



Community Development Fund

Regulations and application form for financial aid

Cooperate in the development of our community

True to the values of solidarity and mutual aid which are associated with its cooperative nature, the Caisse populaire Desjardins des Ramées is proud to contribute in a tangible way to the social and economic development of the collectivity.

For this reason it decided to form and maintain, from its yearly surpluses, a community development fund, in compliance with the conditions and methods established by the caisses as well as the norms of the Mouvement Desjardins. The amounts which are put into the fund are approved by the members during the annual general assembly.

This fund aims to support projects that have a real impact on the quality of life of the Iles de la Madeleine community.



Desjardins
Caisse populaire des Ramées

CONDITIONS OF ELIGIBILITY AND ANALYSIS OF APPLICATION

To be eligible, you must:

- be a group of people, an association, an institution or a non-profit organisation;
- be a member of one of the Caisse populaire Desjardins and exercise your activities on the territory of the Caisse des Ramées;
- demonstrate medium-term viability and autonomy of the project;
- demonstrate that the project is structuring and promotes job creation.

In addition to considering the above-mentioned criteria, the analysis of the applications will be carried out in function with:

- the strategic planning and business priorities of the Caisse;
- the aspect of a non-competitive project;
- the sectors of intervention prioritised by the Caisse;
- the size of the project in relation to the financial aid requested;
- the availability of funds;
- the project's positive spinoffs for the community;
- the exposure given to the Caisse in return.

The committee analysing the projects reserves the right to determine an amount and/or a proportion of maximum aid. Furthermore, the financial support could support a project in partnership with others, except if it is a competitor of the Caisse (financial service sector).

SUBMISSION PERIODS

Every trimester, the members of the Community Development Fund committee will analyse the applications that will have been submitted. A recommendation will then be submitted to the members of the board of directors for approval.

Deadlines:

- March 15
- June 15
- September 15
- December 15

A period of 75 days, starting at the end of the deadline, will be required before the Caisse des Ramées provides a written response to applicants.

MANDATORY DOCUMENTS WHEN APPLYING

To be eligible, the application form must be signed and accompanied with a document containing the following information:

- **description of the organisation**
specify the nature of your organisation, its mission, the territory it will serve and the targeted clientele.
- **summary of project**
present the nature of your project, its objectives, schedule of realisations, expected spinoffs and how it would be structuring for the community.
- **costs and financing of project**
give as many details as possible related to your project and specify the different sources of funds including the participation requested of the Caisse.
- **exposure**
mention the communication tools that will be used in order to make the financial support you will have received from the Caisse known to the population.

Other documents to include:

- copy of the certificate of incorporation of the organisation;
- list of the board of director's members;
- last financial statements;
- proposed budget (including the impacts of the submitted project).

WHERE TO SEND YOUR APPLICATION?

Send to:

Mr Lucien Presseault, General Director
Caisse populaire Desjardins des Ramées
1278, chemin de La Vernière
L'Étang-du-Nord (Qc)
G4T 3E6

Do not hesitate to communicate with Ms. Jessica Cyr, communications and associative life agent, for any questions related to your application for financial support.

To reach Ms. Cyr : 418 986-2319, extension 266, or by e-mail at jessica.cyr@desjardins.com

APPLICATION FORM

Name of organisation :

Complete address :

Telephone :

Facsimile :

E-mail address :

Number of permanent employees :

Number of occasional employees :

Person in charge of project

Name:

Title :

Telephone :

Mobile:

E-mail :

Is the organisation a member of the Caisse populaire Desjardins des Ramées ?

yes

no

If not, give the name of the caisse where it is a member:

By signing this document, the applicant or his/her representative certify that all the information is accurate and accept that the Caisse populaire Desjardins des Ramées :

- obtain financial information from one's financial institution or any other information or credit agency;
- publicise its contribution, in the way it sees fit, including the presentation in its annual report and at the annual general assembly.

Date

Signature