partner Les Notaires Lupien, Patenaude, Vinet, Gougeon, Monette LLP	2009-03-28 2012-03-31 2015-03-28	2012-03-31 2015-03-28 2018

Name, province and country of residence	Position held within Desjardins Group	Principal positions	Beginning of term (yyyy-mm-dd)	End of term (yyyy-mm-dd)
	Chair of the Committee on the Aggregate Remuneration of the President and Chief Executive Officer of Desjardins Group			

- Member of the Executive Committee of the Federation
- Member of the Audit and Inspection Commission of the Federation:
  - Benoît Turcotte (managing director) is a member of the Commission;
  - Michel Magnan, Alain Raîche and Robert St-Aubin are observers.
     Member of the Human Resources Commission of the Federation.
- Member of the Governance Commission of the Federation.
- Member of the Cooperation and Network Liaison Commission of the Federation:
- Michel Allard (managing director) is a member of the Commission.
  - Member of the Risk Management Commission of the Federation:
  - Michel Allard (managing director) is a member of the Commission; Serges Chamberland, Claudia Champagne, Sonia Gauthier and Neil Hawthorn are observers.

    Member of the Investment Commission of the Federation:

- Henry Jr. Klecan and Normand Provost are observers.

  Member of the Committee on the Aggregate Remuneration of the President and Chief Executive Officer of Desjardins Group.

It should be noted that the directors whose terms expire at the end of the next annual general meeting which will be held on March 25, 2017 will be replaced by Camil Maltais (Saguenay-Lac-Saint-Jean, Charlevoix and Côte-Nord), Michel Tourangeau (Est de Montréal), Roch Ouellet (Outaouais, Abitibi-Témiscamingue and Nord du Québec) and Jean-François Laporte (Richelieu-Yamaska) effective the date of the meeting.

# **EXECUTIVE OFFICERS**

The table below shows, as at the date of this Annual Information Form, the name, province and country of residence and position held within the Federation as well as the principal positions held by the executive officers of the Federation, both current and those of the past five years.

Name, province and country of residence	Position held within the Federation	Principal positions
CORMIER, Guy Quebec, Canada	President and Chief Executive Officer of Desjardins Group	President and Chief Executive Officer of Desjardins Group
VINET, Yvon Quebec, Canada	Vice-Chair of the Board	Notary partner Les Notaires Lupien, Patenaude, Vinet, Gougeon, Monette LLP.
LAPORTE, Jean-Robert Quebec, Canada	Secretary of the Board	Lawyer Roy, Laporte Inc.

Name, province and country of residence	Position held within the Federation and principal positions	
BELLEMARE, Réal Quebec, Canada	Executive Vice-President, Finance, Treasury, Administration and Chief Financial Officer Formerly: Senior Vice-President, Operations and Performance, Desjardins Group Senior Vice-President, Risk Management, Desjardins Group	
BERTHIAUME, Denis Quebec, Canada	Senior Executive Vice-President and Chief Operating Officer Formerly: Senior Vice-President and General Manager, Wealth Management and Life and Health Insurance, Desjardins Group	
BOISVERT, Marie-Claude Quebec, Canada	Executive Vice-President, Business Services Formerly: Chief Operating Officer, Desjardins Business Capital régional et coopératif	
CHAMPOUX, Francine Quebec, Canada	Executive Vice-President, Risk Management Formerly: Chief Risk Officer, Desjardins Group Vice-President, Risk, Credit Granting and Intervention Units, Business Vice-President, Risk, Corporate Banking, Capital markets and special assignments	
CHATELAIN, André Quebec, Canada	Executive Vice-President, Personal Services and Desjardins Group Payments and Marketing Formerly: Vice-President and General Manager, Card Services, Desjardins	
CHRISPIN, Gregory Quebec, Canada	Executive Vice-President, Wealth Management and Life and Health Insurance and President and Chief Operating Officer, Desjardins Financial Security Formerly: Vice-President, Investments, Desjardins Group	
CORMIER, Marie-Huguette Quebec, Canada	Executive Vice-President, Human Resources and Communications Formerly: Senior Vice-President, Marketing, Desjardins Group and Member/Client Experience and Communications Division, Desjardins Group	
DUBOIS, Denis Quebec, Canada	Executive Vice-President, Property and Casualty Insurance and President and Chief Executive officer of Desjardins General Insurance Group Formerly: Senior Vice-President and Chief Operating Officer, Desjardins General Insurance Group subsidiaries Chief Integration Officer and General Manager, Ontario, Atlantic and Western Regions (OAW) Vice-President, Claims, Acquisitions, General Manager OAW Vice-President, Market Development, General Manager OAW	
HABIB, Chadi Quebec, Canada	Executive Vice-President, Information Technology Formerly: Chief Technology Officer, Desjardins Group Vice-President, Infrastructure and Operations, Desjardins Group	
LACHAÎNE, Éric Quebec, Canada	Executive Vice-President, Caisse Network and Member and Client Services Formerly: Managing Vice President, Development and Investment Solutions Vice-President, Complementary Caisse Networks	

# **S**ECURITIES HELD BY DIRECTORS AND EXECUTIVE OFFICERS

As at the date of this Annual Information Form, none of the directors or executive officers holds or exercises any control, directly or indirectly, over any voting security of the Federation and its subsidiaries.

## **CEASE TRADE ORDERS OR BANKRUPTCIES**

None of our directors or executive officers is, as at the date of this Annual Information Form, or has been, within the 10 years before the date of this Annual Information Form, a director, CEO or CFO of any company (including the Federation) that (1) was subject to an order that was issued while the director or executive officer was acting in the capacity as director, CEO or CFO; or (2) was subject to an order that was issued after the director or executive officer ceased to be a director, CEO or CFO and which resulted from an event that occurred while that person was acting in the capacity as a director, CEO or CFO.

For the purposes of the paragraph above, "order" means: (1) a cease trade order; (2) an order similar to a cease trade order; or (3) an order that denied the relevant company access to any exemption under securities legislation that was in effect for a period of more than 30 consecutive days.

No director or executive officer of the Federation or shareholder holding a sufficient number of securities to materially affect the control of the Federation (1) is, as at the date of this Annual Information Form, or has been within the 10 years before the date of this Annual Information Form, a director or executive officer of the Federation or any other company that, while that person was acting in that capacity, or within a year of that person ceasing to act in that capacity, became bankrupt, made a proposal under any legislation relating to bankruptcy or insolvency or was subject to or instituted any proceedings, arrangement or compromise with creditors or had a receiver, receiver manager or trustee appointed to hold its assets; or (2) has within the 10 years before the date of this Annual Information Form, become bankrupt, made a proposal under any legislation relating to bankruptcy or insolvency, or become subject to or instituted any proceedings, arrangement or compromise with creditors, or had a receiver, receiver manager or trustee appointed to hold his or her assets.

#### **PENALTIES OR SANCTIONS**

As of the date of this Annual Information Form, no director or executive officer of the Federation or a shareholder holding sufficient securities to materially affect the control of the Federation has been subject to:

- (a) any penalties or sanctions imposed by a court relating to securities legislation or by a securities regulatory authority or has entered into a settlement agreement with a securities regulatory authority;
- (b) any other penalties or sanctions imposed by a court or regulatory body that would likely be considered material by a reasonable investor making an investment decision.

### **CONFLICTS OF INTEREST**

To the best of the knowledge of the Federation as of the date of this Annual Information Form, there are no existing or potential conflicts of interest between the Federation and its directors, its executive officers or other officers or those of the Federation's subsidiaries, except that certain of the Federation's directors and officers serve as directors and officers of other companies, and therefore it is possible that a conflict may arise between their duties to the Federation and their duties as a director or officer of such other companies. See "Transactions with Restricted Parties and Associates" and "Directors and Executive Officers" in this Annual Information Form.

# **LEGAL PROCEEDINGS**

The Federation and its subsidiaries are party to various disputes and legal proceedings in the normal course of business. It is not possible at this time to assess the outcome of certain of these disputes and proceedings or when they might be resolved or their potential impact on the financial position of the Federation and its subsidiaries. In management's opinion, the fair value of any contingent liability arising from these disputes and proceedings, insofar as it may be measured, could have an impact on the results of the Federation and its subsidiaries for a given period, but would not have any significant adverse effect on its financial position.

# TRANSFER AGENT AND REGISTRAR

The transfer agent and registrar for the securities of the Federation is Desjardins Trust Inc., at its principal office in Montreal.

## **INTERESTS OF EXPERTS**

PricewaterhouseCoopers LLP, Partnership of Chartered Professional Accountants (PwC), is the independent auditor of the Federation and has, as such, prepared the auditor's report on the audited financial statements for the fiscal years ended December 31, 2016, and December 31, 2015, contained in the Annual Report. PwC has confirmed its independence with respect to the Federation within the meaning of the Code of Ethics of the *Ordre des comptables professionnels agréés du Québec*.

# **ADDITIONAL DISCLOSURE**

#### **OUTSTANDING SECURITIES**

The following table sets out, as at December 31, 2016, the number and value (in thousands of dollars) of the shares of the Federation that are issued and outstanding. The said shares are held in their entirety by the Quebec caisses and their members, and the *Fédération des caisses populaires de l'Ontario Inc.* 

Number of shares		Value
33,000	Qualifying shares	\$165
8,864,047	Class A Capital Shares <sup>(2)</sup>	44,320
414,623,037	Class F Capital Shares	4,127,474 <sup>(1)</sup>
598,296,746	CCD Capital Shares <sup>(2)</sup>	2,930,367
47,856,914	INV Capital Shares	18,946
2,865,680	SER Capital Shares	23,395
1,084,566	FED-7 Capital Shares	4,676
694,258,599	FIN 5A Capital Shares	916,974
		\$8,066,317

<sup>(1)</sup> Net of certain costs relating to the investment and caisse administration fees.

## INDEBTEDNESS OF DIRECTORS AND EXECUTIVE OFFICERS

As at the date of this Annual Information Form, except for the routine indebtedness (as described below), there is no outstanding indebtedness to the Federation or its subsidiaries of current and former directors, executive officers or employees of the Federation, or associates of current and former directors and executive officers.

Routine indebtedness includes: (1) loans made on terms no more favourable than loans to employees generally, for which the amount remaining unpaid does not exceed \$50,000 at any time during the last completed fiscal year to any director, executive officer, or proposed nominee together with his or her associate; (2) loans to full-time employees, fully secured against the mortgage on their residence and not exceeding their annual salary; (3) loans, other than to full-time employees, on substantially the same terms available to members and customers with comparable credit and involving no more than the usual risk of collectability; and (4) loans for purchases on usual trade terms, or for ordinary travel or expense advances, or similar reasons, with repayment arrangements in accordance with usual commercial practices.

# TRANSACTIONS WITH RESTRICTED PARTIES AND RELATED PARTIES

The AFSC contains a set of rules governing dealings between the caisses and restricted parties and establishes control mechanisms to ensure that these transactions are carried out in accordance with legislative requirements. The AFSC stipulates that the officers of a caisse or the Federation, their related parties and legal persons a majority of whose directors or officers are officers of a caisse or the Federation are restricted parties vis-à-vis the caisse. However, for purposes of these rules, the Federation and its member caisses, *Fonds de sécurité Desjardins* and any other legal person or partnership controlled by a caisse or the Federation are not considered restricted parties with respect to each other. Transactions and activities between a caisse and restricted parties must be carried out as if they were at arm's

<sup>(2)</sup> Upon Amalgamation, on January 1, 2017, the Class A Capital Shares issued by Caisse centrale and held by the Fédération des caisses populaires de l'Ontario Inc. were converted into Class G Capital Shares and Class A Capital Shares of the Federation. Furthermore, all CCD Capital Shares of the Federation were converted into Class G Capital Shares of the Federation upon Amalgamation. See the "Fiscal 2016" section of this Annual Information Form.

and in accordance with the rules adopted by the Board of Ethics and Professional Conduct of the Federation. Certain transactions must be approved by the Board of Directors of the caisse, which takes the advice of the Oversight Board of the caisse on such matter.

Information on related parties on page 74 of the MD&A in the Annual Report and on pages 162 and 163 of the notes to the consolidated financial statements in the Annual Report is incorporated herein by reference.

### **AUDITORS**

In accordance with applicable legislation, each year the Federation appoints an accounting firm to act as its auditor. On April 8, 2016, PricewaterhouseCoopers LLP, 1250 René-Lévesque Blvd. West, Suite 2500, Montreal, Quebec H3B 4Y1, was appointed auditor of Federation for the fiscal year ended December 31, 2016. PricewaterhouseCoopers LLP has been the Federation's auditor since 2007.

## **ADDITIONAL INFORMATION**

Copies of documents incorporated by reference in this Annual Information Form may be obtained without charge and upon request to the Secretary General of the Federation, at 100 Des Commandeurs Street, Lévis, Quebec, G6V 7N5 (418-835-8444) or at www.sedar.com.

The Federation does not prepare an information circular. Information concerning compensation of directors and senior officers and loans made to them, if any, are presented elsewhere herein.

Additional financial information is provided in the Federation's comparative financial statements and MD&A in the Annual Report for its most recently completed fiscal year as well as in the Annual Report of Designations Group.

Additional information on the Federation is available on the SEDAR website at www.sedar.com (under the Fédération des caisses Desjardins du Québec profile). This site also includes information about Desjardins Group and the continuous disclosure filings of Capital Desjardins inc. (under the Capital Desjardins inc. profile). Additional information is available on Desjardins Group's website at www.desjardins.com/ca/about-us/investor-relations, even though no information on this site is to be deemed incorporated by reference into this Annual Information Form.

## STATEMENT OF THE FEDERATION'S EXECUTIVE OFFICER COMPENSATION

### **DESJARDINS GROUP COMPENSATION**

Certain Desjardins Group components, namely the Federation and *Capital Desjardins inc.*, are subject to a number of obligations regarding the disclosure of executive compensation. Pursuant to *Regulation 51-102 Respecting Continuous Disclosure Obligations*, this Annual Information Form discloses the Federation's Named Executive Officers compensation.

# COMPENSATION THAT REFLECTS THE SIGNIFICANCE OF DESJARDINS GROUP AND ITS MAJOR ACHIEVEMENTS

In 2016, Desjardins Group's executive compensation was based not only on Desjardins Group's financial performance, but also on member and client experience and its cooperative achievements.

Desjardins Group saw many changes in 2016: the election of a new president, the implementation of a new Management Committee and of a new structure, and the amalgamation of the Federation and Caisse centrale. Notwithstanding these structural changes, a persistent low interest rate environment and financial market volatility, Desjardins Group's growth momentum continued, with increases in operating revenues and assets. Canada's leading financial cooperative group, Desjardins Group was ranked one of the world's and North America's safest financial institutions in 2016.

Desjardins Group furthered initiatives to diversify its products and services, enhance the member and client experience and offer new products and services and technological innovations to better meet the evolving needs of members and clients. Desjardins Group leverages ongoing feedback as part of continuous operating method reviews to improve the member and client services it provides. In 2016, these numerous initiatives were rewarded with prestigious accolades.

Executing on its cooperative mission, Desjardins Group has set inspiring and engaging goals to ensure performance continually serves member and client interests, while developing new tools to help its cooperative culture thrive. In 2016, Desjardins Group's achievements included a number of cooperative initiatives:

- Creation of a \$100 million Development Fund,
- Launch of a consultation on community engagement and governance, and
- Creation of a youth advisory committee to support the work of the Board of Directors and Management Committee.

Desjardins Group also took part in organizing the 3<sup>rd</sup> International Summit of Cooperatives, which allowed cooperative and mutual stakeholders to reaffirm they have the capacity to contribute to sustainable development. Desjardins Group was ranked one of Canada's best corporate citizens by *Corporate Knights* magazine and earned a strong Carbon Disclosure Project (CDP) score in recognition of its serious commitment to fighting climate change. Quebec's largest private employer, with approximately 40,000 employees (48,000 employees in Canada), Desjardins Group was named one of the Best Employers in Canada again this year.

Desjardins Group also helped enrich lives in the local communities in which it operates through its caisse Community Development Fund, donations, sponsorships and scholarships, which totalled \$81.5 million in 2016.

## **NAMED EXECUTIVE OFFICERS**

For fiscal 2016, the Named Executive Officers of the Federation were:

- Guy Cormier
  - President and Chief Executive Officer of Desjardins Group
- Monique F. Leroux, C.M., O.Q., FCPA, FCA
   Chair of the Board, President and Chief Executive Officer of Desjardins Group from January 1, 2016 to April 8, 2016
- Réal Bellemare

Executive Vice-President, Finance, Treasury, Administration and Chief Financial Officer

- Daniel Dupuis, CPA, CA
   Senior Vice-President, Finance and Chief Financial Officer from January 1, 2016 to August 12, 2016
- Normand Desautels, FCPA, FCGA Senior Advisor, Desjardins Group
- Denis Berthiaume

Senior Executive Vice-President and Chief Operating Officer

Gregory Chrispin

Executive Vice-President, Wealth Management and Life and Health Insurance

## **DESJARDINS GROUP OVERALL COMPENSATION POLICY**

Desjardins Group, Canada's leading cooperative financial group, operates in a highly competitive market. Its overall compensation policy is influenced both by its need to recruit and retain talent to ensure its development and its cooperative nature.

Like any responsible financial institution, Desjardins Group pays close attention to risk management in the interest of its members and clients. This is reflected in its overall compensation policy.

Desjardins Group's overall compensation policy applies to all Federation personnel. It takes into account specific salary surveys among cooperative financial groups of comparable size to Desjardins Group in different countries as well as the median of the Canadian financial market so as to recruit and retain the talent it needs to develop.

This policy may be put to a "say on pay" vote of the delegates present at the Federation's annual general meeting regarding its guidelines and its specific application to employees, managers, senior executives as well as the President and Chief Executive Officer of Desjardins Group. Such a vote in the past paved the way for changes in the Desjardins Group overall compensation policy's application to the President and Chief Executive Officer of Desjardins Group, whose compensation is now compared exclusively with cooperative financial groups of comparable size.

### **M**ARKET ANALYSIS AND REFERENCE DATA

Market data from the preparatory work carried out in 2015 were used to establish compensation for executive officer positions in 2016. These data were produced by the firms Willis Towers Watson and Hexarem in 2015 and were drawn from the financial sector and from cooperative financial groups comparable in size to Desjardins Group.

## JOB ASSESSMENT OF EXECUTIVE OFFICER POSITIONS

Internal relativity between executive officer positions is determined using the Hay Plan for job assessment and salary categories that apply to all senior executive positions at Desjardins Group. A senior executive vetting committee makes recommendations to the Human Resources Commission, which is responsible for determining executive officers' job descriptions. This vetting process aims to ensure internal equity.

# OVERALL COMPENSATION POLICY FOR DESJARDINS GROUP'S SENIOR EXECUTIVES

The overall compensation policy for Desjardins Group's senior executives meets the following objectives:

- reflect Desjardins Group's cooperative nature and values;
- recognize the complexity of an integrated financial group and the resulting management scope;
- maintain a close link between performance and compensation that supports Desjardins Group's strategic and financial plan;
- have a short- and long-term vision that promotes the creation of economic value and sustainable development for Desjardins Group members.

# OVERALL COMPENSATION POLICY FOR THE PRESIDENT AND CHIEF EXECUTIVE OFFICER OF DESJARDINS GROUP

There are two distinct functions to the position of President and Chief Executive Officer of Desjardins Group. The first, serving as President and Chief Executive Officer of Desjardins Group, the Federation and its subsidiaries, involves responsibilities similar to those of his peers from large financial institutions.

The second, serving as Chair of the Board, is similar to the role of his financial cooperative peers. This function requires greater independence under governance requirements than the other senior executive positions. The Chair of the Board is accountable for Desjardins Group's performance and sustainability from both financial and cooperative standpoints. This is why the annual assessment of this position is divided equally between cooperative objectives and business and strategic development objectives.

The compensation for this position was determined in such a manner that the President and Chief Executive Officer of Desjardins Group can exercise his independence from those who report directly to him and not be in a situation of conflict of interest with respect to these individuals. That is why no long-term compensation plan is provided for the President and Chief Executive Officer of Desjardins Group. Compensation also takes into account the limited duration of his position.

Finally, the overall compensation policy for the President and Chief Executive Officer of Desjardins Group is established so as to reflect the complexity of managing a cooperative financial group and to maintain a sufficient distinction between his compensation and that of other Desjardins Group employees while remaining within the median for cooperative financial groups of comparable size.

The Committee on the Aggregate Remuneration of the President and Chief Executive Officer of Desjardins Group is mandated to analyze the ongoing progress of the President and Chief Executive Officer of Desjardins Group against his current year objectives, measure his annual compensation accordingly and recommend objectives for the upcoming year. Its members meet at least three times per year and report directly to the Board of Directors in an in-camera session.

### **OVERALL COMPENSATION GOVERNANCE AND RISK MANAGEMENT**

Several years ago, Desjardins Group implemented rigorous overall compensation corporate governance practices which are built around the responsibilities of the following bodies.

## **Board of Directors**

The Board of Directors is responsible for determining Desjardins Group's overall compensation policy, establishing annual objectives, and annually assessing the President and Chief Executive Officer of Desjardins Group.

The Board is also responsible for annual development of the overall compensation of senior executives who are members of the Management Committee and all employees. This involves performing annual salary reviews, setting objectives and assessing the results of the general incentive plan.

It also establishes a framework for all individual incentive plans that apply to Desjardins Group's sales and investment personnel.

Every year, the incentive plans are first analyzed by the Risk Management Department in order to identify any item that could induce excessive risk-taking.

All these plans entitle the Board of Directors to choose to reduce or cancel the payment of bonuses under exceptional circumstances. The Board did not exercise this right in 2016.

As needed, the Board enlists the services of independent experts. Due to the work carried out in 2015 in preparation for the election of a new president and the subsequent implementation of a new Management Committee, the services of independent experts were not required in 2016.

## **Human Resources Commission**

The Human Resources Commission is made up of four members of the Board of Directors and the President and Chief Executive Officer of Desjardins Group. It is responsible for making recommendations to the Board of Directors with respect to all aspects of overall compensation for all Desjardins Group employees and executives other than the President and Chief Executive Officer of Desjardins Group. Its members, other than the President and Chief Executive Officer, are the same as those on the Committee on the Aggregate Remuneration of the President and Chief Executive Officer of Desjardins Group and are all, except for the President and Chief Executive Officer, independent directors.

This Commission also enlists the services of an independent expert, as needed, for the performance of its work. The services of independent experts were not required in 2016.

# Committee on the Aggregate Remuneration of the President and Chief Executive Officer of Desjardins Group

The Committee on the Aggregate Remuneration of the President and Chief Executive Officer of Desjardins Group consists of five members. The President and Chief Executive Officer of Desjardins Group does not serve on this committee. The members are: Yvon Vinet (Chair), Annie P. Bélanger, Carole Chevalier, Denis Paré, 1(1) and Jean-Robert Laporte.

These individuals define the annual objectives of the President and Chief Executive Officer of Desjardins Group, discuss them with him, and recommend them to the Board of Directors of the Federation during an in-camera meeting presided by the Vice-Chair of the Board and the committee chair. The Board accepts the recommendations with or without modifications. The Committee carries out a mid-year progress review of achievements against the target objectives. At year-end, the committee presents the results for each objective to the Board of Directors, which is ultimately responsible for the assessment of the President and Chief Executive Officer of Desjardins Group. Each of the 21 other members of the Board votes, by secret ballot, his or her assessment of the degree of achievement (maximum of 100%) of each of the objectives. The votes are then compiled to obtain the final weighted result for all the objectives. These processes are carried out in an in-camera session presided by the Vice-Chair of the Board and the committee chair.

As needed, the committee enlists the services of an independent expert for the performance of its work. The services of independent experts were not required in 2016.

# Specific actions to limit risks related to compensation

Every general and individual incentive plan has been analyzed beforehand using the analysis parameters and evaluation grids established by the Risk Management sector prior to being recommended to the decision-making bodies.

<sup>(1)</sup> Denis Paré's term ended on January 30, 2017.

In addition, with respect to Desjardins Group's senior executives and high-income earners, with the exception of the President and Chief Executive Officer of Desjardins Group, all incentive plans provide for deferring a significant part of the participants' annual bonus over the medium or long term. The amounts thus deferred may vary annually depending on the results of Desjardins Group.

This formula encourages key stakeholders to adopt a long-term development view for Desjardins Group, benefitting its members and clients for whom its sustainability is both fundamental and encouraging.

Particular attention has been given to overall compensation of members of the Management Committee, and specifically that of the President and Chief Executive Officer of Desjardins Group, to avoid any significant risk resulting from their compensation. Members of the Human Resources Commission and the Committee on the Aggregate Remuneration of the President and Chief Executive Officer of Desjardins Group have exercised great care in this respect. Every year they have the opportunity, to specify their expectations for the coming year and recommend any corrective measure deemed necessary.

### **ANALYSIS OF OVERALL COMPENSATION COMPONENTS**

Executive compensation is determined based on the market value of the work performed, internal pay relativity and the level of individual performance on the job. Overall the executive compensation includes a base salary as well as short-term and long-term incentive bonuses, to which are added fringe benefits, a pension plan and perquisites.

These items are summarized in the table below:

Components		Objectives	
Base salary		Recognition of skills, competencies and experience	
Variable compensation (risk-based)	Annual bonus	<ul> <li>Value creation for members and clients</li> <li>Recognition of individual, business unit and Desjardins Group performance</li> </ul>	
	Mid-term and long-term compensation <sup>(1)</sup>	<ul> <li>Creation of sustainable values for the whole Desjardins Group</li> <li>Retention</li> </ul>	
Indirect compensation	Pension plan and fringe benefits	<ul><li>Maintenance of adequate revenue at retirement</li><li>Adequate protection in case of death, disability or illness</li></ul>	
	Perquisites	<ul><li>Required for business purposes</li><li>Linked to the position's status</li></ul>	
Overall compensation		<ul> <li>Offering overall compensation:         <ul> <li>Competitive for expected-level performance and individual performance fully satisfying expectations</li> <li>Superior for superior performance and exceptional individual performance.</li> </ul> </li> </ul>	
Target positioning	g for overall compensa	ition	
Non-executive er	nployees	100% of the median for the Canadian financial sector	
Executives (level	s 1 to 5)	100% of the median for the Canadian financial sector	
Executives (levels 6 to 10)		95% of the median for the Canadian financial sector	

<sup>(1)</sup> The mid-term and long-term compensation applies exclusively to members of the Management Committee with the exception of the President and Chief Executive Officer of Desjardins Group.

Components	Objectives
Vice-presidents	85% of the median for the Canadian financial sector
Executive vice-presidents	85% of the median for the Canadian financial sector
President and Chief Executive Officer of Desjardins Group	100% of the median for cooperative financial groups of comparable size

### **DESCRIPTION OF COMPONENTS OF OVERALL COMPENSATION OF EXECUTIVE OFFICERS**

## Base salary

The salary of the executive officers is reviewed annually. Individual performance, level of responsibility and experience are all taken into consideration so that the compensation of each officer reflects his or her work contribution.

Individual objectives are set for each executive officer. These objectives are of a strategic and/or financial nature and are based on the annual objectives of the President and Chief Executive Officer of Desjardins Group.

Their performance is reviewed by the Human Resources Commission and the outcome of the review is used in revising the annual salaries.

#### **Annual Incentive Plan**

The incentive plan for senior executives of Desjardins Group reflects their role and responsibilities for the collective results of Desjardins Group.

It seeks to recognize the participants' contributions to meet objectives that support the strategic and financial plan of Desjardins Group, generating results over the short and medium terms.

A bonus will be paid only if the overall profitability trigger defined at the beginning of the year for Desjardins Group is met and if individual performance fully meets expectations.

## General framework of the Annual Incentive Plan

For the last time, in 2016, the plan is based on two sets of objectives: Desjardins Group and Business Sectors. For 2017 and subsequent years, it will comprise a single set of objectives applicable to all senior executives to foster teamwork and alignment around priority objectives.

These two sets of objectives applicable for 2016 have the same trigger, which is based on Desjardins Group's net surplus earnings.

## Nature and weighting of objectives

A first block, shared by all, weighted at 60% (100% for support functions), is based on Desjardins Group's priority objectives.

A second block, weighted at 40%, is based on the priority objectives of business sectors resulting from Desjardins Group's business plan.

Position	Desjardins Group objectives	Sector objectives
Executive vice-presidents (off-line)	100%	0%
Executive vice-presidents responsible for a business sector	60%	40%

# Annual Incentive Plan objectives for 2016

In 2016, the annual objectives for the Desjardins Group category were as follows:

Desjardins Group 2016 objectives	Relative weight
Net surplus earnings	35%
Financial productivity indicator	25%
Operating revenues	10%
Consolidated sector NPS Moments of Truth (24%)	000/
Sector industry comparative NPS (6%)	30%

In 2016, the results totalled 93.73%.

The objectives of business sectors consist of quantifiable and measurable business or strategic objectives resulting from Desjardins Group's strategic and financial plan. Detail of their composition is provided in the section dealing with the specific situation of the Executive Vice-Presidents affected.

# Rules for establishing Annual Incentive Plan objectives

The annually established objectives must comply with the following rules set forth by the Board of Directors of Desjardins Group:

	Rules
Trigger	Defined based on Desjardins Group's net surplus earnings objective and generally represents Desjardins Group's ability to pay.
Performance indicators	<ul> <li>Limited number; minimum weighting of 10% for each indicator.</li> <li>Profitability must be one of the indicators; minimum weighting of 25%.</li> <li>Individual/personal objectives are excluded (except as triggers).</li> </ul>
Target	Level required for budget achievement (or at the median of a comparison group, in the case of external indicators, or superior performance approved by the Board of Directors).
Threshold and maximum	The range above and below the target need not be symmetrical.
Threshold	Level under which performance is deemed unacceptable.
Maximum	Objective significantly exceeded.

	Rules
Objectives	<ul> <li>Of a financial and strategic nature resulting from Desjardins Group's strategic and financial plan.</li> <li>Well defined (unequivocal), measurable and quantifiable.</li> <li>Consistent among themselves and from year to year.</li> </ul>
Supporting information	<ul> <li>Historical (at least three years) for each performance indicator.</li> <li>Summary written documentation of the steps taken to establish the threshold, target, and maximum objectives retained.</li> <li>Financial validation:         <ul> <li>Amount of bonus if only thresholds are achieved for all indicators (assuming that the financial trigger is met);</li> <li>Amount of bonus if all indicators maximums are achieved.</li> </ul> </li> </ul>
Finance	<ul> <li>Mandatory target bonus budgeting.</li> <li>All objectives linked to profitability or performance must be "net of the payment of bonuses".</li> </ul>

### Bonus payment

The annual bonus established for the reference year is paid at the beginning of the following year after the results are certified by the Desjardins Group Monitoring Office.

Only 60% of the annual bonus earned is paid, and the remaining 40% is deferred for a three-year period. The 40% deferred portion may increase or decrease throughout the three-year deferral period, depending on the overall performance of Desjardins Group.

### This:

- extends the time horizon of the executive compensation package in a manner that appropriately reflects their influence on Desjardins Group's long-term performance;
- is aligned with the compensation standards and principles of the G20's Financial Stability Board to limit incentives awarded for excessive risk-taking that compensation programs produce; and
- corresponds to general practices in Canadian capital market.

Desjardins Group's net surplus earnings indicator is used to determine the fluctuation in the 40% deferred portion of the bonus. The target rate retained corresponds to the level of profitability established by the Board of Directors of the Federation. Fluctuation is determined on a proportional basis and is only earned at the end of the three-year period following the date on which the bonus was declared.

# **Long-term Incentive Plan**

Members of the Desjardins Group Management Committee, with the exception of the President and Chief Executive Officer of Desjardins Group, participate in a Long-term Incentive Plan referred to as the "Partenariat Carrière Desjardins" (PCD), established based on an indicator related to the profitability of Desjardins Group.

Through the PCD, overall compensation based on internal and external equity is balanced and the time horizon of the compensation package is extended, which helps maintain ambitions and development strategies of Desjardins Group without inducing excessive risk-taking.

Each year, PCD participants are awarded an amount that subsequently evolves (either up or down) depending on Desjardins Group's performance. The bonus generated by the Long-term Incentive Plan only becomes payable upon retirement.

A bonus percentage is determined for each executive officer based on the level of their position. If the overall performance indicator threshold of Desjardins Group is met, this percentage is paid into the participant's reserve. Otherwise, no amount is paid.

This reserve will also be adjusted based on Desjardins Group's annual rate of return. The adjustment represents twice the difference between the target rate of return and the actual rate of return. For example, if the target rate is 12% and a rate of 13% is achieved, the additional 1% provides for an upward adjustment of 2%. Downward adjustments may also apply.

## INCENTIVE PLAN FOR THE PRESIDENT AND CHIEF EXECUTIVE OFFICER OF DESJARDINS GROUP

As President and Chief Executive Officer of Desjardins Group, Guy Cormier participates in a plan designed specifically for him.

### **Annual Incentive Plan**

Under the short-term incentive plan applicable to him, Mr. Cormier is entitled to a bonus which, if targets are attained, is equivalent to 100% of his salary. The maximum payout is equivalent to 150% of his salary.

It is based on cooperative and financial strategic objectives with results performance-weighted according to specific priority objectives of Desjardins Group's strategic planning.

This plan is subject to a trigger based on Desjardins Group's net surplus earnings objective.

The committee mandated to determine the overall compensation of the President and Chief Executive Officer of Desjardins Group sets the objectives of the President and Chief Executive Officer of Desjardins Group, discusses them with him, and submits them to the Board of Directors of the Federation, which accepts them with or without modifications.

At year-end, this committee presents the Board of Directors with a report on the achievements of the President and Chief Executive Officer of Desjardins Group. The Board members vote individually on the degree to which the results have been achieved on a 100% basis. The average of the results so obtained is applied to the target bonus of 100%, which is then weighted against the performance attained on the priority targets set at the beginning of the year. For example, if the overall result is 90% and the performance-based multiplier on specific priority targets of Desjardins Group's strategic planning is 95%, the bonus is equal to  $90\% \times 100\%$  (target bonus)  $\times 95\%$ , or 85.5%, but is not paid unless the trigger is reached.

## **Long-term Incentive Plan**

The President and Chief Executive Officer of Desjardins Group is not eligible for the Long-term Incentive Plan offered to Desjardins Group's other executive officers. Instead, the Board of Directors preferred to complement the President and Chief Executive Officer's overall compensation by enhancing the pension associated with the position. This increase, equal to 75% of his base salary, contributes to achieving the target positioning for the overall compensation policy objective of 100% of the median for cooperative financial groups of comparable size.

## **BENEFITS UNDER PENSION PLANS**

# **Desjardins Group Pension Plan (DGPP)**

The Named Executive Officers, excluding the President and Chief Executive Officer, are members of the DGPP. This pension plan was created for all employees and senior executives of Desjardins Group. The DGPP is funded and administered by a Pension Committee consisting of members representing employers and employees of Desjardins Group.

Amendments were made to the DGPP on January 1, 2013. The new provisions apply only to years of service completed as of this date and mainly apply to indexation, salary used to calculate the pension and coverage in the event of death after retirement.

Under this plan, members are entitled to:

- receive a pension, for each year credited before 2009, equal to 1.3% of their average salary for their five highest paid years up to the average maximum pensionable earnings of the last five years, plus 2.0% of the excess amount;
- receive a pension, for each year credited between 2009 and 2012, equal to 1.5% of their average salary for their five highest paid years up to the average maximum pensionable earnings of the last five years, plus 2.0% of the excess amount;
- receive a pension, for each year credited as of January 2013, equal to 1.5% of their average salary for their eight highest paid years up to the average maximum pensionable earnings of the last five years, plus 2.0% of the excess amount.

The normal retirement age is 65. However, members may take early retirement from age 55. For service years credited before 2009, all members who are at least 57 years old and for whom the total of their age and their years of continuous service is equal to at least 85 are not subject to any actuarial adjustment. For service years credited starting as of 2009, any member who is at least 62 years old is not subject to any actuarial adjustment.

However, the total pension may not exceed the maximum pension permitted by the *Income Tax Act* (Canada).

The DGPP provides for the payment, for each year credited before 2013, of a joint and survivorship annuity that is guaranteed for a period of 10 years. After the member's death, the pension payable is reduced to 60% of the pension which otherwise would have been payable. However, if the member does not have a spouse at retirement, the annuity is guaranteed for 15 years. Annuities for the years credited starting in January 2013 have a 10-year guarantee. The pension paid for service credited prior to 2013 is indexed based on the average Consumer Price Index, subject to a maximum of 3% per year. For service credited starting in January 2013, the pension paid is indexed based on the cost of living as of age 65, subject to a maximum of 1% per annum, over 10 years.

DGPP costs are shared by the employer and employee in the proportions of 65% and 35%, respectively, up to the maximum set out in the plan regulations.

## **Supplemental Pension Plan**

The Named Executive Officers, except the President and Chief Executive Officer, are members of an unfunded Supplemental Pension Plan the cost of which is borne entirely by the employer. Under this plan, designated participants are entitled to a supplemental pension equal to the difference between the pension that would be payable without the ceiling imposed by the *Income Tax Act* (Canada) and the pension actually payable under the DGPP.

The normal retirement age is 65. However, members may take early retirement from age 55. The supplemental pension paid is not indexed.

## PENSION PLAN FOR THE PRESIDENT AND CHIEF EXECUTIVE OFFICER OF DESJARDINS GROUP

As President and Chief Executive Officer of Desjardins Group, Guy Cormier does not participate in the core plan (DGPP) or the Supplemental Pension Plan for Named Executive Officers, during his term of office as president.

His pension plan, specifically applicable to the years of his term of office, consists of a defined benefit supplemental pension plan which equals, for each year credited, 1.5% of his average salary during his term of office as president up to the average maximum pensionable earnings of the last five years, plus 2.0% of the excess amount, without regard to the maximum pension permissible under the *Income Tax Act* (Canada).

In addition, in lieu of a long-term incentive program, the Board of Directors opted instead to complement his overall compensation by enhancing his pension. This increase, equivalent to 75% of his base salary, helps achieve the target positioning for the overall compensation policy objective of 100% of the median for cooperative financial groups of comparable size.

## **OVERALL COMPENSATION INFORMATION FOR DESJARDINS GROUP FOR 2016**

In 2016, the overall compensation paid to all Desjardins Group executives and employees was generally in line with its compensation policy guidelines.

	Canadian financial market		
Job category	Target objectives	Overall actual compensation	
Non-executive employees	100%	104%	
Executives (levels 1 to 5)	100%	102%	
Executives (levels 6 to 10)	95%	93%	
Vice-presidents	85%	88%	

Job category		nancial groups rable size	Canadian financial market	
con onlogely	Target objectives	Overall actual compensation	Target objectives	Overall actual compensation
Executive vice-presidents	100%	102%	85%	85%
President and Chief Executive Officer	100% <sup>(1)</sup>	100%	N/A	N/A

<sup>(1)</sup> The overall compensation of the President and Chief Executive Officer of Desjardins Group is compared exclusively with cooperative financial groups of comparable size while the compensation of executive vice-presidents is also compared with the Canadian financial market.

# Difference between the overall compensation of the President and Chief Executive Officer of Designations Group and that of the average regular full-time Designations Group employee

The difference between the salary and overall compensation of the incumbent is verified each year by the Committee on the Aggregate Remuneration of the President and Chief Executive Officer of Desjardins Group. As a benchmark, in 2016, the ratio was a multiple of 28<sup>(1)</sup> compared to the average full-time equivalent employee.

# General incentive plan for executive officers for 2016

The general incentive plan is based on the attainment of the various strategic and financial objectives set forth in the business plan for Desjardins Group and its subsidiaries<sup>(2)</sup>. For the last time, in 2016, there are two levels of objectives, namely, overall objectives for Desjardins Group and objectives for the major business sectors. For 2017 and subsequent years, the plan will comprise a single set of objectives applicable to all senior executives in order to foster teamwork and alignment around priority objectives.

In 2016, the results were as follows:

	Target objectives (budget)	Results for 2016	Triggers (Desjardins Group net surplus earnings)
Desjardins Group objectives	100%	93.73%	Exceeded
Average for business sectors	100%	112.69%	Exceeded

Under the general incentive plan, the amounts for prior years put in reserve (i.e., 40% of the annual bonus) fluctuated by 0.9665 times their value owing to the results for net surplus earnings for Desjardins Group. It must be kept in mind that this reserve is "at risk" and may vary annually between 0.8 and 1.2 times its value based on results achieved per the net surplus earnings annual target objective for Desjardins Group.

## 2016 Long-term incentive plan

The plan provides that if the threshold for overall performance indicator results for Desjardins Group is achieved, the stipulated percentage is paid into the participant's reserve. Otherwise, no amount is paid.

Given that performance indicator results for Desjardins Group exceeded the threshold, all stipulated bonuses (expressed as a percentage of the base salary of each executive officer) were awarded.

The participants' reserve of amounts earned in prior years was adjusted by minus 0.22%, which is equal to 2 times the difference between the expected return on equity and the realized return on equity.

<sup>(1)</sup> The ratio is calculated based on:

The overall annual compensation earned as President and Chief Executive Officer of Desjardins Group (for 2016), divided by

<sup>•</sup> The overall average compensation of a full-time equivalent employee (i.e., the overall cost of compensation for Desjardins Group excluding the president divided by the number of full-time equivalent employees).

<sup>(2)</sup> A summary of those objectives is disclosed on pages 52 and 53.

## OVERALL INDIVIDUAL COMPENSATION PAID IN 2016 TO NAMED EXECUTIVE OFFICERS OF THE FEDERATION

Overall 2016 compensation of the President and Chief Executive Officer of Desjardins Group (in office since April 9, 2016, formerly Senior Vice-President, Cooperative Network and Personal Services, Desjardins Group)

# **Guy Cormier**

To ensure sound governance and avoid any appearance of conflict of interest, Guy Cormier's participation in the general incentive plan and the long-term incentive plan, *Partenariat Carrière Desjardins*, was terminated retroactively as at December 31, 2015. Accordingly, \$468,534 in deferred bonuses for the three previous years was paid retroactively and added to his compensation for 2015. In lieu of these plans, the President's incentive plan and pension plan enhancement apply to his aggregate salary earned during fiscal 2016, including salary earned as Senior Vice-President, Cooperative Network and Personal Services, Desjardins Group.

Incentive compensation for the President and Chief Executive Officer of Desjardins Group is triggered when an annually determined threshold is met. In 2016, the trigger threshold was for Desjardins Group's net surplus earnings to reach \$1,550 million. This trigger threshold was exceeded.

# Objectives and achievements of the President and Chief Executive Officer of Desjardins Group for 2016

Under the leadership of the new President and Chief Executive Officer elected on April 9, 2016, Desjardins Group's achievements in 2016 were highly satisfactory.

In spite of the major changes that occurred in 2016, including the election of a new President and the implementation of a new management team, an efficient transition and agile management allowed the organization to both remain focused on completing the 2016 plan and quickly undertake preparation of the 2017-2020 plan.

Skillful transition management significantly contributed to building the organization's momentum, rallying employee commitment and buy-in for the vision and ambitions championed by the President and Board of Directors.

Among others, successful completion of the 2016 plan resulted in distinctly higher satisfaction levels among individual and business members and Property and Casualty insurance clients. These achievements also bear the cooperative stamp of Desjardins Group, as illustrated by:

- Creation of a \$100 million Development Fund,
- Launch of a consultation on community engagement and governance,
- Creation of a youth advisory committee to support the work of the Board of Directors and Management Committee, and
- Participation in organizing the 3<sup>rd</sup> International Summit of Cooperatives, which allowed cooperative and mutual stakeholders to reaffirm their capacity to contribute to sustainable development.

# Impact of these achievements on the incentive plan

Given Desjardins Group's results with regard to net surplus earnings and the foregoing achievements, the Board of Directors assessed that the cooperative and financial strategic objectives were 91.34% achieved in 2016 which, combined with 95% attainment of the strategic objectives used for weighting purposes, triggered a bonus equal to 86.77% of his eligible base salary.

# Direct compensation for 2016

**Guy Cormier** 

Components	Value for 2016
Base salary	\$774,768
Annual incentive plan	\$672,266
Total direct compensation	\$1,447,034

# **Pension Plan Enhancement Program**

The President and Chief Executive Officer of Desjardins Group is not eligible for the Long-term Incentive Plan offered to Desjardins Group's other executive officers.

Instead, the Board of Directors preferred to complement the overall compensation of the President and Chief Executive Officer of Desjardins Group by enhancing his pension. The enhanced pension provides for an annual addition to his pension payable upon departure, the actuarial value of which corresponds to 75% of his eligible salary. Note that to ensure the independence of his position, this result is applicable to his base salary for the whole year.

This increase contributes to achieving the target positioning for the overall compensation policy objective of 100% of the median for cooperative financial groups of comparable size. In 2016, his pension plan enhancement amounted to \$581,076.

Overall 2016 compensation of the Chair of the Board, President and Chief Executive Officer of Desjardins Group from January 1 to April 8, 2016 (in office until the end of the transition period on June 30, 2016)

## Monique F. Leroux, C.M., O.Q., FCPA, FCA

As a result of the achievements of Monique F. Leroux over the January 1 to June 30, 2016 period, the Board of Directors granted her a bonus equal to 111% of her eligible base salary.

# Direct compensation for 2016

Monique F. Leroux

Components	Value for 2016
Base salary	\$722,027
Annual incentive plan	\$750,250
Total direct compensation	\$1,472,277

# **Pension Plan Enhancement Program**

The Chair of the Board, President and Chief Executive Officer of Desjardins Group was not eligible for the Long-term Incentive Plan offered to Desjardins Group's other executive officers.

Instead, the Board of Directors complemented the overall compensation of the President and Chief Executive Officer of Desjardins Group by enhancing her pension. The enhanced pension provides for an annual addition to her pension payable upon departure, the actuarial value of which corresponds to 75% of her eligible salary.

This increase contributes to achieving the target positioning for the overall compensation policy objective of 100% of the median for cooperative financial groups of comparable size. In 2016, her pension plan enhancement amounted to \$504,369.

Overall 2016 compensation of Executive Vice-President, Finance, Treasury, Administration and Chief Financial Officer (as of June 14, 2016<sup>(1)</sup>, formerly Senior Vice-President, Operations and Performance, Desjardins Group)

### Réal Bellemare

Réal Bellemare was only evaluated against Desjardins Group objectives.

In 2016, incentive plan results were detailed as follows:

	Target objectives (budget)	Result for 2016	<b>Triggers</b> (Desjardins Group net surplus earnings)
Desjardins Group objectives	100%	93.73%	Exceeded

The results attained earned Réal Bellemare a bonus equal to 82% of his eligible base salary.

In addition, he was granted \$147,515 under the Long-term Incentive Plan. An amount of \$202,344 deferred in 2013 also vested, becoming payable after adjustment for Desjardins Group's financial performance.

## Direct compensation for 2016

Réal Bellemare

Components	Value for 2016
Base salary	\$484,308
Annual incentive plan	\$242,994 <sup>(1)</sup>
Long-term incentive plan	\$349,859 <sup>(2)</sup>
Total direct compensation	\$1,077,161

<sup>(1)</sup> Pursuant to the provisions of the 2016 incentive plan for Desjardins Group senior executives, the annual incentive compensation comprised a fixed annual component (60% of the 2016 bonus) and a variable deferred component (40% of the 2016 bonus). The deferred component will vary based on Desjardins Group's financial performance and will only be earned at the end of the three-year period following the date on which the bonus was declared. Consequently, the amount indicated only represents the component of the annual incentive compensation earned in fiscal 2016 (60% of the 2016 bonus) and paid at the beginning of fiscal 2017.

<sup>(2)</sup> The amount indicated represents the variable deferred component of the annual incentive compensation awarded for the year ended December 31, 2013 and earned in 2016, factoring in all the changes based on the parameters established by the Desjardins Group senior executives incentive plan and paid at the beginning of fiscal 2017. This also includes the compensation awarded for fiscal 2016 under the long-term incentive plan (PCD). The PCD will vary based on Desjardins Group's financial performance and will become payable upon retirement.

<sup>(1)</sup> In addition, Réal Bellemare was appointed Executive Vice-President, Finance, Treasury and Administration on June 14, 2016 and succeeded Daniel Dupuis as Chief Financial Officer on August 13, 2016.

# Overall 2016 compensation of Senior Vice-President, Finance and Chief Financial Officer, Desjardins Group from January 1 to August 12, 2016

# Daniel Dupuis, CPA, CA

Daniel Dupuis was evaluated against Desjardins Group objectives only.

In 2016, incentive plan results were detailed as follows:

	Target objectives (budget)	Results for 2016	<b>Triggers</b> (Desjardins Group net surplus earnings)
Desjardins Group objectives	100%	93.73%	Exceeded

The results attained earned Daniel Dupuis a bonus equal to 80% of his eligible base salary.

In addition, he was granted \$145,157 under the Long-term Incentive Plan. An amount of \$257,624 deferred in 2013 also vested, becoming payable after adjustment for Desjardins Group's financial performance.

# Direct compensation for 2016

**Daniel Dupuis** 

Components	Value for 2016
Base salary	\$481,732
Annual incentive plan	\$231,295 <sup>(1)</sup>
Long-term incentive plan	\$402,781 <sup>(2)</sup>
Total direct compensation	\$1,115,808

<sup>(1)</sup> Pursuant to the provisions of the 2016 incentive plan for Desjardins Group senior executives, the annual incentive compensation comprised a fixed annual component (60% of the 2016 bonus) and a variable deferred component (40% of the 2016 bonus). The deferred component will vary based on Desjardins Group's financial performance and will only be earned at the end of the three-year period following the date on which the bonus was declared. Consequently, the amount indicated only represents the component of the annual incentive compensation earned in fiscal 2016 (60% of the 2016 bonus) and paid at the beginning of fiscal 2017.

<sup>(2)</sup> The amount indicated represents the variable deferred component of the annual incentive compensation awarded for the year ended December 31, 2013 and earned in 2016, factoring in all the changes based on the parameters established by the Desjardins Group senior executives incentive plan and paid at the beginning of fiscal 2017. This also includes the compensation awarded for fiscal 2016 under the long-term incentive plan (PCD). The PCD will vary based on Desjardins Group's financial performance and will become payable upon retirement.

Overall 2016 compensation of Senior Advisor, Desjardins Group (formerly Senior Executive Vice-President, Desjardins Group and General Manager of the Federation from January 1 to June 13, 2016)<sup>(1)</sup>

### **Normand Desautels**

Normand Desautels was evaluated against Desjardins Group objectives only.

In 2016, incentive plan results were detailed as follows:

	Target objectives (budget)	Results for 2016	Triggers (Desjardins Group net surplus earnings)
Desjardins Group objectives	100%	93.73%	Exceeded

The results attained earned Normand Desautels a bonus equal to 94% of his eligible base salary. As he retired on January 1, 2017, this bonus will be paid to him with no portion deferred.

In addition, he was granted \$383,974 under the Long-term Incentive Plan. An amount of \$416,737 deferred in 2013 also vested and became payable, together with an amount of \$756,834 deferred in 2014 and 2015, as a result of his retirement.

## Direct compensation for 2016

Normand Desautels

Components	Value for 2016
Base salary	\$764,273
Annual incentive plan	\$719,798 <sup>(1)</sup>
Long-term incentive plan	\$1,557,545 <sup>(2)</sup>
Total direct compensation	\$3,041,616

<sup>(1)</sup> Pursuant to the provisions of the 2016 incentive plan for Desjardins Group executives, the annual incentive compensation immediately became 100% vested given Normand Desautels' retirement effective January 1, 2017. Consequently, the amount indicated represents 100% of the annual incentive compensation earned during fiscal 2016 and paid at the beginning of 2017. In any other circumstances, the amount would have been \$431,879 (60% of the 2016 bonus) and a deferred amount of \$287,919 (40% of the 2016 bonus) which would have varied based on Desjardins Group's financial performance and would have been earned at the end of the three-year period following the date on the which the bonus was declared.

<sup>(2)</sup> Due to Normand Desautels' retirement effective January 1, 2017, the amount indicated represents the variable deferred component of the annual incentive compensation awarded for the years ended December 31, 2013 (\$416,737), 2014 (\$374,375) and 2015 (\$382,459) and earned in 2016, factoring in all the changes based on the parameters established by the Desjardins Group senior executives incentive plan and paid at the beginning of fiscal 2017. This also includes the compensation awarded for fiscal 2016 under the long-term incentive plan (PCD).

<sup>(1)</sup> Normand Desautels was a full member of the Management Committee of Desjardins Group until the end of 2016. He retired effective January 1, 2017.

Overall 2016 compensation of Senior Executive Vice-President and Chief Operating Officer (as of June 14, 2016, formerly Senior Vice-President and General Manager, Wealth Management and Life and Health Insurance, from January 1 to June 13, 2016 and in an interim capacity from June 14 to October 21, 2016)

### **Denis Berthiaume**

Denis Berthiaume was evaluated against Desjardins Group objectives only in connection with his new role. He was evaluated against the following specific objectives as Senior Vice-President and General Manager, Wealth Management and Life and Health Insurance for the first part of the year:

SVP, Wealth Management and Life and Health Insurance specific objectives	Relative weight
Profitability	25%
Productivity	25%
Growth	20%
Member and client experience	30%

In 2016, incentive plan results were detailed as follows:

	Target objectives (budget)	Results for 2016	Triggers (Desjardins Group net surplus earnings)
Desjardins Group objectives	100%	93.73%	Exceeded
SVP, Wealth Management and Life and Health Insurance specific objectives	100%	123.45%	Exceeded

The results attained earned Denis Berthiaume a bonus equal to 99% of his eligible base salary.

In addition, he was granted \$260,431 under the Long-term Incentive Plan. An amount of \$298,631 deferred in 2013 also vested, becoming payable after adjustment for Desjardins Group's financial performance.

# Direct compensation for 2016

Denis Berthiaume

Components	Value for 2016
Base salary	\$615,858
Annual incentive plan	\$369,106 <sup>(1)</sup>
Long-term incentive plan	\$559,062 <sup>(2)</sup>
Total direct compensation	\$1,544,026

- (1) Pursuant to the provisions of the 2016 incentive plan for Desjardins Group senior executives, the annual incentive compensation comprised a fixed annual component (60% of the 2016 bonus) and a variable deferred component (40% of the 2016 bonus). The deferred component will vary based on Desjardins Group's financial performance and will only be earned at the end of the three-year period following the date on which the bonus was declared. Consequently, the amount indicated only represents the component of the annual incentive compensation earned in fiscal 2016 (60% of the 2016 bonus) and paid at the beginning of fiscal 2017.
- (2) The amount indicated represents the variable deferred component of the annual incentive compensation awarded for the year ended December 31, 2013 and earned in 2016, factoring in all the changes based on the parameters established by the Desjardins Group senior executives incentive plan and paid at the beginning of fiscal 2017. This also includes the compensation awarded for fiscal 2016 under the long-term incentive plan (PCD). The PCD will vary based on Desjardins Group's financial performance and will become payable upon retirement.

Overall 2016 compensation of Executive Vice-President, Wealth Management and Life and Health Insurance (as of October 21, 2016, formerly Vice-President, Investment, Desjardins Group)

# **Gregory Chrispin**

At the time of his appointment, action was taken in connection with the specific incentive plan to which he was entitled as Vice-President, Investments, Desjardins Group. Since that division and the specific plan applicable to the Vice-President came under his responsibility, it was important to ensure sound governance and avoid any appearance of conflict of interest. His participation in the specific plan therefore ended on the date of his appointment as Executive Vice-President, a bonus of \$246,945 was granted based on the average paid during the last three years and the balance of the deferred amounts, or \$397,808, was paid to him to terminate any link to that plan. These amounts are included in the following tables for 2016.

Only the general incentive plan continues to apply. Apart from Group objectives, the following specific objectives have been set for Gregory Chrispin:

EVP, Wealth Management and Life and Health Insurance specific objectives	Relative weight
Profitability	25%
Productivity	25%
Growth	20%
Member and employee experience	30%

In 2016, incentive plan results were detailed as follows:

	Target objectives (budget)	Results for 2016	<b>Triggers</b> (Desjardins Group net surplus earnings)
Desjardins Group objectives	100%	93.73%	Exceeded
EVP, Wealth Management and Life and Health Insurance	100%	123.45%	Exceeded

The results attained earned Gregory Chrispin a bonus equal to 72% of his eligible base salary.

In addition, he was granted \$26,775 under the Long-term Incentive Plan. An amount of \$129,766 deferred in 2013 also vested, becoming payable after adjustment for Desjardins Group's financial performance.

# Direct compensation for 2016

Gregory Chrispin

Components	Value for 2016
Base salary	\$362,741
Annual incentive plan	\$160,062 <sup>(1)</sup>
Specific incentive plan	\$246,945 <sup>(2)</sup>
Long-term incentive plan	\$554,349 <sup>(3)</sup>
Total direct compensation	\$1,324,097

- (1) Pursuant to the provisions of the 2016 incentive plan for Desjardins Group senior executives, the annual incentive compensation comprised a fixed annual component (60% of the 2016 bonus) and a variable deferred component (40% of the 2016 bonus). The deferred component will vary based on Desjardins Group's financial performance and will only be earned at the end of the three-year period following the date on which the bonus was declared. Consequently, the amount indicated only represents the component of the annual incentive compensation earned in fiscal 2016 (60% of the 2016 bonus) and paid at the beginning of fiscal 2017.
- (2) This amount reflects the bonus awarded under Gregory Chrispin's specific incentive plan earned during fiscal 2016 while he was Vice-President, Investments at Desjardins Group. To avoid any risk or appearance of conflict of interest, his participation in this specific incentive plan ended on October 20, 2016, the bonus was established based on the average of the last three years and paid during fiscal 2016.
- (3) The amount indicated represents the variable deferred component of the annual incentive compensation awarded for the year ended December 31, 2013 and earned in 2016, factoring in all the changes based on the parameters established by the Desjardins Group senior executives incentive plan and paid at the beginning of fiscal 2017. This also includes the deferred amounts accumulated under the specific incentive plan of \$397,808 paid upon the termination of this plan in 2016 as well as compensation awarded for fiscal 2016 under the long-term incentive plan (PCD). The PCD will vary based on Desjardins Group's financial performance and will become payable upon retirement.

# SUMMARY TABLE OF THE OVERALL COMPENSATION SPECIFIC TO NAMED EXECUTIVE OFFICERS OF THE FEDERATION

The following table reflects the changes that have taken place in connection with the position of President of Desjardins Group and the new composition of the Management Committee effective June 14, 2016. A number of actions were taken to ensure sound governance and avoid any conflict of interest risk. Explanations in this respect are available in the particular individual named executive officers' sections as well as in the table notes.

Name and principal position	Year	Salary (\$)	Non-equity incentive plan compensation (\$)		Pension value (\$)	All other compensation <sup>(2)</sup>	Total compensation
		(4)	Annual incentive plan	Long-term incentive plan <sup>(1)</sup>	(\$)	(\$)	(\$)
Guy Cormier	2016	774,768	672,266	N/A	626,343	N/A	2,073,377
President and Chief Executive Officer, Desjardins Group	2015	481,237	277,545	870,377 <sup>(3)</sup>	183,229	N/A	1,812,388
	2014	432,159	229,481	192,055	97,118	N/A	950,813
Monique F. Leroux	2016	722,027	750,250	N/A	787,039	571,612 <sup>(4)</sup>	2,830,928
Chair of the Board, President and Chief Executive Officer of Desjardins	2015	1,269,813	1,394,785	N/A	1,271,130	N/A	3,935,728
Group, from January 1 to April 8, 2016	2014	1,193,270	1,333,240	N/A	1,164,289	N/A	3,690,799
Réal Bellemare	2016	484,308	242,994 <sup>(5)</sup>	349,859	185,905	N/A	1,263,066
Executive Vice-President, Finance, Treasury, Administration and Chief Financial Officer	2015	451,587	297,053	304,535	116,898	N/A	1,170,073
	2014	424,036	232,982	250,594	69,580	N/A	977,192
Daniel Dupuis	2016	481,732	231,295 (5)	402,781	65,339	N/A	1,181,147
Senior Vice-President, Finance and Chief Financial Officer, from January 1	2015	476,187	309,996	367,446	51,764	N/A	1,205,393
to August 12, 2016	2014	460,228	252,871	345,231	70,471	N/A	1,128,801
Normand Desautels	2016	764,273	719,798 <sup>(6)</sup>	1,557,545 (7)	181,114	N/A	3,222,730
Senior Advisor, Desjardins Group	2015	742,130	573,689	703,226	128,313	N/A	2,147,358
	2014	723,914	467,969	627,310	172,542	N/A	1,991,735
Denis Berthiaume	2016	615,858	369,106 <sup>(5)</sup>	559,062	276,007	N/A	1,820,033
Senior Executive Vice-President and Chief Operating Officer	2015	542,831	379,510	431,850	116,261	N/A	1,470,452
	2014	532,256	306,592	415,187	91,815	N/A	1,345,850
Gregory Chrispin	2016	362,741	407,007 (8)	554,349 <sup>(9)</sup>	346,635	N/A	1,670,732
Executive Vice-President, Wealth M anagement and Life and Health Insurance	2015	340,692	336,896	255,829	58,902	N/A	992,319
	2014	330,783	301,087	258,103	44,922	N/A	934,895

- (1) The amounts indicated represent, for each Named Executive Officer, the variable deferred component of the annual incentive compensation awarded for the year ended December 31, 2013 and earned in 2016, factoring in the changes that took place based on the parameters established by the Desjardins Group senior executives incentive plan and paid at the beginning of fiscal 2017. They also factor in the compensation awarded for fiscal 2016 under the long-term incentive plan (PCD). The PCD will vary based on Desjardins Group's financial performance and will become payable upon retirement. The President and Chief Executive Officer of Desjardins Group is not eligible for this plan owing to the independence that his/her position requires. A pension enhancement program is more in line with his/her position, when the principle of term limits is also factored in to reach his/her overall compensation target.
- (2) During fiscal 2016, the personal benefits granted to executive officers did not exceed the lesser of 10% of their salary or \$50,000.
- (3) To ensure the function remains independent, all amounts deferred from previous years, i.e. \$468,534, became retroactively payable in 2015.
- (4) As disclosed in recent years, Monique F. Leroux was entitled to receive a payment of \$571,612 which was paid to her at the end of her term. This is not separation pay; it is an indemnity established by the Board of Directors in order to compensate for previous benefits which Ms. Leroux lost when she was elected as president in 2008.
- (5) Pursuant to the provisions of the incentive plan for senior executives of Desjardins Group, the annual incentive compensation comprised a fixed component (60% of the 2016 bonus) and a variable deferred component (40% of the 2016 bonus). The deferred component will vary based on Desjardins Group's financial performance and will only be earned at the end of the three-year period following the date on which the bonus was declared. Consequently, the amount indicated only represents the component of the annual incentive compensation earned in fiscal 2016 (60% of the 2016 bonus) and paid at the beginning of fiscal 2017.
- (6) Pursuant to the provisions of the 2016 incentive plan for Desjardins Group senior executives and given Normand Desautels' retirement as of January 1, 2017, the annual incentive compensation became 100% payable. Consequently, the amount indicated represents 100% of the annual incentive compensation earned in fiscal 2016 and paid at the beginning of 2017 (in any other circumstances a single amount of \$431,879 would have been payable for fiscal 2016 with the excess amount deferred for three years).
- (7) The amount indicated represents the variable deferred component of the annual incentive compensation awarded for the fiscal year ended December 31, 2013 and earned in 2016, factoring in all the changes based on the parameters established by the Desjardins Group senior executives incentive plan and paid at the beginning of fiscal 2017. Given Normand Desautels' retirement, this also includes the deferred components awarded for fiscal 2014 and 2015 (\$756,834) in addition to compensation awarded for fiscal 2016 under the long-term incentive plan (PCD).
- (8) Pursuant to the provisions of the 2016 incentive plan for Desjardins Group senior executives, the annual incentive compensation comprised a fixed annual component (60% of the 2016 bonus) and a variable deferred component (40% of the 2016 bonus). The deferred component will vary based on Desjardins Group's financial performance and will only be earned at the end of the three-year period following the date on which the bonus was declared. Consequently, the amount indicated only represents the annual incentive compensation component earned in fiscal 2016 (60% of the bonus) and paid at the beginning of fiscal 2017, plus a bonus of \$246,945 awarded under Gregory Chrispin's specific incentive plan, earned during fiscal 2016 when he was Vice-President, Investments, Desjardins Group. To avoid any risk or appearance of a conflict of interest, his participation in this specific incentive plan ended on October 20, 2016, and the bonus was established based on the three-year average and paid during fiscal 2016.
- (9) The amount indicated represents the variable deferred component of the annual incentive compensation awarded for the fiscal year ended December 31, 2013 and earned in 2016, factoring in all the changes based on the parameters established by the Desjardins Group senior executives incentive plan and paid at the beginning of fiscal 2017. It also includes the total of the deferred accumulated amounts in Gregory Chrispin's specific incentive plan of \$397,808, paid upon the termination of the plan in 2016 as well as compensation awarded for fiscal 2016 under the long-term incentive plan (PCD). The PCD will vary based on Desjardins Group's financial performance and will become payable upon retirement.

## INCENTIVE PLAN AWARDS SPECIFIC TO NAMED EXECUTIVE OFFICERS OF THE FEDERATION

The following table summarizes incentive plan compensation:

The following table summanzes incentive plan compensation.					
Name and principal position	Year	Non-equity incentive plan compensation Value earned during the fiscal year (\$)			
Guy Cormier  President and Chief Executive Officer,  Desjardins Group	2016	672,266			
Monique F. Leroux Chair of the Board, President and Chief Executive Officer of Desjardins Group, from January 1 to April 8, 2016	2016	750,250 <sup>(1)</sup>			
Réal Bellemare  Executive Vice-President, Finance, Treasury, Administration and Chief Financial Officer	2016	592,853 <sup>(1)</sup>			
Daniel Dupuis Senior Vice-President, Finance and Chief Financial Officer, from January 1 to August 12, 2016	2016	634,076 <sup>(1)</sup>			
Normand Desautels Senior Advisor, Desjardins Group	2016	2,277,343 <sup>(2)</sup>			
Denis Berthiaume Senior Executive Vice-President and Chief Operating Officer	2016	928,168 <sup>(1)</sup>			
Gregory Chrispin Executive Vice-President, Wealth Management and Life and Health Insurance	2016	961,356 <sup>(3)</sup>			

<sup>(1)</sup> The amounts indicated represent the fixed component of the annual incentive compensation (60% of the 2016 bonus), the variable deferred component of the annual incentive compensation awarded for the year ended December 31, 2013 and earned in 2016 and factoring in all the changes based on the parameters established by the Desjardins Group senior executives incentive plan, as well as the compensation awarded under the long-term incentive plan (PCD) for fiscal 2016, which will become payable upon retirement. That amount will vary each year based on Desjardins Group's financial performance and will become payable upon retirement.

All the incentive plans are linked to financial indicators as described in the table in the section on these plans.

<sup>(2)</sup> Pusuant to the provisions of the 2016 incentive plan for Desjardins Group senior executives and given Normand Desautels' retirement as of January 1, 2017, the amount indicated represents the annual incentive compensation (100% of the 2016 bonus), the variable deferred component of the annual incentive compensation awarded for the year ended December 31, 2013 and earned in 2016, factoring in all the changes based on the parameters established by the Desjardins Group senior executives incentive plan and paid at the beginning of fiscal 2017 as well as the deferred component awarded for the 2014 and 2015 fiscal years (\$756,834) in addition to the compensation awarded for fiscal 2016 under the long term incentive plan (PCD).

<sup>(3)</sup> The amount indicated represents the fixed component of the annual incentive compensation (60% of the 2016 bonus), plus a bonus of \$246,945 awarded under Gregory Chrispin's specific incentive plan earned during fiscal 2016 while he was Vice-President of Investments, Desjardins Group. It also includes the variable deferred component of the annual incentive compensation awarded for the year ended December 31, 2013, earned in 2016, and factors in all the changes based on the parameters established by the Desjardins Group senior executives incentive plan, plus the deferred amounts accumulated in the specific incentive plan, specifically \$397,808, paid upon the termination of the plan in 2016 plus the compensation awarded under the long-term incentive plan (PCD) awarded for fiscal 2016, which will become payable upon retirement. That amount will vary each year based on Desjardins Group's financial performance and will become payable upon retirement.

## LONG-TERM INCENTIVE PLAN AWARDS SPECIFIC TO NAMED EXECUTIVE OFFICERS OF THE FEDERATION

Name and principal position	Accumulated value as at December 31, 2015 (\$) <sup>(1)</sup>	Amount awarded for the year ended December 31, 2016 (\$) <sup>(2)</sup>	Accumulated value as at December 31, 2016 (\$)
Guy Cormier President and Chief Executive Officer, Desjardins Group	N/A	N/A	N/A
Monique F. Leroux Chair of the Board, President and Chief Executive Officer of Desjardins Group, from January 1 to April 8, 2016	N/A	N/A	N/A
Réal Bellemare Executive Vice-President, Finance, Treasury, Administration and Chief Financial Officer	490,604	147,515	638,119
Daniel Dupuis Senior Vice-President, Finance and Chief Financial Officer, from January 1 to August 12, 2016	790,809	145,157	935,966
Normand Desautels Senior Advisor, Desjardins Group	1,493,255	383,974	1,877,229
Denis Berthiaume Senior Executive Vice-President and Chief Operating Officer	843,091	260,431	1,103,522
Gregory Chrispin Executive Vice-President, Wealth Management and Life and Health Insurance	N/A	26,775	26,775

<sup>(1)</sup> The amounts indicated represent, for each Named Executive Officer, the accumulated value of the compensation awarded under the long-term incentive plan (PCD) as at December 31, 2015, factoring in the changes that took place based on the parameters established under the PCD. That amount will vary each year based on Desjardins Group's financial performance and will become payable upon retirement. The President and Chief Executive Officer of Desjardins Group is not eligible for this plan owing to the independence that his/her position requires. A pension enhancement program is more in line with his/her position, when the principle of term limits is also factored in to determine the target positioning of his/her overall compensation.

<sup>(2)</sup> The amounts indicated represent, for each Named Executive Officer, the compensation awarded for fiscal 2016 under the long-term incentive plan (PCD). This amount will vary each year based on Desjardins Group's financial performance and will become payable upon retirement.

## BENEFITS UNDER A PENSION PLAN SPECIFIC TO NAMED EXECUTIVE OFFICERS OF THE FEDERATION FOR 2016

The following table indicates the total of all pension benefits:

Name	Years of credited service		efits payable \$)	Opening present value of defined benefit obligation (\$)	Compensatory	Non- compensatory change (\$)	Closing present value of defined benefit obligation (\$)	
		At fiscal year-end	At age 65	(4)		(4)	(4)	
Guy Cormier								
President and Chief Executive Officer	24.00	212,321	340,920 <sup>(1)</sup>	3,231,725	626,343 <sup>(2)</sup>	66,213	3,924,281	
Monique F. Leroux Chair of the Board, President and Chief Executive Officer of Desjardins Group, from January 1 to	18.45 <sup>(3)</sup>	807,745	807,745 <sup>(4)</sup>	12,973,474	787,039 <sup>(5)</sup>	-104,255	13,656,258	
April 8, 2016								
Réal Bellemare								
Executive Vice-President, Finance, Treasury, Administration and Chief Financial Officer	7.23	54,024	153,933	768,440	185,905	62,370	1,016,715	
Daniel Dupuis								
Senior Vice-President, Finance and Chief Financial Officer, from January 1 to August 12, 2016	23.98	207,302	250,350	3,250,438	65,339	106,238	3,422,015	
Normand Desautels								
Senior Advisor, Desjardins Group	43.19 <sup>(6)</sup>	577,334	577,334	8,725,655	181,114	696,056	9,602,825	
Denis Berthiaume								
Senior Executive Vice-President and Chief Operating Officer	19.58 <sup>(7)</sup>	102,298	215,196	1,545,589	276,007	98,281	1,919,877	
Gregory Chrispin								
Executive Vice-President, Wealth Management and Life and Health Insurance	9.92 (8)	62,894	136,663	802,596	346,635	80,871	1,230,102	

<sup>(1)</sup> Guy Cormier's plan is calculated at age 55.

<sup>(2)</sup> In 2016, the enhanced pension payable to Guy Cormier corresponded to an actuarial value equal to 75% of his base salary for 2016.

 $<sup>(3) \</sup>quad \text{Monique F. Leroux was previously credited with three additional years for purposes of the supplemental pension calculation.}$ 

<sup>(4)</sup> Monique F. Leroux's pension is as at July 1, 2016.

<sup>(5)</sup> In 2016, the enhanced pension payable to Monique F. Leroux corresponded to an actuarial value equal to 75% of her base salary for 2016.

<sup>(6)</sup> Normand Desautels was credited 2.2 additional years (included in the 43.19 years indicated) for purposes of the supplemental pension plan.

<sup>(7)</sup> Denis Berthiaume was previously credited 13.27 additional years for DGPP purposes (included in the 19.58 years indicated) which are not recognized for the purposes of the supplemental pension plan.

<sup>(8)</sup> Gregory Chrispin was previously credited with 3.00 additional years for purposes of the supplemental pension calculation.

Compensatory changes are a function of the number of years of credited service and of any difference between salary earned during the year and salary expected. They may be the result of changes in actuarial assumptions and/or methods compared to the previous year.

The accrued obligations at year-end were calculated based on the methods and assumptions used in the most recent accounting valuation.

Non-compensatory changes stem primarily from changes in assumptions including, in certain cases, the effective departure date.

#### TERMINATION AND CHANGE OF CONTROL BENEFITS

No benefits are provided in connection with any termination or change of control.

#### **DIRECTOR COMPENSATION**

Directors are compensated in accordance with the Federation's by-laws.

Pursuant to the compensation policy for officers of the Federation, the members of its Board of Directors are entitled to an annual retainer and meeting fees.

The annual retainer for Board members is \$32,000 (the Chair of the Board receives an additional \$20,000, unless this position is held by the President and Chief Executive Officer of Desjardins Group). The annual retainer for the two ex-officio members is \$24,800. The retainer is for serving on the Board of Directors of the Federation, Desjardins Trust Inc. and *Capital Desjardins inc.* and is paid on a prorated basis by the Federation and Desjardins Trust Inc. The retainer was also for serving on the Board of Directors of Caisse centrale prior to the Amalgamation. Directors chairing commissions or committees of the Board of Directors receive an additional retainer of \$6,500, whereas commission and committee members are entitled to an additional retainer of \$2,000 (irrespective of the number of commissions or committees they serve on). Board members who chair a regional council or group caisse council also receive an annual retainer of \$15,000, while Board members who serve as vice-chair of their regional council receive an annual retainer of \$7,500.

Under the director compensation policy, each director who is not an employee of the Federation or general manager of a caisse receives a meeting fee of \$1,200 per day of Board meeting attendance. For attendance of Board commission/committee meetings, the fee amounts to \$600 per half day, up to a maximum of \$1,200 per day regardless of the number of commission/committee meetings attended. Each director is also entitled to a meeting fee of \$200 for each meeting attended by any electronic means that allow verbal communications among all participants. Directors are further entitled to reimbursement of out-of-pocket expenses incurred in the course of their duties. However, no meetings fees are paid or expenses reimbursed for directors who attend a meeting of the Board of Directors, Executive Committee or Audit Committee or any other committee of the Federation, as the case may be, held on the same day as a meeting of the Boards of the Federation, Desjardins Trust Inc. or *Capital Desjardins inc.* 

Additional compensation information relating to Federation directors appearing on page 179 of the Annual Report is incorporated herein by reference.

## **Director compensation**

The table below discloses the individual compensation received in 2016 by the members of the Board of Directors in the course of directorships with the Federation, Caisse centrale (CCD) (prior to the Amalgamation), Desjardins Trust Inc. (DT) and *Capital Desjardins inc.* (CDI) or as otherwise indicated below:

Name	Compensatio directorshi Federation, CO	ps with the	Other 1		
	Meeting fees	Annual retainer	Meeting fees	Annual retainer	2016 TOTAL
ALLARD, Michel	\$38,332.11	\$34,300.00	\$3,266.85	\$7,500.00	\$83,398.96
BABINEAU, Louis	\$23,351.62	\$35,447.22	\$140.66	\$0.00	\$58,939.50
BARIL, Jacques	\$31,820.21	\$49,000.00	\$5,179.79	\$10,555.56	\$96,555.56
BÉLANGER, Annie P. (Chair of the Board of DID) <sup>(2)</sup>	\$34,586.41	\$48,336.00	\$17,013.58	\$41,164.00	\$141,099.99
BOULERICE, Donat <sup>(5)</sup>	\$13,099.28	\$15,244.44	\$1,600.76	\$5,444.45	\$35,388.93
CHAMBERLAND, Serges	\$42,302.22	\$71,749.99	\$6,197.77	\$15,194.44	\$135,444.42
CHAPDELAINE, Claude <sup>(3)</sup>	\$19,659.33	\$35,447.22	\$440.66	\$5,481.56	\$61,028.77
CHEVALIER, Carole	\$34,016.47	\$48,667.00	\$3,683.52	\$10,083.33	\$96,450.32
CORBEIL, Stéphane <sup>(3)</sup>	\$21,779.29	\$35,410.11	\$2,320.70	\$6,944.45	\$66,454.55
CORMIER, Guy (Chair of the Board of DGIG) <sup>(2)(3)(4)</sup>	N/A	N/A	N/A	N/A	N/A
DESSUREAULT, Sylvain	\$13,157.14	\$33,184.00	\$142.86	\$0.00	\$46,484.00
FORAND, Luc	\$35,078.54	\$55,500.00	\$4,821.46	\$5,000.00	\$100,400.00
GAGNÉ, André, CPA, CGA <sup>(5)</sup>	\$15,224.48	\$18,456.95	\$1,475.52	\$6,331.94	\$41,488.89
GENEST, Yves	\$14,473.80	\$34,000.00	\$1,926.19	\$5,696.22	\$56,096.21
HAWTHORN, Neil <sup>(3)</sup>	\$13,457.14	\$32,000.00	\$142.86	\$2,516.00	\$48,116.00
LAFORTUNE, Andrée, FCPA, FCA <sup>(5)</sup>	\$11,157.14	\$13,176.88	\$3,142.86	\$3,091.66	\$30,568.54
LAPORTE, Jean-Robert (Chairman of the Board of FSD) <sup>(2)</sup>	\$31,648.16	\$48,834.00	\$24,751.85	\$35,083.31	\$140,317.32
LAROUCHE, Sylvie <sup>(5)</sup>	\$11,657.14	\$13,176.88	\$4,542.86	\$5,962.48	\$35,339.36
LAUZON, Marcel <sup>(5)</sup>	\$12,457.15	\$13,022.79	\$28,642.86	\$16,304.99	\$70,427.79
PARÉ, Denis <sup>(6)</sup>	\$43,678.08	\$90,967.85	\$1,621.92	\$4,388.81	\$140,656.66
RAÎCHE, Alain	\$13,807.82	\$33,850.00	\$1,392.19	\$5,110.11	\$54,160.12
ROUSSEAU, Serge	\$36,364.82	\$51,870.83	\$3,535.18	\$16,141.12	\$107,911.95
SAINT-PIERRE BABIN, Sylvie	\$37,785.27	\$52,611.11	\$19,614.74	\$18,500.00	\$128,511.12
SAVARD, Christian	\$37,333.12	\$49,000.00	\$1,466.85	\$0.00	\$87,799.97
SIMARD, Mario <sup>(3)</sup>	\$23,851.62	\$35,373.22	\$7,940.66	\$9,000.00	\$76,165.50
TOURANGEAU, Serge	\$35,883.11	\$52,611.11	\$1,616.85	\$4,750.00	\$94,861.07
TROTTIER, Stéphane <sup>(3)</sup>	\$20,059.33	\$33,414.89	\$4,790.66	\$12,311.11	\$70,575.99
TURCOTTE, Benoît (Chairman of the Board of FSD) <sup>(2)</sup>	\$30,935.69	\$34,300.00	\$7,464.32	\$17,305.56	\$90,005.57
VINET, Yvon <sup>(7)</sup>	\$38,751.92	\$78,032.20	\$11,948.07	\$31,247.26	\$159,979.45
Total	\$735,708.41	\$1,146,984.69	\$170,825.05	\$301,108.36	\$2,354,626.51

N/A: not applicable

- (1) Amounts received for chairing the Board of a subsidiary and serving on the Desjardins Group Retirement Committee, Desjardins Group Retirement Committee's Investment Committee or Desjardins Group Retirement Committee's Audit, Professional Practices and Compliance Committee. Amounts also received for directorships with Desjardins Financial Corporation Inc., Desjardins Financial Holding Inc., Capital Desjardins, Fonds de sécurité Desjardins, Desjardins Technology Group Inc., and Desjardins Shared Services Group Inc. Amounts also received for serving on the Comité aviseur du Grand Montréal and the Advisory Committee of Desjardins Group and other ad hoc committees.
- (2) Développement international Desjardins (DID), Desjardins General Insurance Group Inc. (DGIG), Desjardins Financial Security Life Assurance Company (DFS) and Fonds de sécurité Desjardins (FSD).
- (3) Term began on April 9, 2016.
- (4) The President and Chief Executive Officer of Desjardins Group receives no compensation as Chair of the Board of the Federation, CCD (prior to completion of the Amalgamation), DT and DGIG.
- (5) Donat Boulerice completed his term on April 23, 2016. André Gagné, Andrée Lafortune, Sylvie Larouche, Marcel Lauzon, and Monique F. Leroux, C.M., O.Q., FCPA, FCA, completed their terms on April 9, 2016.
- (6) Denis Paré completed his term on January 30, 2017. He was replaced by Nadine Groulx effective February 23, 2017.
- (7) Yvon Vinet received indemnities following his nomination as Vice-Chair of the Board of Directors, Chair of the Governance Commission and Chair of the Committee on the Aggregate Remuneration of the President and Chief Executive Officer of Desjardins Group.

## **AUDIT COMMITTEE INFORMATION**

#### **AUDIT COMMITTEE RULES**

The rules of the Audit Committee (known under the name "Audit and Inspection Commission" of the Federation) are included in the Audit and Inspection Commission Charter appended in Schedule B to this Annual Information Form.

#### **COMPOSITION**

The Audit Committee consists of Jacques Baril, Serges Chamberland, Stéphane Corbeil, Luc Forand and Benoît Turcotte. All Committee members are independent and financially literate in accordance with *Regulation 52-110 respecting Audit Committees*. Michel Magnan, Alain Raîche (for the audit portion) and Robert St-Aubin serve on the Audit Committee as observers.

#### RELEVANT EDUCATION AND EXPERIENCE

Audit Committee members have the necessary education and experience to fulfill their responsibilities in that capacity. More specifically, their expertise is as follows:

- Jacques Baril has an academic background in management and is Chair of the Board of Directors of
   Caisse populaire Desjardins de Pointe-aux-Trembles. He has directorships with the Federation,
   Capital Desjardins inc. and Desjardins Trust Inc., and serves on the Audit and Inspection Commission
   and the audit committees of those entities. He also serves on the Board of Directors of Fonds de
   sécurité Desjardins.
- Serges Chamberland holds a Master of Business Administration degree and serves on the Board of
  Directors of Caisse Desjardins d'Arvida-Kénogami. He has directorships with the Federation, Capital
  Desjardins inc. and Desjardins Trust Inc., and is Chair of the Audit and Inspection Commission and
  the audit committees of those entities. He also serves on the Board of Directors of Fonds de sécurité
  Desjardins and is an observer on the Risk Management Commission of the Federation, as well as the
  Risk Management Committee of Desjardins Trust Inc.
- Stéphane Corbeil holds an MBA in portfolio and treasury management and a BBA in financial
  analysis and accountancy. He also holds the title of Chartered Financial Analyst (CFA). He is
  Chairman of the Board of Caisse Desjardins du Nord de Laval. He has directorships with the
  Federation, Capital Desjardins inc. and Desjardins Trust Inc., and serves on the Audit and Inspection
  Commission and the audit committees of those entities. He also serves on the Board of Directors of
  Fonds de sécurité Desjardins.

- Luc Forand is a businessman. He is Chairman of the Board of Caisse Desjardins de Saint-Césaire.
   Luc Forand has directorships with the Fédération, Capital Desjardins inc. and Desjardins Trust Inc.,
   and is a member of the Audit and Inspection Commission and the audit committees of those entities.
   He is Chair of the Investment Commission and also serves on the Board of Directors of Fonds de sécurité Desjardins.
- **Benoît Turcotte** is a businessman. He is Chairman of the Board of *Caisse Desjardins de l'Est de l'Abitibi*. He serves ex officio on the boards of the Federation, *Capital Desjardins inc.* and Desjardins Trust Inc. He serves on the Audit and Inspection Commission and the audit committees of those entities. He is Chairman of the Board of *Fonds de sécurité Desjardins*.

Members also have access to orientation and ongoing training processes.

#### PREAPPROVAL POLICIES AND PROCEDURES

The Federation's Board of Directors has adopted a policy governing how contracts for non-audit services are awarded by Desjardins Group components, including the Federation. Under this policy, the Federation's Audit and Inspection Commission is legally responsible for preapproving non-audit services provided by Desjardins Group's external auditors, whether rendered to Desjardins Group or its components. The goal is to eliminate threats to the external auditor's independence or reduce our exposure to said threats to an acceptable level, thereby avoiding situations that may adversely affect or appear to adversely affect its judgment and objectivity. See the Institutional Policy, Independent auditors of Desjardins Group in Schedule C to this Annual Information Form.

## **EXTERNAL AUDITOR SERVICE FEES BILLED (BY CATEGORY)**

For the periods beginning on January 1, 2016 and 2015 and ending December 31, 2016 and 2015, respectively, PricewaterhouseCoopers LLP (PricewaterhouseCoopers) billed the Federation for the fees described in the following tables as at December 31, 2016.

#### Audit-related fees

	2016	2015
PricewaterhouseCoopers		
_	\$5,899,702	\$4,768,670
Audit-related services fees		
Translation of financial reports, specific procedures related to management discussion and analysis of financial condition and results of operations, work to issue CSAE 3416 reports on controls of a service organization, work performed in connection with the	2016	2015
covered bond program, the prospectus and accounting positions.	\$1,505,342	\$897,629

2015
3,120
2015
9,012

#### **CORPORATE GOVERNANCE DISCLOSURE**

#### **BOARD OF DIRECTORS**

The AFSC empowers the Federation to set the number of directors on its Board in its by-laws, provided that there are no fewer than five directors. Each member of the Board of Directors is elected for a term of three years, except for the President and Chief Executive Officer, who has a four-year term. Pursuant to the AFSC, the Federation's by-laws must provide for the rotation of one third of directors, to the nearest whole number, each year.

The Federation's Board of Directors is composed of 22 directors consisting of the President and Chief Executive Officer, the presidents of the 16 regional councils, the president of the council of group caisses and 4 caisse general managers elected in accordance with the internal by-laws of the Federation (by-laws). The two vice-presidents of the regional councils of the Outaouais, Abitibi-Témiscamingue and Nord-du-Québec region and the Bas-Saint-Laurent and Gaspésie-Îles-de-la-Madeleine region also serve on the Board of Directors of the Federation as managing directors. These two directors are non-voting directors.

The caisses appoint delegates from their officers. Together, they form a regional or sector general meeting, including the group caisses general meeting, for each of the different regions determined by by-law. Each regional or sector general meeting elects a total of 15 officers, generally from the various caisses, who make up the regional council or council of group caisses. At their respective general meetings, each regional council and council of group caisses elects its president, who serves ex officio on the Board of the Federation.

Each regional general meeting also names the general managers of the region's caisses who will be eligible to hold the positions reserved for managers on the Federation's Board of Directors. Consisting of the entire membership of all of the regional councils and council of group caisses, the Assembly of Representatives elects the four general managers in the prescribed manner—one position for each of the three main regions and one universal position—who will serve on the Board of Directors. In accordance with the by-laws, the Assembly of Representatives elects the President and Chief Executive Officer.

No directors have business or personal relationships with the Federation's management members or interests that, in the Board's opinion, could materially adversely affect their ability to act in the best interests of the Federation and Desjardins Group, or interests reasonably likely, in the Board's opinion, to be perceived as detrimental. A majority of the directors are independent.

#### **INDEPENDENT DIRECTORS**

The following is a list of directors who are independent in the opinion of the Federation's Board of Directors and under the concept of independence defined in *Regulation 52-110 respecting Audit Committees*:

- Jacques Baril
- Louis Babineau
- Claude Chapdelaine
- Stéphane Corbeil
- Nadine Groulx<sup>(1)</sup>
- Serge Rousseau
- Christian Savard
- Serge Tourangeau
- Yvon Vinet

- Annie P. Bélanger
- Serges Chamberland
- Carole Chevalier
- Luc Forand
- Jean-Robert Laporte
- Sylvie Saint-Pierre Babin
- Mario Simard
- Stéphane Trottier

Michel Allard and Benoît Turcotte are managing directors, and are independent, to the same extent as directors above.

## NON-INDEPENDENT DIRECTORS AND BASES FOR THAT DETERMINATION

The following is a list of directors who are not independent, in the opinion of the Federation's Board of Directors, and under the concept of independence defined in *Regulation 52-110 respecting Audit Committees*:

- Guy Cormier
- Sylvain Dessureault
- Yves Genest
- Neil Hawthorn
- Alain Raîche

In the opinion of the Federation's Board of Directors, Guy Cormier is not independent because he is a member of the Federation's management, and the four other directors are not independent because they are employees of Desjardins Group entities, namely caisses.

#### DIRECTORSHIPS WITH OTHER REPORTING ISSUERS OR THE EQUIVALENT

For guidance on exercising its judgment, the Board of Directors refers to the Desjardins Group Code of Professional Conduct governing its directors and the declarations of interests they file each year. Note that a review of the directors' declarations of interests has shown a focus on their roles and responsibilities within Desjardins Group, as none of them serve on the Board of directors of a non-Desjardins Group reporting issuer. They generally have one or two directorships with non-for-profit entities. Within Desjardins Group, the directors of the Federation are also directors of *Capital Desjardins inc.*, a venture issuer.

## INDEPENDENT DIRECTORS AND REGULARLY SCHEDULED MEETINGS AT WHICH NON-INDEPENDENT DIRECTORS ARE NOT IN ATTENDANCE

The Board of Directors has created a variety of structures and procedures to ensure its independence from Desjardins Group management.

<sup>(1)</sup> Denis Paré completed his term on January 30, 2017. He was replaced by Nadine Groulx effective February 23, 2017. Mr. Paré was also an independent director.

- 1. Only one directorship is held by a member of Desjardins Group's management who is also an officer elected by member representatives (the President and Chief Executive Officer of Desjardins Group).
- 2. The General Meeting created the position of Vice-Chair of the Board of Directors, who presides over Board of Directors meetings when deliberations require the President and Chief Executive Officer to withdraw. The by-laws specify that the Vice-Chair of the Board replaces the Chair of the Board when the latter cannot act, particularly when the Chair is in a real or perceived conflict of interest situation.
- 3. Directors meet periodically on an informal basis. The President and Chief Executive Officer of Desjardins Group follows up with Desjardins Group's management members, who are not present at these meetings. However, both independent and non-independent directors are present at these meetings, as deliberations pertain to matters with no conflict of interest risk for the non-independent directors.
- 4. In-camera sessions without the presence of members of management (except for the President and Chief Executive Officer) are held at the end of each Board of Directors or Executive Committee meeting. The same is true for Board commissions and committees.
- 5. The Chair of the Audit and Inspection Commission is an independent director.
- 6. The mandate of the Corporate Governance Commission (which includes only one non-independent member) is as follows:
  - a) Managing relations between the Board of Directors and the Desjardins Group Management Committee:
  - b) Ensuring that the Board fulfills its responsibilities. In addition, the Senior Executive Vice-President and Chief Operating Officer is responsible for developing or overseeing Board of Directors and committee and commission meeting agendas.
- 7. Only independent directors serve on the Committee on the Aggregate Remuneration of the President and Chief Executive Officer of Desjardins Group.
- 8. The Human Resources Commission and the Committee on the Aggregate Remuneration of the President and Chief Executive Officer of Desjardins Group are supported by an external consultant, as needed, on matters pertaining to the overall compensation of executives.

The Federation also has a Board of Ethics and Professional Conduct, the members of which are elected at the General Meeting. Its members are all independent from management and the Board of Directors.

#### **ATTENDANCE RECORD**

The information on the fiscal year 2016 Board meeting attendance of each director of the Federation on page 181 of the Annual Report is incorporated herein by reference.

#### **M**ANDATE OF THE BOARD OF DIRECTORS

Under the AFSC, the Board of Directors exercises all the powers of the Federation, except those that it delegates from time to time to its commissions and committees. The Board's responsibilities include the following:

#### a) Organizational culture

The Board of Directors is responsible for promoting the organizational culture and ensuring adherence to the cooperative identity of Desjardins Group and its permanent values: money at the service of human development, democratic action, personal commitment, integrity and rigour, solidarity with the community as well as intercooperation. The Board of Directors is also responsible for enforcing the Code of Professional Conduct of Desjardins Group among officers, management, employees and elected officers.

#### b) Strategic and financial planning process

The Board of Directors has an ongoing strategic and financial plan for Desjardins Group that includes a financial plan, crisis scenarios, a funding plan and a capitalization plan. The Board is supported by the Desjardins Group Management Committee in fulfilling its responsibilities to ensure, taking risks into account, that caisses and business sectors strategic directions and plans are integrated and business development strategies are coherent.

## c) Identification and management of key risks

The Board of Directors identifies the key risks to which the Federation and Desjardins Group are exposed and ensures that appropriate systems are in place to manage those risks in an integrated manner. It is supported by the Risk Management Commission.

### d) Succession planning

The Board of Directors oversees the development of the succession planning program and is supported in this task by the Human Resources Commission and Desjardins Group's Executive Vice-President, Human Resources and Communications, who ensures management continuity by adopting a transition plan on the departure of the President and Chief Executive Officer.

#### e) Integrity of internal control and management information systems

The Board of Directors, supported by its Audit and Inspection Commission, ensures that effective internal control systems (accounting, administrative and management) are in place to safeguard the integrity of its operations and obtains the required level of accountability from management.

## f) Strategic communication directions

The Board of Directors adopts a communications policy for Desjardins Group and strategic communications directions aligned with Desjardins Group's Strategic Plan, including actions to be carried out and the set targets.

#### **POSITION DESCRIPTION**

The President and Chief Executive Officer of Desjardins Group is the Chair of the Board of Directors, and the responsibilities thereof are set out in the by-laws. The President and Chief Executive Officer of Desjardins Group is the highest ranking authority of Desjardins Group and, as such, is responsible for coordinating and integrating the activities of Desjardins Group's various components. Unless otherwise specified in the AFSC or the by-laws, the President and Chief Executive Officer of Desjardins Group is responsible, within the Federation, for enforcing the Federation's standards and policies and implementing the decisions of its Board of Directors and Board of Ethics and Professional Conduct.

Accordingly, the President and Chief Executive Officer of Desjardins Group, under the authority of its Board of Directors:

- defines Desjardins Group's vision, directions and strategic objectives and has them approved by the Board of Directors with a view to ensuring a single management structure within Desjardins Group;
- represents the Federation and is Desjardins Group's authorized spokesperson with governments, the media and the general public;
- is responsible for the representations made regarding any legislation affecting Desigridins Group;
- ensures that the various components of Desjardins Group adhere to the mission and principles set forth in the by-laws and to Desjardins Group's common objectives so as to achieve consistency between thought and action among the caisses and the auxiliary members and to foster the completion of Desjardins Group's mission;
- informs the Board of Directors of any decisions, measures or actions that may conflict with the aforementioned mission, principles and objectives and recommends remedial actions;
- leads the strategic evolution of the caisse network and the subsidiaries;
- interprets, promotes and disseminates the cooperative doctrine and its particular applications in the financial services sector:
- safeguards and promotes the cooperative nature and purpose of Desjardins Group and its contribution in advancing the cooperative movement;
- ensures that the applicable Federation standards and policies are properly interpreted and applied by Desjardins Group's senior management;
- ensures cohesive communication within the Federation and Desjardins Group;
- submits for approval to the Board of Directors a senior executive management structure for the Federation and Desjardins Group. Such a structure includes a general manager and relieves the general manager from operations management in order for the President and Chief Executive Officer to be able to focus on the responsibilities listed herein;
- appoints the Inspector and Auditor General of Desjardins Group and other individuals reporting directly to the President and Chief Executive Officer of Desjardins Group. When appointing the Inspector and Auditor General, the President and Chief Executive Officer must obtain a recommendation from the members of the Board of Ethics and Professional Conduct. In addition, if the Inspector and Auditor General of Desjardins Group is to be dismissed, the President and Chief Executive Officer must seek the opinion of the Board of Ethics and Professional Conduct of the Federation and approval from the AMF; and
- is an ex-officio member of all Board committees with the exception of any committee on the compensation of the President and Chief Executive Officer.

The by-law specifies that the procedures for selecting the other members and the operation, role and powers of the Executive Committee are established by decision of the Board of Directors. The same is true for the composition of each of the committees and commissions of the Board. The Board of Directors may delegate powers conferred on the Board by law or by virtue of the by-law to one or more directors, officers, employees, commissions or committees, to the extent and in the manner determined by the Board at the time of delegation.

The Board of Directors has delegated certain powers to the Executive Committee, and to no other committee or commission. The Executive Committee has all the powers of the Board of Directors, except those that the Board expressly reserves for itself. Specifically, it supports the Board of Directors in its guidance, planning and monitoring responsibilities through the following mandate:

- reviews and submits to the Board the Federation's orientations and budget priorities, from the
  perspective of Desjardins Group, in relation to strategic planning, analyzes the budget and makes a
  recommendation for adoption by the Board of Directors. Carries out quarterly follow-ups;
- reviews and submits to the Board the orientations and objectives set out in Desjardins Group's financial plan, including the caisses network business plan;
- approves all financial commitments in excess of the limits established by management, in accordance
  with policy. For this purpose, reviews all projects potentially requiring detailed analysis, including
  projects and transactions with a strategic and financial impact, and submits a recommendation to
  the Board of Directors when the nature and size of the project or transaction so requires. Performs
  follow-ups of the main strategic initiatives and promising projects;
- ensures follow-up of important litigation proceedings within Desjardins Group;
- admits caisses as members of the Federation and makes recommendations for exclusion;
- takes action as needed to address situations that are not in keeping with the sound and prudent
  management of Desjardins Group and that expose Desjardins Group to risk. Such situations may or
  may not arise from non-compliance with the standards applicable to the caisses. In formulating a
  response, the Executive Committee must adhere to the analysis and decision-making process
  adopted by the Board of Directors. This responsibility includes, in particular, dealing with internal
  competition situations in cooperation with the authorities in the caisses in accordance with the
  implemented dispute settlement process within Desjardins Group;
- approves requests for contributions to the Community Development Fund and any other commitment that departs from the policy on donations and sponsorships;
- approves, upon recommendation of the Human Resources Commission, requests arising from the application of human resources standards explicitly provided for such purpose;
- approves briefs intended for government authorities, when relevant and practicable;
- determines the provincial, national and international bodies in which Desjardins Group must be
  present taking into account the contribution made by such participation to the strategic directions of
  Desjardins Group as well as budgetary considerations;
- approves honorary member appointments at the regional level and candidates for the *Ordre du mérite* (Quebec and Canada);
- exercises the specific powers entrusted to the Federation in accordance with sections 38, 40(3) and 41 of the AFSC:
  - o approve the replacement or amendment of a caisse's by-laws;
  - consent to the use of the proposed name by a caisse following a submission to replace or amend the by-laws.
- approves requests to amend standard caisse internal management by-laws;
- reviews its own annual performance; and makes recommendations to the Board of Directors.

#### **ORIENTATION AND CONTINUING TRAINING**

## (i) Role of the Board, its committees, commissions and directors

The Federation offers its directors orientation sessions and continuing training, and develops activities tailored to their specific needs. Every director receives a document reminding him or her of the expectations and the duties that come with the position. Orientation sessions are also held to ensure effective and efficient integration of new members of Board commissions and committees.

#### (ii) Nature and operation of the business

All new directors attend an onboarding session that involves meeting with certain members of management and receiving a reference manual containing all the critical information they need to carry out their duties.

As needed and upon request, meetings with specialists from the Federation and Desjardins Trust Inc. are also organized to help directors increase their general knowledge of the organization and of its main strategic projects. The training program for Board members falls under the activities of the Desjardins Cooperative Institute, a training institute created for the managers, employees and elected officers of Desjardins Group.

#### **BUSINESS ETHICS**

The Federation des caisses Desjardins Code of Professional Conduct (Code) has been filed on the SEDAR website at www.sedar.com.

The Board of Directors is responsible for ensuring adherence to the cooperative identity of Desjardins Group and its permanent values: money at the service of human development, democratic action, personal commitment, integrity and rigour, solidarity with the community as well as intercooperation. The Board of Directors is also responsible for enforcing the Code among members of the Board of Directors, officers, management, employees and elected officers.

Pursuant to the AFSC, the Federation has a Board of Ethics and Professional Conduct that is independent of the Board of Directors and whose eight members are elected officers of Desjardins Group. The role of this Board is to adopt the rules of ethics and professional conduct applicable to Desjardins Group officers and the employees of the Federation and the caisses, ensure development of these rules, present them to the Board of Directors for approval and see that they are complied with by the Federation and the caisses, support the caisses and the Federation in applying the rules of ethics and professional conduct, issue opinions and make observations and recommendations with respect to ethical and professional conduct issues, particularly in cases of misconduct, and, if the Federation breaches the provisions of the AFSC or the regulations governing insider trading and conflicts of interest, ensure that complaints regarding the Federation originating from the caisses or other members of the Federation (such as holding companies or subsidiaries) are handled. This board holds in-camera sessions without the presence of management.

Directors, officers, including executive officers, and employees are subject to rules of ethics and professional conduct that require them to avoid being placed in real or perceived conflict of interest situations. They must report without fail any such situation to the authorities concerned or their superior and abstain from voting or making a decision in such respect or influencing the related vote or decision. Agreements for transfers of assets between the Federation and these persons must also be approved by the Board of Directors of the Federation, upon prior opinion of the Board of Ethics and Professional Conduct. The same applies to agreements for the supply of goods and services, which must be approved by the Board of Directors, upon prior advice of the Board of Ethics and Professional Conduct (unless the agreement involves only small amounts). Directors and officers must also regularly complete written declarations indicating their own interests or those of related persons, in any business.

There is a support structure in place to enable this board to carry out awareness and training activities and provide an advisory service, thereby giving concrete form to the Federation's efforts to ensure compliance with the Code, which in turn imposes penalties for violations to ethics rules. The Federation also has a confidential mechanism for reporting violations of the Code and other regulatory frameworks.

#### **NOMINATION OF DIRECTORS**

Taking into account the cooperative structure of the Federation and the principle of delegation which prevails within the organization, the Federation's Board of Directors is composed of persons elected by the delegates of the caisses who, at regional or group caisse meetings, directly elect 17 of the 22 Board of Directors members. These persons chair the regional councils and the council of group caisses. Thus, it is the caisse delegates who must choose, from among those interested, the candidates most capable of taking on two roles, namely, that of a director of the Federation and Desjardins Group and that of a regional representative. Before nominations are accepted, candidates are reminded of the responsibilities and requirements of the position of president of a regional council or council of group caisses.

The other five members of the Board of Directors are the President and Chief Executive Officer of Desjardins Group and four caisse general managers elected pursuant to the by-law.

Because they are, at the same time, officers of a caisse, members of their regional council and, finally, members of the Federation's Board of Directors, the Federation benefits from having directors with thorough knowledge of the Federation's activities but who are nonetheless independent of management. This in-depth knowledge of the organization's activities is an important advantage resulting from the Federation's democratic structure.

Information on the representation of the Board of Directors and the appointment of executive officers on pages 167–169 and 178 of the Annual Report is incorporated herein by reference.

#### **COMPENSATION**

The Board of Directors reviews, when it deems appropriate, and at least every three years, its policy on the remuneration of its directors, members of the Board of Professional Conduct and members of its regional councils and the council of group caisses. The Board receives recommendations from its Corporate Governance Commission, which follows market trends in this area very closely, particularly those within large cooperatives and cooperative financial groups. The scale of this policy is based on benchmarking of comparable cooperative organizations from Quebec, Canada and Europe.

Desjardins Group's directors' compensation policy includes principles guiding the establishment of compensation for elected officers of caisses and of the Federation as well as subsidiary directors. A governance mechanism allows the Board of Directors of the Federation to hold a "say on pay" vote at the general meeting on compensation guidelines for Desjardins Group personnel, including executive officers. In addition, the compensation of the President and Chief Executive Officer is subject to the recommendations of a specific Board committee, all of whose members are independent directors. The President and Chief Executive Officer does not personally receive any money for the functions undertaken as director of any of the aforementioned components.

For further details, see the "Statement of the Federation's executive compensation" section of this Annual Information Form.

### OTHER BOARD COMMITTEES

### **Executive Committee (seven directors)**

This Committee has the same functions and powers as the Board of Directors, with the exception of those that the latter reserves for itself or assigns to another committee or commission.

#### **Cooperation and Network Liaison Commission (seven directors)**

This commission ensures compliance with the cooperative identity of Desjardins Group as well as the realization of its core values. It also oversees the application of the organization's cooperative difference. It submits recommendations to the Board of Directors as needed.

#### **Risk Management Commission (five directors)**

This commission assists the Board of Directors in establishing and tracking major risks likely to affect the Federation and Desjardins Group. Serges Chamberland, Claudia Champagne, Sonia Gauthier and Neil Hawthorn serve on this commission as observers.

## **Human Resources Commission (five directors)**

This commission assists the Board of Directors on all matters relating to the Group's policies and management of risk related to human resources and overall compensation, the creation and development of the integration plan, along with the skill development of the general managers, managers and employees, the succession plan, including the profile design and development for general managers and employees, and annual salary recommendations, including incentive plans, group insurance plans, syndicate relations, and management structure.

### **Corporate Governance Commission (five directors)**

This commission supports the Board of Directors in applying and updating the corporate governance program. It also oversees the process for recommending candidates from the caisses network for seats on the Boards of directors of Desjardins Group's subsidiaries. It is also responsible for supervising the performance review program for members of the Board of Directors and its commissions and committees as well as for implementing the Sustainable Development Policy and the Voting Rights Policy.

#### **Investment Commission (six directors)**

This commission is mandated to support the Board of Directors in establishing and monitoring the investment policies of Desjardins Funds and in overseeing the selection of securities advisors and subadvisors. It also examines fund performance and discretionary management and ensures compliance of the investment fund transactions. Henry Jr. Klecan and Normand Provost serve on this commission as observers.

## **Audit and Inspection Commission (five directors)**

For more information on the Audit and Inspection Commission, please see "Audit Committee Information" in this Annual Information Form.

#### **EVALUATION**

The Board of Directors and its commissions and committees evaluate their performance every two years. A two-year action plan arising from this process is then recommended to the Board by the Corporate Governance Commission, which ensures a follow-up thereon.

The process also includes a one-on-one meeting between each director and the Chair of the Board. The objective of these meetings between the Chair and the directors, whether formal or informal, is to improve the performance of the different bodies. The new President conducted these meetings during the year.

Further, based on the recommendation of the members of the Governance Commission and in accordance with the AMF Guideline Governing Integrity and Competency Criteria, the Board of Directors carries out a members' skill self-assessment process. Each director completes a self-assessment scorecard designed for this purpose. The scorecard results are compiled and used to select development activities and for the design of a skills matrix. This matrix consists of sixteen skill areas generally expected from members of the Board of a financial institution. It has been adapted given the cooperative nature of the Group. The table presenting these sixteen areas along with each director's recognized expertise which can be found on page 171 of the Annual Report is incorporated herein by reference.

Assuming that the members of the Board of Directors have the basic knowledge and skills required to fulfill their duties as directors of the Federation based on their involvement within the democratic structure at the local, regional and Group levels and their experience in the regard, the matrix aims to highlight the particular strengths of each based on their career paths and personal experience. It demonstrates that collectively they have extensive experience and complementary skills, allowing them to make an active and informed contribution to the governance of the Group. This voluntary disclosure is changing and represents an evaluation criterion guiding the skill development of Board members. The Chair and Vice-Chair of the Board weight these self-assessments.

Finally, every year, the Board reviews the mandates of its commissions and committees and related processes to ensure they will support the Board effectively. The Board also regularly reviews the membership rules for its commissions and committees as well as the rules for appointing chairs for the subsidiaries, commissions and committees. Overall, the Chair of the Board is responsible for the evaluation process, and the Corporate Governance Commission oversees it.

The Board also ensures that its major decisions reflect all particular aspects of the cooperative difference of Desjardins Group. The Cooperation and Network Liaison Commission provides support for this step.

Additional information on the Federation's governance on pages 164–182 of the Annual Report is incorporated herein by reference.

# **SCHEDULES**

## **SCHEDULE A**

## Rating categories by credit rating agency

Credit rating agency	Rating	Outlook	
DBRS	<ul> <li>Short-term obligations rated "R-1" indicate very strong capacity for payment of short-term financial commitments at maturity. This capacity is not significantly vulnerable to foreseeable events.</li> <li>A rating of "AA" denotes superior credit quality, and protection of interest and principal is considered high. In many cases, they differ from obligations rated "AAA" only to a small degree.</li> <li>Each rating category is denoted by the subcategories "high" or "low". The absence of either a "high" or "low" designation indicates the rating is in the middle of the category.</li> </ul>	A negative outlook indicates that a rating is more likely to change in the medium term.	
Standard & Poor's	<ul> <li>"A-1" is the highest rating for short-term obligations and indicates the issuer's strong capacity to meet its financial commitments.</li> <li>An obligation rated "A" indicates that the issuer has strong capacity to meet its financial commitments, but is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligations in higher-rate categories.</li> <li>The addition of a "+" or "-" shows the relative standing within the rating categories.</li> </ul>	A stable outlook indicates that a rating is not likely to change.	
Moody's	<ul> <li>Short-term obligations rated "P-1" indicate that an issuer has superior ability to meet such obligations.</li> <li>Debt obligations rated "Aa" are judged to be high quality with very low credit risk.</li> <li>Modifiers "1", "2" and "3" respectively indicate that the obligation ranks in the higher end, mid-range or lower end of its rating category.</li> </ul>	A negative outlook indicates that a rating is more likely to change in the medium term.	
Fitch	<ul> <li>Short-term obligations rated "F1" denote the highest credit quality and the strongest capacity to repay financial commitments in a timely manner.</li> <li>Debt obligations rated "AA" denote expectations of very low credit risk and are judged to be of high credit quality. They indicate very strong capacity for payment of financial commitments. This capacity is not significantly vulnerable to foreseeable events.</li> <li>The modifiers "+" or "-" may be appended to a rating to denote relative status within major rating categories.</li> </ul>	A stable outlook indicates that a rating is not likely to change.	

## **SCHEDULE B**



# **Desjardins Group**

Audit and Inspection Commission Charter

Approved by the Board of Directors at its meeting of November 10, 2016 subsequent to the recommendation of the Audit and Inspection Commission on November 8, 2016

## **TABLE OF CONTENTS**

1.THE N	//ANDATE	2
2. OPER	ATING PRINCIPLES	4
2.1	Values	
2.2	Communications	
2.3	Financial Literacy	4
2.4	Findings and Information Needs	
2.5	External Resources	4
2.6	Reports to the Board and General Assembly	
2.7 2.8	Commission Self-assessment	
2.0	Oversight of the Desjardins Group Monitoring Office (DGMO)	
	Risk Management	
2.11		
	Regulators	
3. OPER	ATIONS	5
3.1	Composition	5
3.2	Core Member Qualifications	6
3.3	Development	
3.4	Meetings: Frequency, Participation and Compensation	6
4 DLITIE	S AND RESPONSIBILITIES	7
4.1 4.2	Financial Information	
4.2 4.3	Internal Controls	
4.3 4.4	Compliance	
4.5	Regulators	
4.6	External Audit	
4.7	Finance Team	
5. DUTIE	S AND RESPONSIBILITIES REGARDING OVERSIGHT OF DESJARDINS	
GROL	JP1	3



## 1. THE MANDATE

The Board of Directors ("Board"), within the scope of its monitoring, control and reporting responsibilities, delegates responsibility for monitoring the financial reporting process to the Audit and Inspection Commission ("Commission").

To that end, the Commission:

- Reviews the combined financial statements and management's discussion and analysis of Desjardins Group and the financial statements and management's discussion and analysis of the Fédération des caisses Desjardins du Québec (Federation)<sup>1</sup>
- Reviews the Federation's press releases and Annual Information Forms
- Reviews the combined financial statements of the Quebec caisses
- Reviews financial reporting, in particular the independent auditor's report
- Oversees the internal control system
- Oversees the management of risks related to the financial reporting process
- Oversees the monitoring and external audit processes
- Oversees compliance management
- Reviews any other element entrusted by the Board
- Comments on the mandate of the finance team, within the scope of the Commission's responsibilities

Moreover, the Commission ensures the independence of the independent auditors, the Chief Monitoring Officer of the Desjardins Group Monitoring Office (DGMO) and the Chief Compliance Officer, Desjardins Group.

This Charter details the Commission's operations to fulfill the mandate entrusted to it by the Board. It complies with the regulatory requirements for a reporting issuer, as set out in Regulation 52-110. Desjardins Group has elected to be governed by those requirements to the same extent as a reporting issuer. The Federation, which is a venture issuer, has elected not to use the exemption available to venture issuers. Where Regulation 52-110 provides no guidance, the rules pursuant to the *Act respecting financial services cooperatives* (the Act), or Desjardins Group's Policy on the Composition of Commissions and Committees have been cited.



1	References to "the financial statements and management's discussion and analysis of the Federation" mean the
	interim and annual consolidated financial statements and management's discussion and analysis and the annual non-
	consolidated management's discussion and analysis of the Federation.



## 2. OPERATING PRINCIPLES

The Commission assumes its responsibilities guided by the following principles:

## 2.1 Values

The Committee expects management to act in accordance with the Desjardins Group Code of Professional Conduct, the legislation and regulations that apply to Desjardins Group and the Federation, and the principles of sound governance, and adopt a rigorous approach to compliance, financial disclosure and oversight.

#### 2.2 Communications

Through the Commission Chair, Commission members expect to have direct access and open communication with management, employees, the chairs of the other committees or commissions, the independent auditor, the Executive Vice-President Finance, Treasury, Administration and Chief Financial Officer, the Chief Monitoring Officer, Desjardins Group, and the Chief Compliance Officer, Desjardins Group.

## 2.3 Financial Literacy

Commission members are financially literate within the meaning of *Regulation 52-110* respecting *Audit Committees*, and in particular, they are able to read and understand a set of financial statements that present a breadth and level of complexity of accounting issues that are generally comparable to the breadth and complexity of the issues that can reasonably be expected to be raised by reading the financial statements of the Federation and Desjardins Group.

## 2.4 Findings and Information Needs

The Committee communicates its concerns to senior management, the independent auditor and the Chief Monitoring Officer, Desjardins Group according to the responsibilities of each.

## 2.5 External Resources

In addition to any assistance it may receive from the independent auditor and the DGMO in performing its duties, the Commission may engage external resources with specialized expertise at the expense of the Federation.

## 2.6 Reports to the Board and General Assembly

After each meeting, the Commission Chair submits a written report at the next Board meeting. Each year, the Commission Chair drafts an activity report to the Board and the General Meeting for inclusion in the Annual Report of the Federation and Desjardins Group.



#### 2.7 Commission Self-assessment

The Commission annually reviews and discusses its performance, and reviews its role, responsibilities, and the performance of its members through a self-assessment conducted by its members.

## 2.8 Independent Auditor

The independent auditor is accountable to the Board through the Commission and reports any significant or potentially significant event to the Commission. The independent auditor may call meetings of the Commission and must be given notice of all Commission meetings.

## 2.9 Oversight of the Desjardins Group Monitoring Office (DGMO)

The Commission expects the DGMO to provide assurance as to the degree of control over operations by delivering an independent assessment of the design and effectiveness of governance, risk management and internal control processes.

## 2.10 Risk Management

Under its financial reporting oversight responsibilities, the Commission monitors financial risks and the related internal controls, consistently with the work of the Risk Management Commission.

## 2.11 Compliance

The Commission expects the Chief Compliance Officer, Desjardins Group to provide assurance as to the degree of control over regulatory compliance and to express an opinion on the application and adequacy of compliance management mechanisms.

## 2.12 Regulators

The Commission meets as required and reports on its activities to regulators, including the Autorité des marchés financiers.

#### 3. OPERATIONS

The Commission's operating principles comprise the following:

## 3.1 Composition

- The Commission is composed of five members appointed by the Board, including the Chair. All Commission members must be independent, in accordance with Regulation 52-110. They must be free from any relationship or interest that might interfere with the exercise of their independent judgment
- The Commission Chair is designated in accordance with the Policy on the Composition of Commissions and Committees



- The term of a member's mandate ranges from one to six years, and may be extended by one or two years in certain exceptional circumstances. However, to ensure continuity, it is preferable that all members not be replaced in the same year
- The Commission Secretary is a person appointed by the Commission but who is not a member of the Commission.
- The Chief Monitoring Officer of Desjardins Group and the Executive Vice-President Finance, Treasury, Administration and Chief Financial Officer, Desjardins Group jointly assume functional leadership of the Commission.

#### 3.2 Core Member Qualifications

These mainly include:

- Financial literacy which can be acquired within a reasonable timeframe after the member's appointment
- Business experience, relevant specialized qualifications, sound judgment and pragmatism
- Objectivity, integrity and independent thought
- Ability to exercise diligence
- Familiarity with the activities of Desjardins Group and the industry

## 3.3 Development

- 3.3.1 The Commission must offer new members an information or orientation session explaining, among other things, the mandate of the Commission, the role and responsibilities of its members, the activities of the organization, its financial statements, accounting practices and standards, financial policies, internal control requirements, financial ratios, risks, and requirements of regulators and compliance policies.
- 3.3.2 Members shall be responsible for enquiring about new practices that are likely to influence the Commission's role and responsibilities in order to propose that the Board make any necessary changes to redefine its mandate.
- 3.3.3 Members must receive information periodically on new accounting standards and recommendations issued by the Accounting Standards Board, and regulators, or international practices and their repercussions on the entity if the impact is significant. They are to receive information periodically, where available, on sound practices regarding compliance policies and the internal control environment.

## 3.4 Meetings: Frequency, Participation and Compensation

- 3.4.1 Statutory meetings are to be determined at the beginning of the year, in accordance with a schedule approved by the Board, and must be held at least once quarterly. When necessary, other meetings may be added in the course of the year. Commission members receive compensation for their services as determined in accordance with the policies in effect for the Federation.
- 3.4.2 Meeting participation:



## Regular attendees:

- Commission members
- Senior Executive Vice-President and Chief Operating Officer of Desjardins Group
- Executive Vice-President Finance, Treasury, Administration and Chief Financial Officer, Desjardins Group
- Vice-President, Finance, Desjardins Group
- Chief Monitoring Officer, Desjardins Group
- Independent Auditor
- Person acting as secretary of the Commission

#### Other attendees:

 The Commission may invite any individual whatsoever from Desjardins Group to attend all or part of Commission meetings, as it deems necessary or desirable

The quorum for any meeting shall be a majority of members. However, if a quorum is no longer present due to a requirement for one or several members to leave the meeting, quorum shall be reduced to the number of voting members present for the duration of deliberations on that issue;

The Commission includes on the agenda for each meeting, or on an ad hoc basis, an incamera discussion period with or without managers or observers present;

- 3.4.3 The Commission carries out annual planning of its activities, including:
  - Annual activity plan of the Commission
  - Update of the Commission's charter
  - Review of the organizational chart of Desjardins Group to assess whether any changes to the Commission's activities are necessary
  - Confirmation of Commission members' independence
  - Assessment of Commission members' financial literacy
  - Performance assessments of the Commission and each of its members
  - Planning for member training on accounting, regulatory developments and other relevant matters
  - Setting of the annual Commission meeting schedule
- 3.4.4. The Commission records the content of each of its meetings in minutes.

#### 4. DUTIES AND RESPONSIBILITIES

The Commission has the following duties and responsibilities:

## 4.1 Financial Information

The Commission shall review, and recommend that the Board approve, the interim and annual combined financial statements of Desjardins Group, the interim and annual



financial statements of the Federation, the annual combined financial statements of the Quebec caisses, the interim and annual management's discussion and analysis of Desjardins Group and the Federation, including ancillary documents. The Commission shall ensure the quality and integrity of the presentation and reporting of financial information in accordance with IFRS, and the use of adequate accounting practices.

## 4.1.1 Quarterly and annually:

- Determine whether the financial statements, including schedules thereto, if any, and the management's discussion and analysis present fairly the Company's financial position and its results and activities for the period
- Assess the financial statements' compliance with and application of IFRS
- Assess whether management uses the appropriate accounting practices, applied consistently, and obtain the opinion of the independent auditor thereon
- Verify whether accounting practices are comparable to those used in the industry or other Desjardins Group entities
- Review, with management and the independent auditor, the effects of adopting new accounting policies
- Review with management the significant decisions made in preparing the financial statements and management's discussion and analysis
- Obtain a letter from management certifying the reliability of the results and use of appropriate accounting practices (management representation letter)
- Review and revise the processes regarding financial certification, the information disclosed in the management's discussion and analysis and financial statements and the certificate signed by the President and Chief Executive Officer and the Executive Vice-President Finance, Treasury, Administration and Chief Financial Officer, Desjardins Group that are to be included in the annual and interim public filings of Desjardins Group and the Federation in compliance with Regulation 52-109
- Pay close attention to complex or unusual transactions, particularly acquisitions, discontinued operations and related party transactions
- Review, specifically, issues requiring subjectivity, such as the assessment of assets and liabilities, provisions/reserves (including tax provisions) or other commitments
- Review litigations and determine whether they are sufficiently provisioned
- Ensure that materiality is adhered to
- Ensure that the regulatory ratios are met and that the balance sheet is balanced, as well as the Company's liquidity and funding capacity indicators
- Review the press releases of significant financial information as well as any other significant financial reporting, including the "Supplementary Financial Information" report
- Review the quarterly and annual certification to the AMF
- Review the impact on the financial statements of new regulatory or accounting measures as well as off-balance sheet structures



- Review the independent auditor's report accompanying the annual and interim financial statements
- Meet privately on a quarterly basis with the Executive Vice-President Finance,
   Treasury, Administration and Chief Financial Officer, Desjardins Group
- Recommend that the Board approve the financial statements, Management's Discussion and Analysis and press releases

### 4.1.2 Annually, the Commission must:

- Review and recommend to the Board for approbation the Federation's Annual Information Form including the information set out in Form 52-110F1 "Audit Committee Information Required in an AIF"
- Review and recommend to the Board for approbation the Federation's unconsolidated annual report
- Enforce and update, as needed, and recommend to the Board that it approve Desjardins Group's material financial information reporting policy
- Ensure that appropriate procedures are in place to review public financial reporting of financial information extracted or derived from the financial statements other than reporting in the documents stipulated in section 4.1 and periodically reassess the appropriateness of those procedures
- Review tax and tax planning issues that are material to the financial statements
- Ensure that all taxes, income taxes and payroll deductions have been paid for the Federation
- 4.1.3 Review prospectuses before their publication on issuance of securities and review program renewals.

#### 4.2 Internal Controls

The Commission shall ensure that management has designed and implemented an effective internal control system with regard to financial reporting, safekeeping of assets, detection of fraud and compliance.

- 4.2.1 Direct management to design, implement and maintain internal control procedures, including the controls for the prevention, identification and detection of fraud and assess the effectiveness thereof.
- 4.2.2 Review the actions of Management following recommendations made by the independent auditor and the Chief Monitoring Officer of Desjardins Group regarding internal controls.
- 4.2.3 Receive from Management, the independent auditor, the Chief Monitoring Officer of Desjardins Group, the Vice-President, Finance Division, as well as from other units, the regular reports on major control deviations or the detection of fraud, including those involving management, and how such shortcomings have been corrected.
- 4.2.4 Obtain an annual evaluation of the effectiveness of its internal control system and procedures including the audit strategy for outsourced services, as well as the audit results.
- 4.2.5 Review fraud detection and prevention programs and policies.



- 4.2.6 Ensure procedures are in place for the receipt, retention and treatment of complaints received regarding accounting, internal controls or audit matters and that reporting is received thereon.
- 4.2.7 Ensure procedures are in place for the confidential and anonymous submission by employees of questionable accounting or audit matters and that reporting is received thereon.

## 4.3 Risk Management

- 4.3.1 Work closely with the Risk Management Commission to ensure that the major financial risk exposures are appropriately managed, and controlled. Discuss the steps taken to manage and report on such exposures.
- 4.3.2 Obtain an opinion from the independent auditor and the Chief Monitoring Officer of Desjardins Group regarding financial reporting risks.
- 4.3.3 Meet annually and as needed within the scope of the Commission's responsibilities with the General Counsel, Executive Vice-President, Information Technology, actuarial services and other units, as required.
- 4.3.4 Meet in camera annually and as needed with the Senior Executive Vice-President and Chief Operating Officer of Desjardins Group.

## 4.4 Compliance

Ensure that Desjardins Group entities have and apply a compliance management framework that provides the Chief Compliance Officer of Desjardins Group with reasonable assurance that regulations are adhered to and regulatory risks are effectively managed.

- 4.4.1 Ensure and maintain the independence of the Chief Compliance Officer of Desjardins Group.
- 4.4.2 Examine the Chief Compliance Officer's reports in connection with compliance management, the anti-money laundering and anti-terrorist financing policy and the effectiveness and adequacy of the compliance framework for Desjardins Group and the Federation.
- 4.4.3 Ensure that the Chief Compliance Officer has sufficient resources to appropriately discharge the responsibilities of that office in respect of Desjardins Group and the Federation.
- 4.4.4 Examine the DGMO reports on compliance management and on the application and effectiveness of compliance management mechanisms. Ensure that appropriate follow-up is carried out.
- 4.4.5 Receive the annual report of the Chief Compliance Officer of Desjardins Group.
- 4.4.6 Meet in camera annually and as needed with the Chief Compliance Officer of Desjardins Group.



## 4.5 Regulators

- 4.5.1 Examine and follow up on relevant correspondence regarding requests or investigations pertaining to internal controls and all other relevant reports issued by supervisors regarding Desjardins Group and its entities and within the Commission's purview.
- 4.5.2 Examine the regulatory filings deemed relevant and within the Commission's purview and ensure that the requirements for said filings are met.

#### 4.6 External Audit

The independent auditor is directly accountable to the Commission. The Commission is directly responsible for monitoring the work of the independent auditor engaged to prepare or deliver the annual and quarterly audit reports and interim review reports or provide other audit, review or attest services. The Commission is responsible for assessing and monitoring the independent auditor's independence and effectiveness.

In order to meet its responsibilities in that respect, it must:

- 4.6.1 Ensure and maintain the independence of the independent auditor by:
  - 4.6.1.1 Recommending that the Board approve its appointment and reappointment and taking part in the selection committee under a request for proposals ratified by the Board, in accordance with the Institutional Policy "External Auditors of Desjardins Group".
  - 4.6.1.2 Establishing and recommending its compensation to the Board.
  - 4.6.1.3 Issuing prior approval of all non-audit services provided to Desjardins Group, the Federation and their subsidiaries in accordance with the Institutional Policy "External Auditors of Desjardins Group".
  - 4.6.1.4 Recommending policies to the Board and adopting specific procedures governing the procurement of non-audit services.
  - 4.6.1.5 Making sure management complies with the policy or supply rules in effect with regard to awarding service contracts to its independent auditor.
  - 4.6.1.6 Receiving a detailed quarterly list of the new engagements awarded by entity.
  - 4.6.1.7 Having direct communication access.
  - 4.6.1.8 Reviewing and recommending for Board approval the hiring policies in connection with the current or former partners and employees of the current or former independent auditor, as set out in the Institutional Policy "External Auditors of Desjardins Group".
  - 4.6.1.9 Overseeing the rotation of the engagement, concurring and other audit partners.
  - 4.6.1.10 Reviewing and discussing with the auditor its internal independence policies and procedures.
  - 4.6.1.11 Receiving a written confirmation of independence once a year from the independent auditor, disclosing all relationships the independent auditor and his or her firm have, in engaging in all activities ancillary or incidental to their audit work, with Desjardins Group and its related parties and which, in their professional judgment, may reasonably be thought to bear on the independent auditor's independence.



- 4.6.2 Approve the scope of the annual audit plan and proposed approach.
- 4.6.3 Review materiality annually based on audit risks.
- 4.6.4 Examine their post-audit report and comment on such items as audit highlights, the summary of audit differences (corrected or not), the quality of the accounting principles applied and work on fraud.
- 4.6.5 Examine and ensure follow-up on the management letter or any other report addressed to management.
- 4.6.6 Question the coordination of its work with the work carried out by the Chief Monitoring Officer of Desjardins Group, and the use made thereof.
- 4.6.7 Once each year, discuss with the independent auditor its internal quality control procedures and the summary of its Canadian Public Accountability Board (CPAB) inspection results.
- 4.6.8 Discuss the recognition and presentation of certain transactions, estimates, decisions and assumptions of management.
- 4.6.9 Resolve disputes between management and the independent auditor in connection with financial reporting, as applicable.
- 4.6.10 Meet in camera quarterly with the independent auditor.

## 4.7 Finance Team

To that end, the Commission may:

4.7.1 Where deemed necessary, address commentaries to the Senior Executive Vice-President and Chief Operating Officer of Desjardins Group regarding execution of the mandate of the Executive Vice-President Finance, Treasury, Administration and Chief Financial Officer, Desjardins Group within the scope of the Commission's responsibilities.



## 5. Duties and Responsibilities Regarding Oversight of Desjardins Group

The Commission assists the President and Chief Executive Officer of Desjardins Group with oversight of the Chief Monitoring Officer of Desjardins Group function.

The Chief Monitoring Officer of Desjardins Group receives his or her oversight mandate pursuant to the Act<sup>2</sup> in respect of the caisse network and from the Commission and the audit commissions/committees in respect of the subsidiaries.

The responsibilities of the Monitoring function are defined by the Commission and the subsidiaries' audit commissions/committees in connection with their respective oversight roles.

The Commission approves the appointment of the Chief Monitoring Officer of Desjardins Group as head of the Monitoring function. The chairs of the subsidiaries' audit commissions/committees are involved in the decision to appoint the Chief Monitoring Officer of Desjardins Group.

The Commission and the subsidiaries' audit commissions/committees contribute to the assessment of Monitoring function performance.

As prescribed by the Act, the Federation is required to establish and maintain an oversight function to monitor the caisses. One of the main purposes of periodic caisse oversight is to assess the policies and practices of the caisses as well as their internal control systems and their compliance with the applicable laws, regulations, standards and written instructions.

Under the Act and prevailing frameworks, the Commission must:

- 5.1 Ensure and maintain the independence of the Chief Monitoring Officer of Desjardins Group.
- 5.2 Challenge the strategies used to develop the DGMO's annual oversight plan.
- 5.3 Ensure that the annual oversight plan focuses on the risks of the organization.
- 5.4 Approve the DGMO's annual oversight plan, as well as any subsequent amendments made thereto (including oversight of the caisse network).
- 5.5 Ensure the execution of the DGMO's annual oversight plan and receive, on a quarterly basis, an adequate account of the work performed.
- 5.6 Follow up on previous recommendations, findings and measures taken by management.
- 5.7 Ensure that the Chief Monitoring Officer of Desigrations Group:
  - Discloses to it any significant outsourcing agreement with external providers subject to the requirements of Group policy on operational risk and its related framework.
  - Certifies to it that he or she has caused DGMO agreements with external providers to be carried out in compliance with the following frameworks:
    - Group policy on operational risk and its related framework;
    - the DGMO external provider contract monitoring process.
- 5.8 Recommend that the Board approve the DGMO's Oversight Framework (which also serves as the Desjardins Group Internal Audit Charter).
- 5.9 Coordinate its work with the independent auditor.

<sup>&</sup>lt;sup>2</sup> Act respecting financial services cooperatives (R.S.Q., c. C-67.3)



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- 5.10 Resolve any disputes between management and the Chief Monitoring Officer of Desjardins Group and review any difficulties identified during its work, while ensuring it has the necessary resources and sufficient access to information to properly discharge its responsibilities.
- 5.11 Meet in camera quarterly with the Chief Monitoring Officer of Desjardins Group.
- 5.12 Recommend that the Board adopt the DGMO's Annual Oversight Report.
- 5.13 In respect of the caisse network:
  - 5.13.1 Review the DGMO's reports on the condition of the caisse network and make recommendations, as necessary, to the Board.
  - 5.13.2 Review special cases brought to its attention including, in particular, oversight reports with adjustments by the DGMO and ensure the appropriate follow-ups are carried out.
  - 5.13.3 Issue, as needed, its opinion on the caisse network oversight guidelines, receive a report and ensure that the appropriate follow-ups are carried out.



## Schedule C — Policy: Independent auditors of Desjardins Group

Code	To be determined
Title	Independent auditors of Desjardins Group
Туре	Desjardins Group financial policy
Initial effective date	June 2001
Last updated	February 2017
Review frequency	Every three (3) years
In-scope components	Desjardins Group components
Unit responsible	EVP, Finance, Treasury, Administration and Chief Finanical Officer
Decision-making	Board of Directors of the Fédération des caisses Desjardins
body	du Québec
Distribution	Accessible to all Desjardins Group officers and management and non-management employees
Target audience	All Desjardins Group components

## 1. STATEMENT

This policy has the following five purposes:

- a) It sets out the administrative rules determining selection of independent auditors for Desjardins Group, the *Fédération des caisses Desjardins du Québec* (Federation), the components and investment funds, excluding Desjardins caisses in Quebec and those of the *Fédération des caisses populaires de l'Ontario*, and recommending their appointment to decision-making bodies.
- b) Although it is not a reporting issuer for the purposes of applicable securities regulations, Desjardins Group has elected to apply the practices set out in Regulation 52-109, thereby demonstrating its intention to comply with best practices in financial governance. Desjardins Group has implemented oversight mechanisms for services that may be rendered by the independent auditor of each of its entities. These protections complement those issued by the profession, legislation and regulations, as well as accounting firms.
- c) The Audit and Inspection Commission (AIC) approves and recommends for approval by the BoD the appointment of the independent auditors and the independent auditors' fees for audit and non-audit services.
- d) The AIC may delegate to one or more of its independent members the authority to preapprove fees for non-audit services. Any such preapproval by the authorized delegates shall be presented to the AIC for ratification at its first regularly scheduled meeting following the preapproval.
- e) Certain employment and other relationships between Desjardins Group and current or former employees and partners of independent auditors could compromise the independence and effectiveness of the independent auditors. Therefore, the nature of these relationships requires clarification.

#### 2. OBJECTIVES

This policy aims to meet the following five objectives:

- a) Develop an overall strategy for Desjardins Group covering the independent auditor selection and appointment process as well as rules for soliciting donations, sponsorships, partnerships and any other type of contribution from the external auditors.
- b) Implement oversight mechanisms for the appointment of and the services that may be rendered by the independent auditor of each of its entities as well as for the quality of the independent auditors' work.
- c) Implement a procedure for preapproval by the AIC of fees for services provided by the independent auditor.
- d) Implement a procedure for delegation by the AIC of preapproval authorizations for non-audit services.
- e) Implement rules for recruiting accounting firm personnel.

#### 3. TERMINOLOGY

In the context of a Desjardins Group approach, all the components and investment funds are subject to this policy. Note that the combined financial statements of Desjardins Group are audited by the independent auditors.

## Financial reporting oversight functions

The term financial reporting oversight functions covers functions where a person in that position can potentially influence the content of accounting documents or any person who is in charge of preparing these documents, which include in particular the following positions and any similar function.

- ✓ Director
- ✓ President and Chief Executive Officer
- ✓ Senior Executive Vice-President and Chief Operating Officer
- ✓ Executive Vice-President, Finance, Treasury and Administration
- ✓ Chief Monitoring Officer
- ✓ Chief Treasurer
- ✓ Chief Legal Officer
- √ Vice-President, Finance Division

#### Audit engagement team

The term audit engagement team includes all the partners, principals and professionals of the independent auditor participating or serving as "advisor" in an audit, review or attest engagement for Desjardins Group. The advisory services are related to technical or industry issues, transactions or events.

## 4. POLICY COMPONENTS

## 4.1. Independent auditor selection

- 4.1.1. Independent auditor's term of appointment
  - 4.1.1.1. Annually, the Audit Committee, in the case of reporting issuers, the AIC or the Board of Directors of the Federation, of each component or investment fund, assess, together with management, the quality of the independent auditor's work, with a view to recommending its reappointment. If a component or an investment fund decides not to reappoint the independent auditor, such decision must be referred to the AIC, who will make a recommendation to the BoD to appoint an independent auditor.
  - 4.1.1.2. After a period of five years, a more in-depth review of processes and the quality of the independent auditor's work is carried out for all the components and investment funds. Upon recommendation of the Audit Committee or the AIC, the Board of Directors of the component in guestion shall decide on the matter.
  - 4.1.1.3. The independent auditor shall be appointed annually by Board of Directors of the components or the investment funds upon a recommendation of the AIC or the Audit Committee of the components.

#### 4.1.2. Request for proposals

The Board of Directors is responsible for deciding whether or not to issue a request for proposals. If so, the Audit Committee and the AIC shall ensure that:

- ✓ None of the accounting firms are in a legal dispute with any of the other investment funds or components;
- ✓ The selection criteria are clearly defined;
- ✓ A request for proposal template is used.

#### 4.1.3. Selection committee

To ensure that the selection process under a request for proposals is aligned with the policy objectives and guidelines, the selection committee shall be comprised of the members of the AIC and the Audit Committee of the components as well as the Executive Vice-President Finance, Treasury, Administration and Chief Financial Officer and the Chief Monitoring Officer of Desjardins Group. An additional non-voting member shall serve as coordinator. The committee shall consult the Senior Executive Vice-President and Chief Operating Officer regarding the request for proposals process.

The selection committee shall determine a rating scale for the following and other factors:

- ✓ The expertise of the team proposed by the accounting firm, for the area of business;
- ✓ The accounting firm's capacity to meet the requirements of regulatory organizations;
- ✓ The availability of resources;
- ✓ The range of services authorized and available;
- ✓ The audit fees.

#### 4.1.4. Soliciting independent auditors

Given the importance of protecting their independence and objectivity, the independent auditors shall be considered as suppliers with a privileged status. In this respect, the solicitation of donations, sponsorships, partnerships and any other type of contribution could be detrimental to maintaining such independence and objectivity.

Accordingly, any type of solicitation amounting to over \$25,000, made directly or indirectly by a Desjardins Group manager or by a member of the Board of Directors is strictly prohibited, whether on behalf of himself/herself or an organization that he/she represents, unless authorization is obtained from the AIC or the Audit Committee of the component or the investment fund in question.

#### 4.1.5. Monitoring the application of the policy

4.1.5.1. The AIC of the Federation shall monitor the awarding of engagements to independent auditors of components and investment funds subject to this policy.

- 4.1.5.2. The Executive Vice-President, Finance, Treasury, Administration and Chief Financial Officer shall present the following to the AIC every year:
  - ✓ A report on the quality of services rendered by the independent auditors, as assessed by management and the Audit Committee of each of the components and investment funds;
  - ✓ A summary of fees paid for the external audit.

## 4.1.6. Exemptions

In the event of a request for exemption from the policy, excluding Section 4.1.5, the component or the investment fund in question shall obtain prior authorization from the Board of Directors of the Federation which shall consult with the AIC.

## 4.2. Rules for awarding contracts for related services to the auditors of Desjardins Group

The current rules meet the requirements of securities regulations, particularly the provisions of *Regulation 52-110 respecting Audit Committees* adopted by the Canadian Securities Administrators, which set forth the framework that applies to these services.

Therefore, where circumstances permit, one of the principles adopted is that Desjardins Group will favour the use of accounting firms other than the component's independent auditor.

## 4.2.1. Main threats to independence

According to the Canadian Institute of Chartered Accountants (CICA), certain interests, activities and relationships, in the context of an audit engagement, can pose a threat or risk to independence:

#### ✓ Self-review threat:

When a practitioner provides assurance on his or her own work.

#### ✓ Self-interest threat:

When a practitioner could benefit from a (direct or indirect) financial interest in a client.

#### ✓ Advocacy threat

When a practitioner promotes a client's position or opinion.

#### √ Familiarity threat:

When a practitioner becomes too sympathetic to a client's interests.

#### ✓ Intimidation threat:

When a practitioner is deterred from acting objectively by actual or perceived threats from a client.

#### 4.2.2. Independent auditor

#### 4.2.2.1. Federation

For the independent auditor of the consolidated financial statements of the Federation and the combined financial statements of Desjardins Group, these guidelines apply to

all of the services offered by the independent auditor to all or each of the components of Desjardins Group.

## 4.2.2.2. Other components

For any component whose independent auditor is not identified in Section 4.2.2.1, these guidelines apply only to services rendered to that component by its auditor.

## 4.2.3. Authorized services

The independent auditor may offer the following services:

#### 4.2.3.1. Audit services

- ✓ All services rendered in accordance with generally accepted auditing standards in order to meet responsibilities associated with providing an opinion on the financial statements, and reviewing annual reports as well as other regulatory reports of the various entities of Desjardins Group.
- ✓ Examining the financial statements and reviewing the quarterly financial reports.

#### 4.2.3.2. Audit-related services

Assurance and related services provided by the independent auditor that are related to the audit or review of the financial statements, including:

- ✓ Audit of the employee benefit plans;
- ✓ Due diligence for mergers and acquisitions (safeguard required: specific preapproval of the AIC);
- ✓ Accounting advisory services and acquisition-related audits;
- ✓ Internal control reviews (safeguard required: specific preapproval of the AIC);
- ✓ Attest services not required by legislation or regulations;
- ✓ Advisory services relating to financial accounting and financial reporting standards, including opinions on the interpretation and application of generally accepted accounting principles; (note: the independent auditor may comment on opinions issued by the component, but cannot issue its own opinion before the component has given its own);
- ✓ Comfort letters:
- ✓ Translation of financial statements and other financial reports.

#### 4.2.3.3. Tax services

All services provided by the tax department of the independent auditor.

However, preapproval is required for the following services:

√ Tax minimization solutions;

- ✓ Advisory services respecting the taxation aspects of merger, acquisition and restructuring strategies;
- ✓ Personal tax planning.

## 4.2.3.4. Other services

Other services include:

- ✓ Risk management services (safeguard required: specific preapproval of the AIC);
- ✓ Legislative or regulatory compliance services (safeguard required: specific preapproval of the AIC);
- ✓ Translation services.

#### 4.2.4. Prohibited services

None of the services listed below may be provided by the independent auditor:

- ✓ Bookkeeping and other services relating to the preparation of accounting documents and financial statements;
- ✓ Creation and implementation of financial information systems that will be used to generate information that will be integrated into financial statements;
- ✓ Actuarial services;
- √ Valuation services:
- ✓ Internal Audit services or work usually carried out under the control of the internal auditor;
- ✓ Management and human resources functions;
- ✓ Brokerage services, investment consulting services and investment banking services;
- ✓ Legal services in connection with the settlement of a dispute or litigation;
- Expert services in connection with a civil, criminal, regulatory, administrative or judicial proceeding or investigation.

#### 4.2.5. Exemption procedure

Only the AIC of the Federation may approve exceptions to this policy for each component of Desjardins Group. Whenever necessary, it shall request the opinion of the Audit Committee of the component in question.

This permission may be granted when it is deemed reasonable to believe that the results of these services will not be subjected to audit procedures when the financial statements are audited, that the said exceptions are in the best interests of Desjardins Group and will not pose a threat to the independence of the independent auditor.

## 4.2.6. Approval process

## 4.2.6.1. Annual audit plan

The Audit Committee or Commission of the component at issue shall review and approve the annual audit plan submitted by the independent auditor. The AIC shall do the same for Desjardins Group. Any engagement to attest the financial statements shall therefore be deemed approved by the AIC.

## 4.3. Specific responsibilities of the AIC or the Audit Committee

4.3.1. For the independent auditor contemplated by the section 4.2.2.1

Under subsection 2.3 of Regulation 52-110 respecting Audit Committees of the Canadian Securities Administrators:

- (1) The AIC shall supervise and preapprove all audit services performed by the independent auditor of the consolidated financial statements of the Federation and the combined financial statements of Desjardins Group.
- (2) The AIC shall supervise and preapprove all audit-related services provided by the independent auditor of the consolidated financial statements of the Federation and the combined financial statements of Desjardins Group to the components of Desjardins Group.
- (3) The Audit Committee (AC) of a component shall supervise and preapprove all audit and audit-related services provided by the independent auditor to that component.
- (4) The AIC shall preapprove all non-audit services that the independent auditor of the consolidated financial statements of the Federation and the financial statements of Desjardins Group (combined financial statements) must provide to the Federation, Desjardins Group and the components of Desjardins Group.

## 4.3.2. For the independent auditor contemplated by section 4.2.2.2

The Audit Committee (AC) of the component shall preapprove all non-audit services that the independent auditor must provide to the component.

#### 4.3.3. Procedures

Note: For the purposes of this section, the expression "responsible AC" means, where applicable, the Audit Committee referred to in section 4.3.1 or 4.3.2.

- 4.3.3.1. The responsible AC may delegate its preapproval power for non-audit services to one or several of its independent members, provided that preapproved mandates are tabled for approval by the responsible AC at the following regular meeting.
- 4.3.3.2. The responsible AC may set guidelines and procedures for preapproving non-audit services if (i) preapproval guidelines and procedures are detailed for the contemplated

services, (ii) the responsible AC is informed about each of the non-audit related service, and (iii) the procedures do not include delegation of AC responsibilities to management.

- 4.3.3.3. The Executive Vice-President, Finance, Treasury, Administration and Chief Financial Officer, with the collaboration of each of the components' management, ensures the preapproval follow-up for the non-audit related service granted for Desjardins Group and for each of the components, and reports to the AIC and the Audit Committee of the component.
- 4.3.3.4. Any new engagement that exceeds the scope of the annual and, if applicable, quarterly recurring audit engagement (authorized tax services, accounting advisory services, etc.) shall be preapproved by the responsible AC.
- 4.3.3.5. Management of the component to which the service is provided shall have responsibility for obtaining preapproval from the responsible AC.
- 4.3.3.6. Management shall be responsible for negotiating the best fees for the annual or, if applicable, quarterly audit engagement or any other authorized service.
- 4.3.3.7. Management of each component of Desjardins Group shall be responsible for submitting to the responsible AC, on a quarterly basis, a list of the contracts awarded to other accounting firms not contemplated by the guidelines set out herein.

## 4.4. Rules governing the recruitment of employees of public accounting firms

#### 4.4.1. Independent auditor

For the independent auditor of the consolidated financial statements of the Federation and the combined financial statements of Desjardins Group, the rules apply to all of the independent auditor's employees having participated on an audit engagement team for a Desjardins Group component. For the other independent auditors performing an audit engagement for a component, the rules apply to the component concerned only.

## 4.4.2. Prohibited relationships

- ✓ The current partners, principals, shareholders and professionals of the independent auditor cannot be employees or serve on the boards of directors of any Desjardins Group components.
- ✓ An employee of the independent auditor shall not participate on the audit engagement team if the employee's spouse, common-law spouse, child whether dependent or not, father, mother, brother or sister has an accounting role or a financial reporting oversight role with the entity being audited, or had such a position with the entity during a period covered by an audit.

#### 4.4.3. Restriction on recruitment

The former partners, principals, shareholders and professionals of the current and former independent auditor shall be prohibited from serving as directors or having an accounting role or a financial reporting oversight role, unless the following four conditions are met:

- ✓ Does not exercise significant influence over the independent auditor's financial activities and directives.
- ✓ Does not have any debt payable to the independent auditor.
- ✓ Has not entered into any financial agreement with the independent auditor, other than a
  financial agreement providing for regular payments under a pension plan.
- ✓ Has had no association with the Desjardins customer service team and has not participated on the audit engagement team of Desjardins Group during the blackout period.

#### 4.4.4. Blackout period

The blackout period ends one year after the date on which the financial statements appearing in the annual report of Desjardins Group were filed with a regulator for the fiscal year including the recruitment date.

## 4.4.5. Preapproval

For financial reporting oversight roles, the AIC, on the recommendation of the Senior Executive Vice-President and Chief Operation Officer of Desjardins Group, shall approve the recruitment, except for directors of a Desjardins Group component, of any person having been employed by the independent auditor during the year preceding the audit engagement.

The Governance Commission, in its role as Nominating Committee for directors of subsidiaries, shall seek the advice of the AIC regarding the blackout period, to hire any person having been employed by the independent auditor during the year preceding the audit engagement.

## 5. RESPONSIBILITIES, APPLICATION AND REVIEW

The Audit Committee or AIC of the component concerned is legally responsible for preapproving the audit, audit-related and non-audit services of the independent auditors of Desjardins Group, whether they are provided to Desjardins Group or to its components, as well as for recommending policies and adopting specific procedures for retaining audit, audit-related and non-audit services. The AIC is further responsible for assessing and monitoring the independence and effectiveness of the independent auditors. This responsibility has been delegated to the audit committees of the components with regard to their respective independent auditor.

The AIC shall monitor independent auditor independence for all of Desjardins Group, with the exception of the Desjardins caisses in Quebec and the *Fédération des caisses populaires de l'Ontario* caisses. Each Audit Committee or Commission shall support it in this role. The Board of Directors of a component that has no Audit Committee shall assume this role. In that respect, the AIC of Desjardins Group or the Audit Committee of the component shall:

- ✓ Ensure that management of the component complies with the policy or supply rules in effect for that component as regards the awarding of contracts to its independent auditor.
- ✓ Receive from each independent auditor, through the VP, Finance Division, Desjardins Group, a detailed list on a quarterly basis of new engagements awarded to them by each entity.
- ✓ Receive a written confirmation of independence at least annually from each of the independent auditors, disclosing all relationships the independent auditor and his or her firm have, in engaging in all activities ancillary or incidental to their audit work, with the component and its related parties and which, in their professional judgment, may reasonably be thought to bear on independence.

Note that the Board of Ethics and Professional Conduct is responsible for monitoring the independence and objectivity of the Desjardins Group Monitoring Office.

This policy shall be reviewed at least once every three years and shall fall under the purview of the EVP, Finance, Treasury, Administration and CFO, Desjardins Group.

## 6. **DELEGATION**

None.

#### 7. EFFECTIVE DATE

This policy shall be effective on the date of its adoption by the Board of Directors.